



**REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE FOOD AND ACCOMMODATION FOR USE DURING THE CONDUCT OF VARIOUS MEETINGS AND TRAININGS OF RAED IN NAGA CITY AND NABUA, CAMARINES SUR AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO EIGHT HUNDRED THREE THOUSAND PESOS (PHP803,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid quotation for the ff:

<b>ITEM I. MONTHLY MEETINGS WITH PROJECT CONTRACTORS IN NAGA</b>			
<b>QTY</b>	<b>PARTICULAR</b>	<b>UNIT COST</b>	<b>TOTAL</b>
40 pax	2 Snacks and 1 Lunch (October 2018)	500.00	20,000.00
40 pax	2 Snacks and 1 Lunch (November 2018)	500.00	20,000.00
40 pax	2 Snacks and 1 Lunch (December 2018)	500.00	20,000.00
<b>TOTAL FOR ITEM I</b>			<b>60,000.00</b>

<b>ITEM II. IMPLEMENTATION MEETING AND ORIENTATION OF SMALL SCALE IRRIGATION PROJECTS (SSIPs) RECIPIENTS IN NAGA (October 2018)</b>			
110 pax	2 Snacks and 1 Lunch	500.00	55,000.00
5 rooms	Accommodation (1 room for 3 guest)	1,500.00	7,500.00
15 pax	Dinner and Breakfast	300.00	4,500.00
<b>TOTAL FOR ITEM II</b>			<b>67,000.00</b>

<b>ITEM III. RAED AND PAEG MEETING AND WORKSHOP IN NAGA (October 16-18, 2018)</b>			
40 pax	Food and Accommodation (Day 1 and Day 2)	1,200.00	96,000.00
40 pax	Breakfast (day 3)	150.00	6,000.00
<b>TOTAL FOR ITEM III</b>			<b>102,000.00</b>

<b>ITEM IV. TRAINING COURSE ON AGRO-HYDROLOGY AND DAM DESIGN FOR SWIP AND DD IN NAGA (BATCH 2) (November 5-18, 2018)</b>			
25 pax	Food and Accommodation (14 Days)	1,200.00	420,000.00
<b>TOTAL FOR ITEM IV</b>			<b>420,000.00</b>

<b>ITEM V. YEAR-END DA5-RAED ASSESSMENT AND WORKSHOP IN NABUA CAM. SUR (November 20-22, 2018)</b>			
55 pax	Food and Accommodation (Day 1 and Day 2)	1,200.00	132,000.00
55 pax	Breakfast, AM Snacks and Lunch	400.00	22,000.00
<b>TOTAL FOR ITEM IV</b>			<b>154,000.00</b>

The agency intends to apply the amount Eight Hundred Three Thousand Pesos Only (Php803,000.00) as the Approved Budget for the Contract. **Partial Bid is allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **HACIENDAS DE NAGA, NAGA PILGRIMS HOTEL, REGENT HOTEL** All in Naga City; **REGAL PLAZA HOTEL**, Nabua Cam. Sur; **MACAGANG BUSINESS CENTER INC.**, Nabua Cam. Sur; **IRIGA PLAZA HOTEL**, Iriga City and Any other interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGEPS Registration
4. Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu/Brochure

The bidders are required to pay the non-refundable amount of Five Hundred Pesos (Php5,000.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. ***All submitted documents must be in duplicate***, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **9:30 in the Morning of 19 October 2018** at DA Library, Research Building, DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

11 October 2018, Pili, Camarines Sur.

**ROSARIO C. SALES**  
Chief, Admin & Finance Division  
BAC Chairperson