



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

**REQUEST TO SUBMIT PROPOSAL FOR FOOD AND ACCOMMODATION FOR THE CONDUCT OF FOCUS GROUP DISCUSSION (FGD) WITH HVC AEWs and STAKEHOLDERS IN CAMARINES SUR & ALBAY UNDER FY 2021 HVCDP AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO SEVEN HUNDRED FORTY EIGHT THOUSAND NINE HUNDRED PESOS ONLY (PHP 748,900.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars	Location	Activity / Date	Unit Cost	Total Cost
<b>LOT 1: FOOD &amp; ACCOMMODATION: (ALBAY)</b>				
Day 0: PM snack & dinner 6 pax @ 350.00/pax	Albay	March-April-May 2021	Php 350.00/pax	Php 2,100.00
Day 6: breakfast & AM snack 6 px @ 250.00/pax			Php 250.00/pax	Php 1,500.00
Day 1-5: FULL BOARD (complete Meal & accommodation 30 pax @ 1,500.00/pax During FGD 180 pax @ 100.00/pax (1 snack x 10 pax x 18 municipalities)			Php 1,500.00/pax	Php 45,000.00
			Php 100.00/pax	Php 18,000.00
			<b><i>Sub-total (Lot 1)</i></b>	<b><i>Php 66,600.00</i></b>
<b>LOT 2: FOOD &amp; ACCOMMODATION: (CAMARINES SUR 2)</b>				
Day 0: PM snack & dinner 6 pax @ 350.00/pax	Cam Sur 2 (accommodation at Caramoan covering Siruma, Grachitorena, Presentacion & Caramoan)	March-April-May 2021	Php 350.00/pax	Php 2,100.00
Day 3: breakfast & AM snack 6 px @ 250.00/pax			Php 250.00/pax	Php 1,500.00
Day 1-2: FULL BOARD (complete Meal & accommodation 12 pax @ 1,500.00/pax During FGD 40 pax @ 100.00/pax (1 snack x 10 pax x 4 municipalities)			Php 1,500.00/pax	Php 18,000.00
			Php 100.00/pax	Php 4,000.00
			<b><i>Sub-total (Lot 2)</i></b>	<b><i>Php 25,600.00</i></b>

for use during the conduct of Focus Group Discussion (FGD) with HVC AEWs & Stakeholders in Camarines Sur & Albay under FY 2021 HVCDP. The agency intends to apply the total amount of

**NINETY TWO THOUSAND TWO HUNDRED PESOS (Php 92,200.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

**LOT 1: Food & Accommodation: (Albay)**

1. JULIANAS, Albay
2. LA VENEZIA HOTEL
2. PEPERLAND

**LOT 2: Food (Camarines Sur 2)**

1. JEANINES EATERY
2. MAF COOP
3. CAM. SUR MULTI-OURPOSE COPERATIVE

and all interested bidders/caterers are hereby requested to submit the following documents:

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*with prosperous farmers and fisherfolk*





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1. Mayor's /Business Permit
2. DTI/SEC Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu (for Lot 1,2 see attached preferred menu)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, marked with index/ear tabs or side-end tabs to identify the page components, and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than 9:30 in the morning **of 17 February 2021** at 3<sup>rd</sup> Floor Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, DA Region 5, Tel. No. (054) 477-33-56.

11 February 2021, Pili, Camarines Sur.

**LUZ R. MARCELINO**  
RTD for Operations  
Chairperson, Bids & Awards Committee

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