



REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE FOOD AND ACCOMMODATION LOT 1- SORSOGON, LOT 2- ALBAY, LOT 3- CAMARINES SUR, LOT 4- CATANDUANES AND LOT 5- SUPPLIES AND MATERIALS FOR THE CONDUCT OF VALUE CHAIN ANALYSIS (VCA) FOR DAILY CATTLE IN BICOL, SUPPORT TO ABACA VALUE CHAIN ASSESSMENT AND RPCO 5 & PPMU IPLAN QUARTERLY MEETING (BLENDED) UNDER PRDP AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO EIGHTY-NINE THOUSAND FOUR HUNDRED TWENTY-FIVE PESOS (PHP89,425.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SHOPPING UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the ff:

QTY	PARTICULARS	Activity Date	UNIT COST	TOTAL COST
Value Chain Analysis (VCA) for Dairy Cattle in Bicol				
10 pax	LOT 1- Sorsogon 2 Snacks & 1 Lunch		350.00	3,500.00
6 pax	Full board with Accommodation		1,200.00	7,200.00
TOTAL FOR LOT 1				₱ 10,700.00
LOT 2- ALBAY				
15 pax	2 Snacks & 1 Lunch (Food pack)		350.00	5,250.00
10 pax	<i>Support to Abaca Value Chain Assessment- 1st Coordination Meeting</i> 2 Snacks & 1 Lunch		350.00	3,500.00
TOTAL FOR LOT 2				₱ 8,750.00
LOT 3- CAMARINES SUR				
Value Chain Analysis (VCA) for Dairy Cattle in Bicol				
15 pax	2 Snacks & 1 Lunch (Batch 1)		350.00	5,250.00
15 pax	2 Snacks & 1 Lunch (Batch 2)		350.00	5,250.00
8 pax	Camarines Norte (Blended) 2 Snacks & 1 Lunch		350.00	2,800.00
8 pax	Catanduanes (Blended) 2 Snacks & 1 Lunch		350.00	2,800.00
8 pax	Masbate (Blended) 2 Snacks & 1 Lunch		350.00	2,800.00
<i>Presentation of draft results of the assessment (Blended)</i>				
10 pax	2 Snacks & 1 Lunch		350.00	3,500.00
<i>RPCO 5 & PPMU I-Plan quarterly Meeting (Blended)</i>				
15 pax	1 Lunch & 1 Snack @ 4 Meetings		250.00	15,000.00
TOTAL FOR LOT 3				₱ 37,400.00
LOT 4- CATANDUANES				
<i>Support to Abaca value Chain Assessment</i>				
<i>2nd Coordination Meeting</i>				
5 pax	Day 0: Full board and Accommodation		1,500.00	7,500.00
5 pax	Day 1: Full board and Accommodation		1,500.00	7,500.00
5 pax	Day1: 2 Snacks & 1 Lunch		350.00	1,750.00
5 pax	Day 2: Breakfast, 1 Snack and Lunch		375.00	1,875.00
TOTAL FOR LOT 4				₱ 18,625.00
LOT 5- SUPPLIES AND MATERIALS				
40 pack	KN95 Facemask 10pcs/pack		130.00	5,200.00





40 pcs	Ethyl Alcohol(250ml)		60.00	2,400.00
40 pcs	Face shield		30.00	1,200.00
40 pcs	Expanding Long Envelope with Garter		18.75	750.00
40 pcs	Notebook		100.00	4,000.00
2 boxes	Ballpen (25 pcs/box)		200.00	400.00
	TOTAL FOR LOT 5			₱ 13,950.00
	GRAND TOTAL			Php89,425.00

The agency intends to apply the amount *Eighty-Nine Thousand Four Hundred Twenty-Five Pesos (Php89,425.00)* as the Approved Budget for the Contract. Partial Bid is allowed.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **LOT 1- REGIONAL DAIRY PRODUCTION AND TRAINING CENTER**, Sorsogon City, **F.E LEE SPORTS BAR AND RESTAURANT**, Rizal St, Sorsogon City; **CASA FELIZ**, Juban, Sorsogon City

LOT 2- JULIANA'S CATERING, Del Gallego Camarines Sur; **JEANINE'S EATERY**, San Agustin, Pili, Camarines Sur; **AVP CATERING SERVICES**, Legazpi City

LOT 3- JEANINE'S EATERY, San Agustin, Pili, Camarines Sur, **MAF COOP**, San Agustin, Pili, Camarines Sur, **ANJOE'S CATERING SERVICES**, San Agustin, Pili, Camarines Sur

LOT 4- RAKDELL INN, Virac, Catanduanes; **RHAJ INN**, Rizal Ave, Virac, Catanduanes; **QUEEN MARICEL INN**, Virac, Catanduanes

LOT 5- RFK GENERAL MERCHANDISE, San Vicente, Pili, Camarines Sur; **BIDA COMMERCIAL**, Pili, Camarines Sur **PILI SCOOOL SUPPLIES**, Pili, Camarines Sur and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu (see attached end user's preferred menu)
8. Picture or Brochure (Lot 5 only)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **9:30 in the morning of 24 March 2021** at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No.5
San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

March 20, 2021 San Agustin, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
BAC Chairperson



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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity _____ with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2020.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)



Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the

Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical



Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



For Goods Offered from Within the Philippines

Name of Project: **FOOD AND ACCOMMODATION LOT 1- SORSOGON, LOT 2- CAMARINES SUR (BATCH 1 & 2) LOT 3- MEALS FOR ALBAY LOT 4- CATANDUANES AND LOT 5- SUPPLIES AND MATERIALS FOR THE CONDUCT OF VALUE CHAIN ANALYSIS (VCA) FOR DAILY CATTLE IN BICOL, SUPPORT TO ABACA VALUE CHAIN ASSESSMENT AND RPCO 5 & PPMU IPLAN QUARTERLY MEETING (BLENDED) UNDER PRDP**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1- Sorsogon 2 Snacks & 1 Lunch		10 pax						
2	LOT 2- ALBAY 2 Snacks & 1 Lunch (Food pack)		15 pax						
	<i>Support to Abaca Value Chain Assessment- 1st Coordination Meeting</i> 2 Snacks & 1 Lunch		10 pax						
3	LOT 3- CAMARINES SUR <i>Value Chain Analysis (VCA) for Dairy Cattle in Bicol</i>		45 pax 45 pax						
	2 Snacks & 1 Lunch (Batch 1)		10 pax						
	2 Snacks & 1 Lunch (Batch 2)		15 pax						
	Camarines Norte (Blended) 2 Snacks & 1 Lunch		8 pax						
	Catanduanes (Blended) 2 Snacks & 1 Lunch		8 pax						
	Masbate (Blended) 2 Snacks & 1 Lunch		8 pax						



	2 Snacks & 1 Lunch		10 pax						
	1 Lunch & 1 Snack @ 4 Meetings		15 pax						
4	LOT 4- CATANDUANES <i>Support to Abaca value Chain Assessment</i>								
	2nd Coordination Meeting Day 0: Full board and Accommodation		5 pax						
	Day 1: Full board and Accommodation		5 pax						
	Day1: 2 Snacks & 1 Lunch		5 pax						
	Day 2: Breakfast, 1 Snack and Lunch		5 pax						
5	LOT 5- SUPPLIES AND MATERIALS								
	KN95 Facemask 10pcs/pack		40 pack						
	Ethyl Alcohol(250ml)		40 pcs						
	Face shield		40 pcs						
	Expanding Long Envelope with Garter		40 pcs						
	Notebook		40 pcs						
	Ballpen (25 pcs/box)		2 boxes						
TOTAL									

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

