



REQUEST TO SUBMIT PROPOSAL FOR FOOD AND ACCOMMODATION FOR THE CONDUCT OF MANAGEMENT COMMITTEE MEETING CUM BANNER PROGRAM COORDINATORS MEETING AND WORKSHOP UNDER VARIOUS PROGRAM AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO THREE HUNDRED TWENTY-FOUR THOUSAND FIVE HUNDRED PESOS (PHP324,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars	Location	Activity / Date	Unit Cost	ABC
FOOD & ACCOMMODATION Day 0- Fullboard (Lunch, PM Snack & Dinner)	Caramoan, Camarines Sur	March 9,2021	1,800.00/pax/day	Php99,000.00
Day 1&2- Full board (Breakfast, AM/PM Snack, Lunch & Dinner)	Caramoan, Camarines Sur	March 10- 11,2021	1,800.00/pax/day	Php198,000.00
Day 3- Breakfast, AM Snack & Lunch	Caramoan, Camarines Sur	March 12,2021	500.00/pax/day	Php27,500.000
Note: * Must be with spacious hall with capacity of atleast 100 persons to observe social distancing * With available rooms for at least 120 persons for IATF protocol compliance and unlimited coffee				
GRAND TOTAL				Php324,500.00

For use during the conduct of Management Committee Meeting cum Banner Program Coordinators Meeting and Workshop (CY 2021). The agency intends to apply the amount of Three Hundred Twenty-Four Thousand Five Hundred Pesos (Php324,500.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, for **TUGAWE COVE RESORT**, Caramoan, Camarines Sur; **REX TOURIST INN**; Caramoan, Camarines Sur; **BREEZE AND WAVE COTTAGES**, Caramoan, Camarines ; and all interested bidders are hereby requested to submit the following documents:



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No.5
San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Preferred Menu

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than 1:30 in the morning of 05 March 2021 at 3rd Floor Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

26 February 2021, Pili, Camarines Sur.

LUZ R. MARCELINO

Chairman, Bids and Awards Committee
RTD for Operation



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BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2020.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)



For Goods Offered from Within the Philippines

Name of Project: **PROPOSAL FOR LOT 1- CATERING SERVICES AT CAMARINES SUR LOT 2- CATERING SERVICES AT CAMARINES NORTE AND LOT 3- CATERING SERVICES AT ALBAY FOR USE DURING THE CONDUCT OF TRAINING ON CAPABILITY BUILDING OF STAKEHOLDERS FOR GOOD AGRICULTURAL PRACTICES (GAP)/ PHILIPPINE NATIONAL STANDARDS (PNS) UNDER 2021 QCI- REGULATORY DIVISION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1- CATERING SERVICES AT CAMARINES SUR (Batch 1) Food (Breakfast, AM Snack, Lunch, PM Snack)		20 pax						
2	LOT 2- CATERING SERVICES AT CAMARINES NORTE (Batch 2) Food (Breakfast, AM Snack, Lunch, PM Snack)		20 pax						
3	LOT 3- CATERING SERVICES AT ALBAY (Batch 3) Food (Breakfast, AM Snack, Lunch, PM Snack)		20 pax						
TOTAL									

 [signature]

 [in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

