

## INVITATION TO BID

*Second Invitation for (LOT 2) Food and Accommodation in Camarines Norte, (LOT 4) Food and Accommodation in Albay, (LOT 6) Food and Accommodation in Naga City (Lot 9) Advocacy Shirts for use during the Various Activities of AMAD under Various Market 2019*

- The **Department of Agriculture Regional Field Office No. 5**, through the *General Appropriations Act for CY 2019-Variou s Market* intends to apply the sum of *Five Hundred Twenty-Seven Thousand Five Hundred Pesos (Php527,500.00)* being the Approved Budget for the Contract (ABC) to payment under the contract for:

Description	ABC (Php) (inclusive of VAT)	Funding Source	Bid Security: Cash/Cashier's/Manager's Check, Bank Draft/Guarante, Irrevocable Letter of Credit (2%) (Php)	Bid Security: Surety Bond (5%) (Php)	Cost/Price of Bid Documents (cash payment only) (Php)
Lot 2- Food and Accommodation in Camarines Norte	37,100.00	Various Market 2019	Php742.00	Php1,855.00	Php500.00
Lot 4-Food and Accommodation in Albay	48,100.00		Php962.00	Php2,405.00	Php500.00
Lot 6- Food and Accommodation in Naga City	334,300.00		Php6,686.00	Php16,715.00	Php500.00
Lot 9- Advocacy Shirts	108,000.00		Php2,160.00	Php5,400.00	Php500.00

Bids received in excess of the ABC shall be automatically rejected at bid opening. **Partial bid is allowed.**

- The **Department of Agriculture Regional Field Office No. 5** now invites bids for:

Description	Location of Project	Specifications	Unit Cost	Delivery of the Goods
LOT 2- Food and Accommodation	Camarines Norte	<b>50 pax</b> - Food (2 Snacks and 1 lunch) <b>4 pax</b> - Food and Accommodation (Resource speakers/Guest) 2 nights	php550.00 php1,200.00	
LOT 4- Food and Accommodation	Albay	<b>70 pax</b> -Food (2 Snacks and 1 lunch) <b>4 pax</b> - - Food and Accommodation (Resource speakers/Guest) 2 nights	Php550.00 Php1,200.00	
LOT 6- Food and Accommodation	Naga City	<b>235 pax</b> - Accommodation (participants)2 nights <b>12 pax</b> - Food and Accommodation (speaker) 2 nights	Php650.00 Php1,200.00	

LOT 9- Advocacy Shirts	DA-RFO 5	600 pcs- Advocacy Shirts	Php180.00	
		<p><b>NOTE:</b> <i>Catering must have venue with the following amenities: Free flowing coffee, Backdrop or Welcome tarpaulin; tables &amp; chairs; table cloth; registration table; buffet or blue plate serving; white board with marker &amp; eraser; rostrum; sound system; microphones; flagpole with flag; national anthem; wide screen; enough space to accommodate 50-75 participants; parking space.</i></p> <p><i>*Including Training/Demo Supplies and Ingredients</i></p>		

Bidders should have completed, within *Two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from ***Department of Agriculture Regional Field Office No. 5*** and inspect the Bidding Documents at the address given below during ***Mondays – Fridays, 8:00 AM to 5:00 PM.***
- A complete set of Bidding Documents may be acquired by interested Bidders on ***January 10, 2019 to February 4, 2019 (12:00PM)*** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount as stated above.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- The ***Department of Agriculture Regional Field Office No. 5*** will hold a Pre-Bid Conference on ***January 23, 2019; 9:30AM*** at DA Library, Research Building, DA RFO-5, San Agustin, Pili, Camarines Sur, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before ***February 4, 2019; 12:30PM***. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

Bid opening shall be on ***February 4, 2019; 12:30PM*** at DA Library, Research Building, DA RFO-5, San Agustin, Pili, Camarines Sur. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The ***Department of Agriculture Regional Field Office No. 5*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

**Engr. NILDA T. ALBANO**  
BAC Secretariat Office  
**Department of Agriculture, Regional Field Office No. 5**  
San Agustin, Pili, Camarines Sur 4418  
Tel. No. (054) 477-3356

*January 11, 2019*

**ROSARIO C. SALES**  
Chief, Admin & Finance Division  
Chairperson, Bids and Awards Committee