



Republic of the Philippines

**DEPARTMENT OF AGRICULTURE**

**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur, 4418

<http://bicol.da.gov.ph>

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**REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR SUPPLY AND DELIVERY OF OFFICE AND OTHER SUPPLIES, COMPUTER SUPPLIES AND ACCESSORIES AND CONSUMABLES FOR USE AT BAC OFFICE FOR 3<sup>RD</sup> AND 4<sup>TH</sup> QUARTER OF 2018 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO NINE HUNDRED NINETY FOUR THOUSAND THREE HUNDRED NINETY SEVEN PESOS (PHP 994,397.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors/supplier to submit complete quotation for Supply and Delivery of Office and Other Supplies, Computer Supplies and Accessories and Consumables for use at BAC Office for 3<sup>rd</sup> and 4<sup>th</sup> Quarter of 2018. The agency intends to apply the amount of Nine Hundred Ninety Four Thousand Three Hundred Ninety Seven Pesos (Php994,397.00) as the Approved Budget for the Contract. Partial bid is allowed.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **3GX COMPUTERS & I.T. SOLUTIONS TECHNOSHOP**, Elias Angeles St., Dinaga, Naga City; **BITSTOP BICOL SALES CENTER**, WYC Bldg., J. Hernandez Ave., Abella, Naga City; and **BONING'S TRADING**, General Luna Street, Dinaga, Naga City; and any other interested/qualified suppliers are hereby requested to submit the following documents:

1. Mayor's Permit
2. PhilGEPS Registration
3. Income / Business Tax Return
4. Omnibus Sworn Statement
5. BIR Registration
6. DTI/SEC Registration

The bidders are required to pay the non-refundable amount Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed quotation must be received by BAC Secretariat, DA RFO 5 not later than **9:30 in the morning of 19 December 2018** at DA-Library, DA RFO 5, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat Office, Tel. No. (054) 477-33-56.

13 December 2018, Pili, Camarines Sur.

**ROSARIO C. SALES**  
Chief, Admin. & Finance Division  
BAC Chairperson