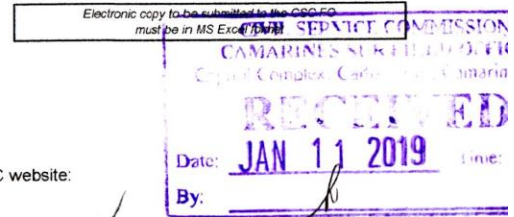


Republic of the Philippines
Department of Agriculture, RFO 5
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (DEPARTMENT OF AGRICULTURE RFO 5) in the CSC website:

MARILOU D. BORDON
HRMO

Date: January 11, 2019


No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer IV (Budget Officer II)	OSEC-DAB-ADOF4-48-2004	15	29,010.00	Bachelor's Degree relevant to the job	4 hrs of relevant training	1 year of relevant experience	Career Service Professional / Second Level Eligibility		Administrative and Finance Division
2	Information Officer I	OSEC-DAB-INFO1-7-1998	11	20,179.00	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional / Second Level Eligibility		Administrative and Finance Division
3	Administrative Officer I (Supply Officer I)	OSEC-DAB-ADOF1-48-2014	10	18,718.00	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional / Second Level Eligibility		Administrative and Finance Division
4	Administrative Officer I (Record Officer I)	OSEC-DAB-ADOF1-49-2014	10	18,718.00	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional / Second Level Eligibility		Administrative and Finance Division
5	Administrative Aide VI (Accounting Clerk II)	OSEC-DAB-ADA6-138-2004	6	14,340.00	Completion of two-year studies in college or Highschool Graduate with relevant vocational/ trade course	4 hrs of relevant training	1 year of relevant experience	Relevant MC 11. s. 1996 Career Service Sub-Professional/ First Level Eligibility		Administrative and Finance Division
6	Administrative Aide IV (Human Resource Management Aide)	OSEC-DAB-ADA4-252-2004	4	12,674.00	Completion of two-year studies in college or Highschool Graduate with relevant vocational/ trade course	None required	None required	Relevant MC 11. s. 1996 Career Service Sub-Professional/ First Level Eligibility		Administrative and Finance Division
7	Agricultural Center Chief II	OSEC-DAB-ACC2-33-1998	20	47,037.00	Bachelor's Degree relevant to the job	8 hrs of relevant training	2 years of relevant experience	Career Service Professional / Second Level Eligibility		Field Operations Division

8	Supervising Agriculturist	OSEC-DAB-SVAG-9-1998	22	58,717.00	Bachelor's Degree relevant to the job	16 hrs of relevant training	3 years of relevant experience	Career Service Professional / Second Level Eligibility		Agribusiness and Marketing Assistance Division
9	Agriculturist II	OSEC-DAB-AG2-1284-1998	15	29,010.00	Bachelor's degree in Agriculture or other allied courses	4 hours of relevant training	1 year of relevant experience	relevant RA 1080		Agribusiness and Marketing Assistance Division
10	Science Research Technician I	OSEC-DAB-SRT1-46-2014	9	17,473.00	Completion of two-year studies in college	4 hrs of relevant training	1 year of relevant experience	Career Service Sub-Professional/ First Level Eligibility		Albay Research and Development Center
11	Chemist II	OSEC-DAB-CMT2-17-2014	15	29,010.00	Bachelor's degree in Chemistry	4 hrs of relevant training	1 year of relevant experience	RA 1080		Feed Analysis Laboratory

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 23, 2019.

1. 4 copies of fully accomplished Personal Data Sheet (PDS) with attached work experience, with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. 4 copies of Performance rating in the last rating period (if applicable);
3. 4 copies of authenticated photocopy of certificate of eligibility/rating/license/training certificates; and
4. 4 copies of authenticated photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


MARILOU D. BORDON
 OIG-CHIEF HRMO
 DA COMPOUND, SAN AGUSTIN, PILI, CAMARINES SUR
darfu5_personnel@yahoo.com.ph

This agency upholds Equal Employment Opportunity Principle:
"that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/ personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.