



REQUEST TO SUBMIT PROPOSAL FOR (LOT 1) FOOD AND ACCOMMODATION, (LOT 2) OFFICE SUPPLIES AND (LOT 3) TRAINING KIT DURING THE CONDUCT OF TRAINING COURSE ON INBRED SEED PRODUCTION, CERTIFICATION & QUALITY CONTROL FOR SEED GROWERS ON MAY 6-10, 2019 IN NAGA CITY UNDER 2019 RICE PROGRAM AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO TWO HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED PESOS (PHP290,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars	Location	Activity / Date	Unit Cost	ABC
<u>LOT 1 – FOOD & ACCOMMODATION</u>				
40 pax - Food & Accommodation for 5 days	Naga City	May 6-10, 2019	1,200/pax/day	Php264,000.00
TOTAL (LOT 1)				Php240,000.00
<u>LOT 2 – OFFICE SUPPLIES</u>				
40 pcs	USB (4 GB)		250.00/pc	10,000.00
20 reams	Bookpaper, Long, subs. 24		300.00/ream	6,000.00
10 reams	Bookpaper, Short, subs. 24		255.00/ream	2,550.00
50 pcs	Ballpen		15.00/pc	750.00
40 pcs	Notebook, spring, 80 lvs.		60.00/pc	2,400.00
50 pcs	ID Holder w/ cord		30.00/pc	1,500.00
5 sets	Epson L565 refill ink (cyan, yellow, magenta, black)		1,360.00/set	6,800.00
TOTAL (LOT 2)				Php30,000.00
<u>LOT 3 – TRAINING KIT</u>				
40 pcs	Training Bag <ul style="list-style-type: none"> • Padded laptop compartment for screens up to 17" • Hard wearing waterproof nylon exterior fabric with large zippers • Adjustable padded shoulder strap • 12.2 x 6 x 17 		500.00/pc	20,000.00
TOTAL (LOT 3)				Php20,000.00
GRAND TOTAL				PHP290,000.00

for use during the conduct of Training Course on Inbred Seed Production, Certification and Quality Control for Seed Growers under 2019 Rice Program. The agency intends to apply the amount of Two Hundred Ninety Thousand Pesos (Php290,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

LOT 1

1. **ROBIEDO, INC.**, Naga City, Camarines Sur;
2. **AVENUE PLAZA HOTEL**, Naga City, Camarines Sur;
3. **CBD PLAZA HOTEL**, Naga City, Camarines Sur;

LOTS 2 & 3

1. **PAPEL AT PLUMA**, Naga City, Camarines Sur;
2. **RFK GENERAL MERCHANDISE**, Pili, Camarines Sur;
3. **3GX COMPUTER AND IT SOLUTIONS**, Naga City, Camarines Sur;

and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu (for Lot 1 only)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than 9:30 in the morning of 14 December 2018 at DA Library, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

07 December 2018, Pili, Camarines Sur.

ROSARIO C. SALES
Chief, Admin & Finance Division
BAC Chairperson