



**REQUEST TO SUBMIT PROPOSAL FOR CATERING SERVICES DURING THE CONDUCT OF BCAARRD'S AGRI-FIESTA (FARMER AND INDUSTRY ENCOUNTER THROUGH SCIENCE AND TECHNOLOGY AGENDA) ON JANUARY 15-16, 2019 IN ALBAY UNDER 2018 RICE PROGRAM WITH AN APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED NINETY THOUSAND PESOS (PHP490,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars	Location	Activity / Date	Unit Cost	ABC
Catering Services for 2 days:				
Day 1: 1000 pax – AM Snack, Lunch, & PM Snack	Legazpi City, Albay	January 15-16, 2019	350.00/pax/day	Php350,000.00
Day 2: 400 pax – AM Snack, Lunch, & PM Snack			350.00/pax/day	140,000.00
<b>TOTAL</b>				<b>PHP490,000.00</b>

For use during the conduct of BCAARRD'S Agri-Fiesta (Farmer and Industry Encounter through Science and Technology Agenda) under 2018 Rice Program. The agency intends to apply the amount of Four Hundred Ninety Thousand Pesos (Php490,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **THE PEPPERLAND HOTEL**, Legazpi City, Albay; **DON JUAN'S FAVORITES**, Legazpi City, Albay; **BREAKFAST REPUBLIK**, Legazpi City, Albay; and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than 9:30 in the morning of 14 December 2018 at DA Library, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

07 December 2018, Pili, Camarines Sur.

**ROSARIO C. SALES**  
Chief, Admin & Finance Division  
BAC Chairperson