



Excerpts from Pre Bidding Conference minutes of the BAC conference held at DA Library, DA RFO 5, San Agustin, Pili, Camarines Sur on September 21, 2018 at 9:30 PM.

Present:

Rosario C. Sales	BAC Chairperson
Rodel P. Tornilla	BAC Member
Imelda P. Acompañado	BAC Member
Engr. Teodoro C. Eleda	BAC Member
Janet M. Pasamba	BAC Secretariat Member
Francia A. Follosco	BAC Secretariat Member
Engr. Florinda Z. Babilonia	BAC Secretariat Member
Gilbert S. Salcedo	BAC TWG
Alvin J. Milan	BAC TWG
Nancy Salvino	BAC TWG
Maria Salome C. Buen	BAC TWG
Karl Anthony Baylon	BAC TWG
Limberly F. Formillo	BAC TWG
Engr. Michelle B. Maligang-Bergantin	BAC TWG

Absent:

Rosita M. Imperial	BAC Vice-Chairperson
Adelina A. Losa	BAC Member
Josefina U. Bañadera	BAC Member
Engr. Nilda T. Albaño	BAC Secretariat Head
Engr. Peñafrancia O. Suzara	BAC Secretariat Member
Alfredo Rillo	Observer
Teodorico R. Ramos	BAC Secretariat Member

Bidder/s:

PhotoPro Trading and General Merchandise Co.	Jenefer Orbaña II
Gakken Philippines Inc.	Cherry Fer A. San Lorenzo
Philippine Duplicators Inc.	John Philips Beubes

I. Business Matters

The presiding officer, BAC Chairperson Sales called the meeting to order at 9:30 AM. The Chair declared a quorum.

II. PRE-BIDDING CONFERENCE

Project Title:

1. (2nd invitation) supply and delivery of 3 units of photocopier and 1 unit pull down/wall screen projector

ABC - Php 255,000.00

The Chair acknowledged the presence of the prospective bidders:

1. Gakken Philippines Inc.
2. Philippine Duplicators Inc.
3. PhotoPro Trading and General Merchandise Co.

This is the 2nd Invitation since the 1st bidding was declared failure due to no prospective bidders.

BAC Secretariat presented the technical specification of the items to be bided for information, clarification and finalization.

<i>Issues Raised</i>	<i>Queries/Clarifications from Bidders</i>	<i>Clarifications</i>
Item 1: Item Specifications	Representative from Philippine Duplicators Inc. asked if there is strict compliance for the memory capacity, since if compared to the ABC, they would not be able to offer for the equipment. The same sentiment was shared by the other bidders.	The committee recommended to follow the standard capacity for the memory, which was in between 512 MB to 80GB.
	This was followed by a series of questions: <ol style="list-style-type: none"> 1. Strict compliance on the paper capacity (2 x 550) sheets; 2. Whether the item is toner-based; 3. Whether the warm up time for A3 could be less than the one indicated on the specs (15 PPM (page per minute)) and can offer for 13 PPS. 	The end user clarified the following: <ol style="list-style-type: none"> 1. The two tray features would accommodate for the said capacity; 2. The end user replied in affirmative; 3. The difference of two seconds, would result to a significant change in performance in the specs. The specs would stand as is.
	A representative from Gakken Philippines, as a follow up on the speed issue, suggested if the end user would prefer the Automated Document Feeder. It was assured that such feature would not be outside the ABC for the specs.	The end user answered that they are open to the said feature. The inclusion in the specs is required thru bid bulletin
Item 2: Bid Offer	A representative from Philippines Duplicators Inc. asked if they could offer only for one item.	The BAC required that the offer should cover the two items.

The BAC Secretariat is instructed to release the bid bulletin seven days before the date of bid opening. The date of bid opening is scheduled on October 3, 2018.

Project Title:

2. (2nd invitation) supply and delivery of Lot 1 – 200 bags Palay Seed2s & 2 cans Eggplant Seeds under Rice Program

ABC - Php 280,200.00

This is the 2nd Invitation since the 1st bidding was declared failure due to no prospective bidders.

No prospective bidders attended for the above project. Since this is already the 2nd invitation, the committee declared for the failure of the bidding for the second time.

End user is instructed to conduct a market study to find the cause of the failure which may be due the difference in price costing; and to revisit the specs on the PR to specify the variety of palay seeds. ABC is clarified that it referred only to CS variety.

End user has the following options;

- a. In case there is an adjustment of prices, there would be a new process;
- b. In case there is negotiated procurement, the BAC Secretary would be instructed to proceed for the bid invitation.

The BAC Secretariat is instructed to release the bid bulletin seven days before the date of bid opening. The date of bid opening is scheduled on October 3, 2018.


Adjournment:

There being no other queries and clarifications from prospective bidders, the meeting adjourned at 12:06 p.m.

CERTIFIED TRUE AND CORRECT


ENGR. NILDA T. ALBAÑO
BAC Secretariat Head

ATTESTED:


ROSARIO C. SALES
Chief, Admin & Finance Division
BAC Chairperson
