



**REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR FOOD AND ACCOMMODATION LOT 1- ALBAY, LOT 2- SORSOGON, LOT 3- CAMARINES SUR, LOT 4- CAMARINES NORTE, LOT 5- MASBATE AND LOT 6- SUPPLIES AND MATERIALS VALUE CHAIN ANALYSIS (VCA) UPDATING WORKSHOP FOR PILI, PINEAPPLE AND CIP WEB UPDATING WORKSHOP (BLENDED) UNDER PRDP AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED SEVENTY-THREE THOUSAND NINE HUNDRED SEVENTY PESOS (₱473,970.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SHOPPING UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the ff:

QTY	PARTICULARS	Activity Date	UNIT COST	TOTAL COST
<b>Value Chain Analysis (VCA) Updating Workshop for Pili</b>				
6 pax	<b>LOT 1- FGD for Pili VCA ALBAY</b> Breakfast @ 2 FGDs		125.00	1,500.00
25 pax	Lunch & 2 Snacks @ 2 FGDs		350.00	17,500.00
6 pax	Dinner @ 2 FGDs		150.00	1,800.00
<b>Stakeholders Consultation for Pili VCA</b>				
10 pax	Breakfast		125.00	1,250.00
45 pax	Lunch & 2 Snacks		350.00	15,750.00
10 pax	Dinner		150.00	1,500.00
<b>TOTAL FOR LOT 1</b>				<b>₱ 39,300.00</b>
10 pax	<b>LOT 2- FGD for Pili VCA SORSOGON</b> Fullboard with Accommodation @ 2 FGDs		1,200.00	24,000.00
15 pax	Lunch and 2 Snacks @2 FGDs		350.00	10,500.00
<b>Stakeholders Consultation for Pili VCA</b>				
10 pax	Fullboard with Accommodation		1,200.00	12,000.00
35 pax	Lunch & 2 Snacks		350.00	12,250.00
<b>TOTAL FOR LOT 2</b>				<b>₱ 58,750.00</b>
25 pax	<b>LOT 3- FGD for Pili VCA CAMARINES SUR</b> Lunch and 2 Snacks		350.00	8,750.00
<b>Stakeholders Consultation for Pili VCA</b>				
45 pax	Lunch and 2 Snacks		350.00	15,750.00
<b>CIP WEB UPDATING WORKSHOP (BLENDED)</b>				
15 pax	Day 1 2 Snacks & 1 Lunch @ 2 Workshop		350.00	10,500.00
15 pax	Day 2 2 Snacks & 1 Lunch @ 2 Workshop		250.00	10,500.00
<b>TOTAL FOR LOT 3</b>				<b>₱45,500.00</b>
10 pax	<b>LOT 4- FGD for Pili VCA CAMARINES NORTE</b> Breakfast		125.00	1,250.00
25 pax	Lunch and 2 Snacks		350.00	8,750.00
10 pax	Dinner		150.00	1,500.00
<b>Stakeholders Consultation for Pili VCA</b>				
10 pax	Breakfast		125.00	1,250.00
45 pax	Lunch & 2 Snacks		350.00	15,750.00
10 pax	Dinner		150.00	1,500.00
<b>VCA Updating Workshop for Pineapple</b>				



