



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
REGIONAL FIELD OFFICE NO. 5
 San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

INVITATION TO BID
FOR
Supply and Delivery of Various Office Equipment and Furniture

1. The *Department of Agriculture Regional Field Office No. 5*, through the *GAA 2018¹* intends to apply the sum of **One Million One Hundred Sixty Four Pesos Only (₱ 1,000,164.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for: ***Partial Bid is Not Allowed***

Description	ABC (Php) (inclusive of VAT)	Funding Source	Bid Security: Cash/Cashier's/Man- ager's Check, Bank Draft/Guarante, Irrevocable Letter of Credit (2%) (Php)	Bid Security: Surety Bond (5%) (Php)	Cost/Price of Bid Documents (cash payment only) (Php)
22 unit Seminar Table	125,290.00	GAA 2018 HVCDP			
8 units Office Table	75,160.00				
16 units Double Deck	231,760.00				
2 units Dining Table	24,990.00				
1 unit Mini Dining Set	4,395.00				
4 units Chair	41,980.00				
8 units Filling Cabinet	88,760.00				
2 units Center Table	5,390.00				
6 units Aircon	86,400.00				
6 units Aircon	87,000.00				
2 units Television	29,990.00				
1 unit Washing Machine	10,500.00				
1 unit Refrigerator	14,995.00				
2 units Water Dispenser	19,996.00				
1 unit Speaker	14,900.00				
1 unit Gas Range	14,998.00				
1 unit Camera	14,500.00				
12 units Mattress	23,760.00				
98 units Plastic Chair	39,200.00				
42 units Plastic Chair	46,200.00				
TOTAL	1,000,164.00		20,003.28	50,008.20	1,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Department of Agriculture Regional field Office No. 5 now invites bids for the items stated:

No.	Description	QTY	Unit Price	Location of Project	Specifications	Delivery of the Goods
1	Seminar Table	22 units	5,695.00	DA-Albay, Research and Dev't. Center		30 Calendar Days
2	Office Table	8 units	9,395.00		with 6 drawers, 120x60 cm.	
3	Double Deck	16 units	14,485.00		with foam, 36"x75"	
4	Dining Table	2 units	12,495.00		6' Glass, Rectangle	
5	Mini Dining Set	1 unit	4,395.00		2's, 1 table	
6	Chair	4 units	10,495.00		Bench Type, 4'	
7	Filling Cabinet	8 units	11,095.00		Lateral Gray w/ lock, 4 drawers	
8	Center Table	2 units	2,695.00		Glass Type	
9	Aircon	6 units	14,400.00		w/ inverter, wall mount split type, 1.5 Hp	
10	Aircon	6 units	14,500.00		Box type, 1.5 Hp	
11	Television	2 units	14,995.00		Full HD, 39"	
12	Washing Machine	1 unit	10,500.00		Two Tub	
13	Refrigerator	1 unit	14,995.00		7 cubic	
14	Water Dispenser	2 units	9,998.00			
15	Speaker	1 unit	14,900.00		w/ 2 buffles	
16	Gas Range	1 unit	14,998.00		1 electric burner, 2 gas burner	
17	Camera	1 unit	14,500.00		Digital	
18	Mattress	12 units	1,980.00			
19	Plastic Chair	98 units	400.00			
20	Plastic Chair	42 units	1,100.00		w/ Arm Rest	

2. The *Department of Agriculture Regional Field Office No. 5* now invites bids for *Supply and Delivery of Office Equipment and Furniture*. Delivery of the Goods is required Delivery of the Goods is required within *Thirty (30) Calendar Days upon receipt of the Notice to Proceed (NTP)*. Bidders should have completed, within *Two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from *Department of Agriculture Regional Field Office No. 5* and inspect the Bidding Documents at the address given below during *Mondays – Fridays, 8:00 AM to 5:00 PM*

5. A complete set of Bidding Documents may be acquired by interested Bidders on *November 20 to December 10, 2018 (1:00 PM)* from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount stated above.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *Department of Agriculture Regional Field Office No. 5* will hold a Pre-Bid Conference² on *November 26, 2018 at 1:30 in the afternoon* at *DA RFO-5 Library Research Building, San Agustin, Pili, Cam. Sur*, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before *December 10, 2018 at 1:00 in the afternoon*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause **Error! Reference source not found.**

Bid opening shall be on *December 10, 2018 at 1:30 in the afternoon* at *DA Library, Department of Agriculture Regional Field Office No. 5, Sa Agustin, Pili, Camarines Sur*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The *Department of Agriculture Regional Field Office No. 5* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

Department of Agriculture, Regional Field Office No. 5
San Agustin, Pili, Camarines Sur 4418
Tel. No. (054) 477-3356

November 14, 2018

ROSARIO C. SALES
Chief, Admin. & Finance Division
Chairperson, Bids and Awards Committee
