



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**  
 San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

### INVITATION TO BID

(Lot 1) Meals & Accommodation in Camarines Sur and (Lot 2) Supplies, Materials & Kits for use during the conduct of Regional Local Farmer Technicians Semestral Meeting on July 18-19 and December 12-13, 2019 in Naga City

- The *Department of Agriculture Regional Field Office No. 5*, through the *General Appropriations Act for CY 2019-RICE* intends to apply the sum of *One Million One Hundred Sixty Six Thousand Pesos (Php1,166,000.00)* being the Approved Budget for the Contract (ABC) to payment under the contract for:

Description	ABC (Php) (inclusive of VAT)	Funding Source	Bid Security: Cash/Cashier's/ Manager's Check, Bank Draft/Guarante, Irrevocable Letter of Credit (2%) (Php)	Bid Security: Surety Bond (5%) (Php)	Cost/Price of Bid Documents (cash payment only) (Php)
(Lot 1) Meals & Accommodation in Camarines Sur	1,056,000.00	RICE 2019	21,120.00	52,800.00	1,000.00
(Lot 2) – Supplies, Materials and Kits	110,000.00		2,200.00	5,500.00	500.00
	<b>Php1,166,000.00</b>		<b>Php23,320.00</b>	<b>Php58,300.00</b>	<b>Php1,500.00</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening. **Partial bid is allowed.**

- The *Department of Agriculture Regional Field Office No. 5* now invites bids for :

Description	Location of Project	Specifications	Delivery of the Goods
(Lot 1) Meals & Accommodation in Camarines Sur	Camarines Sur	220 pax Food and Accommodation (Full board meal) for 4 days Price-1,200.00/pax/day	July 18-19 and December 12-13, 2019

(Lot 2) – Supplies, Materials & Kits	Camarines Sur	8	box	Ballpen,HBW Matrix 50's	250.00/box	30 days
		50	ream	Bookpaper,Long,Advance	250.00/ream	
		50	ream	Bookpaper,Short,Advance	250.00/ream	
		200	piece	Notebook,Academe,80Lvs. (150mmx210mm)	30.00/pc	
		200	piece	Training Bag	350.00/bag	

Bidders should have completed, within *Two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from *Department of Agriculture Regional Field Office No. 5* and inspect the Bidding Documents at the address given below during *Mondays – Fridays, 8:00 AM to 5:00 PM*.
- A complete set of Bidding Documents may be acquired by interested Bidders on *November 21, 2018 to December 10, 2018 (1:00PM)* from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount as stated above.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- The *Department of Agriculture Regional Field Office No. 5* will hold a Pre-Bid Conference on *November 28, 2018; 9:30AM* at DA Library, Research Building, DA RFO-5, San Agustin, Pili, Camarines Sur, which shall be open to prospective bidders.
- Bids must be duly received by the BAC Secretariat at the address below on or before *December 10, 2018; 1:00PM*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

Bid opening shall be on *December 10, 2018; 1:30PM* at DA Library, Research Building, DA RFO-5, San Agustin, Pili, Camarines Sur. Bids will be opened in the presence of the

bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The *Department of Agriculture Regional Field Office No. 5* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

**ENGR. NILDA T. ALBAÑO**

BAC Secretariat Office

**Department of Agriculture, Regional Field Office No. 5**

San Agustin, Pili, Camarines Sur 4418

Tel. No. (054) 477-3356

November 19, 2018, San Agustin, Pili, Camarines Sur

**ROSARIO C. SALES**

Chief, Admin & Finance Division

Chairperson, Bids and Awards Committee