



**REQUEST TO SUBMIT PROPOSAL FOR (LOT 1) FOOD AND ACCOMMODATION AND (LOT 2) SUPPLIES, MATERIALS & KITS DURING THE CONDUCT OF PHILIPPINE RICE INFORMATION SYSTEM (PRISM) SEMESTRAL MEETING & PLANNING WORKSHOP ON FEBRUARY 14-15, 2019 AND OCTOBER 17-18, 2019 IN NAGA CITY UNDER 2019 RICE PROGRAM AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO TWO HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED PESOS (PHP291,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

| Particulars  | Location   | Activity / Date                                       | Unit Cost     | ABC                  |
|--|--|---|---------------|----------------------|
| <b>LOT 1</b>   |  |   |               |                      |
| <b>55 pax</b> - Food & Accommodation for <b>4 days</b> | Naga City  | <b>February 14-15, 2019 &amp; October 17-18, 2019</b> | 1,200/pax/day | Php264,000.00        |
| <b>TOTAL (LOT 1)</b>                                   |  |   |               | <b>Php264,000.00</b> |
| <b>LOT 2 – SUPPLIES, MATERIAL &amp; KITS</b>           |  |   |               |                      |
| <b>11 reams</b>  | Bookpaper, Long, substance 24  |   | 250.00/ream   | 2,750.00             |
| <b>10 reams</b>  | Bookpaper, Short   |   | 250.00/ream   | 2,500.00             |
| <b>100 pcs</b>   | Notebook, 80lvs. (150mm x 210mm)   |   | 30.00/pc      | 3,000.00             |
| <b>55 pcs</b>  | Training Bag   |   | 350.00/pc     | 19,250.00            |
|  | <ul style="list-style-type: none"> <li>• Padded laptop compartment for screens up to 17"</li> <li>• Hard wearing waterproof nylon exterior fabric with large zippers</li> <li>• Adjustable padded shoulder strap</li> <li>• Embroidered DA logo 2"x 2</li> </ul> |   |               |                      |
| <b>TOTAL (LOT 2)</b>                                   |  |   |               | <b>Php27,500.00</b>  |
| <b>GRAND TOTAL</b>                                     |  |   |               | <b>PHP291,500.00</b> |

for use during the conduct of Philippine Rice Information System (PRISM) Semestral Meeting and Planning Workshop under 2019 Rice Program. The agency intends to apply the amount of Two Hundred Ninety-One Thousand and Five Hundred Pesos (Php291,500.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

**LOT 1**

1. **ROBIEDO, INC.**, Naga City, Camarines Sur;
2. **AVENUE PLAZA HOTEL**, Naga City, Camarines Sur;
3. **CBD PLAZA HOTEL**, Naga City, Camarines Sur;

**LOT 2**

1. **PAPEL AT PLUMA**, Naga City, Camarines Sur;
2. **RFK GENERAL MERCHANDISE**, Pili, Camarines Sur;
3. **3GX COMPUTER AND IT SOLUTIONS**, Naga City, Camarines Sur;

and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu (for Lot 1 only)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than 9:30 in the morning of 14 December 2018 at DA Library, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

07 December 2018, Pili, Camarines Sur.

**ROSARIO C. SALES**  
Chief, Admin & Finance Division  
BAC Chairperson