



REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE SUPPLY AND DELIVERY OF LOT 1 - OFFICE SUPPLIES AND LOT 2 - ICT SUPPLIES FOR USE AT THE PHILRICE – NCT & MAT AT DA RFO 5, SAN AGUSTIN, PILI CAM. SUR AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO EIGHTY-SIX THOUSAND PESOS (₱86,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the ff:

QUANTITY	PARTICULARS	UNIT COST	TOTAL COST
LOT 1 – OFFICE SUPPLIES			
5 reams	Bond paper, A4, S20	275.00	1,375.00
15 reams	Bond paper, Long, S20	275.00	4,125.00
15 reams	Bond paper, Short, S20	264.00	3,960.00
1 box	Binder Clip, Small	114.80	114.80
12 pieces	CD-RW with case	38.50	462.00
2 dozen	Folder, Plastic, Transparent, long	171.60	343.20
6 pieces	Sign pen	16.00	96.00
8 boxes	Ballpen, Ordinary Black	66.00	528.00
4 boxes	Ballpen, Ordinary Blue	66.00	264.00
2 pieces	Pencil Sharpener, Metal, Heavy duty	420.00	840.00
16 boxes	Pencil, 12's	86.00	1,376.00
14 pieces	Permanent Marker, Black	50.00	700.00
12 pieces	Permanent Marker, Blue	42.00	504.00
24 pieces	Marker white board blue	15.00	360.00
24 pieces	Marker white board black	15.00	360.00
24 pieces	Marker white board Red	15.00	360.00
11 pieces	Ruler, 1ft. Plastic	10.00	110.00
6 pieces	Scissor, Large 8"	67.50	405.00
5 pieces	Record Book, 150 pages	39.00	195.00
2 dozen	Expanding Folder, Long	167.50	335.00
5 pieces	Molar File	120.00	600.00
1 piece	Tape, packing 3"	77.00	77.00
5 pieces	Clip board, Folder, portfolio	95.00	475.00
2 pieces	Stapler w/ Remover HD, Big	360.00	720.00
3 pieces	Stamp pad Felt bed Dimension 60mx20mm	40.00	120.00
6 bottles	Stamp ink/Violet 50ml(min. Bottle)	220.00	1,320.00
5 pieces	Staple Gun, Heavy duty	800.00	4,000.00
4 boxes	Staples (10mm) 1000 pack	350.00	1,400.00
2 pieces	Meter stick, 1 meter	50.00	100.00
2 pieces	Calculator, 12 digits	600.00	1,200.00
1 piece	Battery AA, Rechargeable	760.00	760.00
	SUB TOTAL FOR LOT 1		₱27,585.00
LOT 2- ICT SUPPLIES			
2 pieces	Memory Card, Micro SD w/ adapter, 16gb	715.00	1,430.00
5 pieces	Epson ink #003 Black, 65ml	260.00	1,300.00
5 pieces	Epson ink #003 Magenta, 65 ml	292.00	1,460.00
5 pieces	Epson ink #003 Yellow, 65 ml	292.00	1,460.00
5 pieces	Epson ink #003 Cyan	292.00	1,460.00
2 pieces	Epson ink #664 Yellow, 70 ml	600.00	1,200.00
2 pieces	Epson ink #664 Magenta, 70ml	600.00	1,200.00
2 pieces	Epson ink #664 Cyan, 70ml	600.00	1,200.00
2 pieces	Epson ink #664 Black,70ml	600.00	1,200.00
3 pieces	Epson ink #703 Black	1,100.00	3,300.00
2 pieces	Epson ink #703 Tri color	1,100.00	2,200.00
3 pieces	Mouse, Optical	275.00	825.00



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No.5
San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

12 pieces	USB, 16GB	765.00	9,180.00
2 units	Keyboard USB Type	500.00	1,000.00
3 units	Printer, L3110 Multifunctional Inkjet (Print, Scan, Copy)	10,000.00	30,000.00
	SUB TOTAL FOR LOT 2		₱ 58,415.00
	GRAND TOTAL		₱86,000.00

The agency intends to apply the amount *Eighty-Six Thousand Pesos (₱86,000.00)* as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **RFK GENERAL MDSE**, Pili Camarines Sur; **BONING'S TRADING**, Naga City; **ALLAN-JUSTINE GEN. MDSE**, Magarao Cam. Sur and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. 2019 Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **9:30 in the morning of 23 October 2020** at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

October 15, 2020 Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
BAC Chairperson

A food-secure Philippines
with prosperous farmers and fisherfolk

