

INVITATION TO BID

(LOT 1) Food and Accommodation in Nabua, Camarines Sur, (LOT 2) Food and Accommodation in Camarines Norte, (LOT 3) Catering Services during DA-RFO 5 Meetings and Trainings, (LOT 4) Food and Accommodation in Albay, (LOT 5) Food and Accommodation during DA-RFO 5 Farmers Festival, (LOT 6) Tent Rentals, (Lot 7) Industrial Fan Rentals (Lot 8) Advocacy Shirts for Various Activities of AMAD under Various Market 2019

1. The **Department of Agriculture Regional Field Office No. 5**, through the *General Appropriations Act for CY 2019-Variou s Market* intends to apply the sum of *One Million Five Hundred Ninety Four Thousand Four Hundred Fifty Pesos (Php1,594,450.00)* being the Approved Budget for the Contract (ABC) to payment under the contract for:

Description	ABC (Php) (inclusive of VAT)	Funding Source	Bid Security: Cash/Cashier's/ Manager's Check, Bank Draft/Guarante, Irrevocable Letter of Credit (2%) (Php)	Bid Security: Surety Bond (5%) (Php)	Cost/Price of Bid Documents (cash payment only) (Php)
LOT 1- Food and Accommodation in Nabua Camarines Sur	186,200.00	Various Market 2019	Php3,724.00	Php9,310.00	Php500.00
LOT 2- Food and Accommodation in Camarines Norte	37,100.00		Php742.00	Php1,855.00	Php500.00
LOT 3- Catering Services during DA- RFO 5 Meetings and Trainings	173,250.00		Php3,465.00	Php8662.50	Php500.00
LOT 4- Food and Accommodation in Albay	48,100.00		Php962.00	Php2,405.00	Php500.00
LOT 5- Catering Services during DA-RFO 5 Farmers Festival	587,500.00		Php11,750.00	Php29,375.00	Php500.00
LOT 6- Food and Accommodation in Naga City	334,300.00		Php6,686.00	Php16,715.00	Php500.00
LOT 7- Tent Rentals during DA-RFO 5 Farmers Festival	104,000.00		Php2,080.00	Php5,200.00	Php500.00
LOT 8- Industrial Fan Rentals during DA-RFO 5 Farmers Festival	16,000.00		Php320.00	Php800.00	Php500.00
LOT 9- Advocacy Shirts for use during DA-RFO 5 Farmers Festival	108,000.00		Php2,160.00	Php5,400.00	Php500.00

Bids received in excess of the ABC shall be automatically rejected at bid opening. **Partial bid is allowed.**

2. The *Department of Agriculture Regional Field Office No. 5* now invites bids for:

Description	Location of Project	Specifications	Unit Cost	Delivery of the Goods
LOT 1- Food and Accommodation	Nabua Camarines Sur	260 pax -Food (2 Snacks and 1 lunch) 18 pax - Food and Accommodation (Resource speakers/Guest) 2 nights	Php550.00 php1,200.00	
LOT 2- Food and Accommodation	Camarines Norte	50 pax - Food (2 Snacks and 1 lunch) 4 pax - - Food and Accommodation (Resource speakers/Guest) 2 nights	php550.00 php1,200.00	
LOT 3- Catering Services during DA-RFO 5 Meetings and Trainings	DA-RFO 5	300 pax - Food (2 Snacks and 1 lunch) 70 pax - Food (2 Snacks, Lunch and Dinner) day 1 70 pax - Food (Breakfast, 2 snacks and 1 lunch) day 2	php350.00 php500.00 php475.00	
LOT 4- Food and Accommodation	Albay	70 pax -Food (2 Snacks and 1 lunch) 4 pax - - Food and Accommodation (Resource speakers/Guest) 2 nights	Php550.00 Php1,200.00	
LOT 5- Catering Services for use during Farmers Festival	DA-RFO 5	100 pax -Food (1 Snack and 1 dinner) day 0 250 pax - Food (Breakfast) day 1 600 pax - Food (2 snacks & Lunch) day 1 300 pax - Food (dinner) day 1 250 pax - Food (Breakfast) day 2 600 pax - Food (2 snacks & Lunch) day 2 150 pax - Food (dinner) day 2 100 pax - Food (Breakfast) day 3	Php250.00 Php125.00 Php350.00 Php150.00 Php125.00 Php350.00 Php150.00 Php125.00	
LOT 6- Food and Accommodation	Naga City	235 pax - Accommodation (participants) 12 pax - Food and Accommodation (speaker) 2 nights	Php650.00 Php1,200.00	
LOT 7- Tent Rentals during Farmers Festival	DA-RFO 5	4 units- Tent (8 x 12 m) 2 days	Php13,000.00	
LOT 8- Industrial Fan Rentals during Farmers Festival	DA-RFO 5	10 units- Industrial Fan (2 days)	Php800.00	
LOT 9- Advocacy Shirts for use during Farmers Festival	DA-RFO 5	600 pcs- Advocacy Shirts	Php180.00	
		NOTE: Catering must have venue with the following amenities: Free flowing coffee, Backdrop or Welcome tarpaulin; tables & chairs; table cloth; registration table; buffet or blue plate serving; white board with marker & eraser; rostrum; sound system; microphones;		

		flagpole with flag; national anthem; wide screen; enough space to accommodate 50-75 participants; parking space.		
		*Including Training/Demo Supplies and Ingredients		

Bidders should have completed, within *Two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from *Department of Agriculture Regional Field Office No. 5* and inspect the Bidding Documents at the address given below during *Mondays – Fridays, 8:00 AM to 5:00 PM*.
- A complete set of Bidding Documents may be acquired by interested Bidders on *November 8, 2018 to December 03, 2018 (12:30PM)* from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount as stated above.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- The *Department of Agriculture Regional Field Office No. 5* will hold a Pre-Bid Conference on *November 19, 2018; 1:30PM* at DA Library, Research Building, DA RFO-5, San Agustin, Pili, Camarines Sur, which shall be open to prospective bidders.
- Bids must be duly received by the BAC Secretariat at the address below on or before *DECEMBER 03, 2018; 1:00PM*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

Bid opening shall be on *December 03, 2018; 1:30PM* at DA Library, Research Building, DA RFO-5, San Agustin, Pili, Camarines Sur. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The *Department of Agriculture Regional Field Office No. 5* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Engr. NILDA T. ALBANO
BAC Secretariat Office
Department of Agriculture, Regional Field Office No. 5
San Agustin, Pili, Camarines Sur 4418
Tel. No. (054) 477-3356

November 8, 2018, San Agustin, Pili, Camarines Sur

ROSARIO C. SALES
Chief, Admin & Finance Division

Chairperson, Bids and Awards Committee