10 pax	Fullboard with Accommodation @ 2 FGDs		1,200.00	24,000.00
15 pax	Lunch & 2 Snacks @ 2 FGDs		350.00	10,500.00
<b>Stakeholders Consultation foe Pineapple VCA</b>				
10 pax	Breakfast		125.00	1,250.00
45 pax	Lunch & 2 Snacks		350.00	15,750.00
<b>TOTAL FOR LOT 4</b>				<b>₱ 81,500.00</b>
<b>LOT 5- FGD for Pili VCA MASBATE</b>				
10 pax	Day 0- Lunch, PM Snack, Dinner and Accommodation		990.00	9,900.00
10 pax	Day 1- Fullboard with Accommodation		1,200.00	12,000.00
15 pax	Lunch & 2 Snacks		355.00	5,325.00
10 pax	Day 2- Breakfast, AM Snack and Lunch		385.00	3,850.00
<b>TOTAL FOR LOT 5</b>				<b>P31,075.00</b>
<b>LOT 6- SUPPLIES AND MATERIALS</b>				
175 pcs	Notebook		120.00	21,000.00
2 pcs	Meeting Audio Recorder		6,500.00	13,000.00
30 packs	Manila Paper		10.00	300.00
8 boxes	Whiteboard Marker		500.00	4,000.00
4 boxes	Ballpoint Pen (Box 50's)		750.00	3,000.00
175 pcs	Expanding Envelope with Garter		25.00	4,375.00
20 rolls	Masking Tape		35.00	700.00
5 pcs	Scissors		130.00	650.00
5 pcs	Stapler		245.00	1,225.00
<b>PPEs</b>				
170 pcs	Faceshield		40.00	6,800.00
170 bott	Alcohol (250ml)		60.00	10,200.00
170 pack	Facemask (KN95)		150.00	25,500.00
<b>Supplies Stakeholders Consultation</b>				
180 pcs	Notebook		120.00	21,600.00
4 boxes	Ballpoint Pen (Bos of 50's)		750.00	3,000.00
176 pcs	Expanding Envelope with Garter		25.00	4,400.00
<b>PPEs</b>				
180 pcs	Faceshield		40.00	7,200.00
180 botl	Alcohol (250 ml)		60.00	10,800.00
180 pack	Facemask (KN95)		150.00	27,000.00
<b>Supplies for FGD for Pineapple VCA</b>				
40 pcs	Notebook		120.00	4,800.00
1 box	Ballpoint Pen (Box of 50's)		750.00	750.00
40 pcs	Expanding Envelope with Garter		25.00	1,125.00
2 boxes	Whiteboard Marker		500.00	1,000.00
20 pcs	Manila Paper		10.00	200.00
2 boxes	Long Bond Paper		1,500.00	3,000.00
1 box	A4 Bond Paper		1,250.00	1,250.00
<b>PPEs</b>				
40 pcs	Faceshield		40.00	1,600.00
40 bott	Alcohol (250 ml)		60.00	2,400.00
40 packs	Facemask (KN95)		150.00	6,000.00
<b>Stakeholder Consultation for Pineapple VCA</b>				
45 pcs	Notebook		120.00	5,400.00
1 box	Ballpoint Pen (Box of 50's)		750.00	750.00
45 pcs	Expanding Envelope with Garter		25.00	1,125.00
15 pack	Specialty Paper long		80.00	1,200.00
15 pack	Specialty Paper short		65.00	975.00
1 box	Whiteboard Marker		550.00	550.00
<b>PPEs</b>				



45 pcs	Faceshield		40.00	1,800.00
45 bott	Alcohol (250ml)		60.00	2,700.00
45 pcs	Facemask (KN95)		150.00	6,750.00
<b>CIP WEB UPDATING WORKSHOP (BLENDED)</b>				
4 pcs	Epson Ink #664 Black		420.00	1,680.00
4 pcs	Epson Ink #664 Magenta		420.00	1,680.00
4 pcs	Epson Ink #664 Yellow		420.00	1,680.00
4 pcs	Epson Ink #664 Blue		420.00	1,680.00
15 pcs	Notebook		200.00	3,000.00
<b>TOTAL FOR LOT 6</b>				<b>₱ 217,845.00</b>
<b>GRAND TOTAL</b>				<b>₱473,970.00</b>

The agency intends to apply the amount *Eighty-Nine Thousand Four Hundred Twenty-Five Pesos (Php89,425.00)* as the Approved Budget for the Contract. Partial Bid is allowed.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **LOT 1- JULIANA'S CATERING**, Del Gallego Camarines Sur; **JEANINE'S EATERY**, San Agustin, Pili, Camarines Sur; **AVP CATERING SERVICES**, Legazpi City

**LOT 2- REGIONAL DAIRY PRODUCTION AND TRAINING CENTER**, Sorsogon City, **F.E LEE SPORTS BAR AND RESTAURANT**, Rizal St, Sorsogon City; **CASA FELIZ**, Juban, Sorsogon City

**LOT 3- JEANINE'S EATERY**, San Agustin, Pili, Camarines Sur, **MAF COOP**, San Agustin, Pili, Camarines Sur, **ANJOE'S CATERING SERVICES**, San Agustin, Pili, Camarines Sur

**LOT 4- TINTIN'S APARTELLE**, Daet, Camarines Norte; **NONOY'S FOODHAUS**, Daet, Camarines Norte; **CAMARINES NORTE MULTI-PURPOSE COOP**, Daet, Camarines Norte

**LOT 5- BAMS CATERING SERVICES**, Masbate City, **DAKU BEACH RESORT**, Masbate City, **ASID BREEDING CENTER**, Masbate City

**LOT 5- RFK GENERAL MERCHANDISE**, San Vicente, Pili, Camarines Sur; **BIDA COMMERCIAL**, Pili, Camarines Sur **PILI SCHOOL SUPPLIES**, Pili, Camarines Sur and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu (see attached end user's preferred menu)
8. Picture or Brochure (Lot 5 only)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **9:30 in the morning of 24 March 2021** at the 3<sup>rd</sup> Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

March 20, 2021 San Agustin, Pili, Camarines Sur.

