



REQUEST TO SUBMIT PROPOSAL FOR SUPPLY AND DELIVERY OF OTHER SUPPLIES FOR USE ON PRIME PROJECTS UNDER REGULATORY DIVISION CY 2021 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO ONE HUNDRED NINE THOUSAND PESOS ONLY (Php109,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars		Unit Cost	Total Cost
QTY	UNIT	ITEM DESCRIPTION	
		OTHER SUPPLIES	
90	box	Face Mask	150.00 13,500.00
50	pcs	Face Shield (Acrylic)	200.00 10,000.00
95	pcs	Ethyl Alcohol 70% Solution (500ml)	100.00 9,500.00
95	box	Vitamin C	800.00 76,000.00
TOTAL			Php109,000.00

For use of Regulatory Division CY. The agency intends to apply the amount of **One Hundred Nine Thousand Pesos (Php109,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **RFK GENERAL MERCHANDISE**, San Vicente, Pili, Camarines Sur, **BONINGS TRADING**, 36-38 General Luna St., Naga City, **ALLAN JUSTINE GENERAL MERCHANDISE**, San Isidro, Magarao, Camarines Sur; and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Pictures / Brochure

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components**, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **10:00 in the morning of 01 March 2021 at 3rd Floor Training Hall, Operations Building**, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

26 February 2021, Pili, Camarines Sur.

LUZ R. MARCELINO
Chairman, Bids & Awards Committee
RTD for Operation



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No.5
San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

BID FORM (GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2020.

(Name and Signature of Bidder or
Authorized Representative)

Date of Bidding

(Address and Telephone No.)



For Goods Offered from Within the Philippines

Name of the Project: **SUPPLY AND DELIVERY OF LOT 1- OFFICE SUPPLIES AND LOT 2-OTHER SUPPLIES & MATERIALS EXPENSES FOR USE OF REGULATORY DIVISION CY 2021**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	OTHER SUPPLIES								
1	Face Mask		90						
2	Face Shield (Acrylic)		50						
3	Ethyl Alcohol 70% Solution (500 ml)		95						
4	Vitamin C		95						
	GRAND TOTAL								

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