**LUZ R. MARCELINO**  
RTD for Operations  
BAC Chairperson



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Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Unit No. 5**  
San Agustin, Pili, Camarines Sur

**BID FORM**  
**(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
(Name and Signature of Bidder OR  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)



Omnibus Sworn Statement (Revised)  
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the

Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical



Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



**For Goods Offered from Within the Philippines**

Name of Project: **FOOD AND ACCOMMODATION LOT 1- ALBAY, LOT 2- SORSOGON, LOT 3- CAMARINES SUR, LOT 4- CAMARINES NORTE, LOT 5- MASBATE AND LOT 6- SUPPLIES AND MATERIALS VALUE CHAIN ANALYSIS (VCA) UPDATING WORKSHOP FOR PILI, PINEAPPLE AND CIP WEB UPDATING WORKSHOP (BLENDED) UNDER PRDP**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	<b>LOT 1- FGD for Pili VCA ALBAY</b> Breakfast @ 2 FGDs		6 pax						
	Lunch & 2 Snacks @ 2 FGDs		25 pax						
	Dinner @ 2 FGDs		6 pax						
	<i>Stakeholders Consultation for Pili VCA</i>								
	Breakfast		10 pax						
	Lunch & 2 Snacks		45 pax						
	Dinner		10 pax						
								<b>TOTAL LOT 1</b>	
2	<b>LOT 2- FGD for Pili VCA SORSOGON</b> Fullboard with Accommodation @ 2 FGDs		10 pax						
	Lunch and 2 Snacks @2 FGDs		15 pax						
	Fullboard with Accommodation		10 pax						
	Lunch & 2 Snacks		35 pax						
								<b>TOTAL LOT 2</b>	
3	<b>LOT 3- FGD for Pili VCA CAMARINES SUR</b>		<b>25 pax</b>						





	Lunch and 2 Snacks							
	<b>Stakeholders Consultation for Pili VCA</b>							
	Lunch and 2 Snacks		<b>45 pax</b>					
	<b>CIP WEB UPDATING WORKSHOP (BLENDED)</b>							
	Day 1 2 Snacks & 1 Lunch @ 2 Workshop		<b>15 pax</b>					
	Day 2 2 Snacks & 1 Lunch @ 2 Workshop		<b>15 pax</b>					
							<b>TOTAL LOT 3</b>	
4	<b>LOT 4- FGD for Pili VCA CAMARINES NORTE</b>							
	Breakfast		<b>10 pax</b>					
	Lunch and 2 Snacks		<b>25 pax</b>					
	Dinner		<b>10 pax</b>					
	<b>Stakeholders Consultation for Pili VCA</b>							
	Breakfast		<b>10 pax</b>					
	Lunch & 2 Snacks		<b>45 pax</b>					
	Dinner		<b>10 pax</b>					
	<b>VCA Updating Workshop for Pineapple</b>							
	Fullboard with Accommodation @ 2 FGDs		<b>10 pax</b>					
	Lunch & 2 Snacks @ 2 FGDs		<b>15 pax</b>					
	<b>Stakeholders Consultation for Pineapple VCA</b>							
	Breakfast		<b>10 pax</b>					
	Lunch & 2 Snacks		<b>45 pax</b>					
							<b>TOTAL LOT 4</b>	
5	<b>LOT 5- FGD for Pili VCA MASBATE</b>							
	Day 0- Lunch, PM Snack, Dinner and Accommodation		<b>10 pax</b>					
	Day 1- Fullboard with Accommodation		<b>10 pax</b>					



	Lunch & 2 Snacks		15 pax						
	Day 2- Breakfast, AM Snack and Lunch		10 pax						
									TOTAL LOT 5
6	<b>LOT 6- SUPPLIES AND MATERIALS</b>								
	Notebook		175 pcs						
	Meeting Audio Recorder		2 pcs						
	Manila Paper		30 packs						
	Whiteboard Marker		8 boxes						
	Faber Castel Ballpoint Pen (Box 50's)		4 boxes						
	Expanding Envelope with Garter		175 pcs						
	Masking Tape		20 rolls						
	Scissors		5 pcs						
	Stapler		5 pcs						
	<b>PPEs</b>								
	Faceshield		170 pcs						
	Alcohol (250ml)		170 bott						
	Facemask (KN95)		170 pack						
	<b>Supplies Stakeholders Consultation</b>								
	Notebook		180 pcs						
	Ballpoint Pen (Box of 50's)		4 boxes						
	Expanding Envelope with Garter		176 pcs						
	<b>PPEs</b>								
	Faceshield		180 pcs						
	Alcohol (250 ml)		180 bott						
	Facemask (KN95)		180 pack						
	<b>Supplies for FGD for Pineapple VCA</b>								
	Notebook		40 pcs						
	Ballpoint Pen (Box of 50's)		1 box						
	Expanding Envelope with Garter		40 pcs						



Whiteboard Marker		2 boxes						
Manila Paper		20 pcs						
Long Bond Paper		2 boxes						
A4 Bond Paper		1 box						
<b>PPEs</b>								
Faceshield		40 pcs						
Alcohol (250 ml)		40 bott						
Facemask (KN95)		40 packs						
<b>SUPPLIES AND MATERIALS</b>								
Notebook		45 pcs						
Ballpoint Pen (Box of 50's)		1 box						
Expanding Envelope with Garter		45 pcs						
Specialty Paper long		15 pack						
Specialty Paper short		15 pack						
Whiteboard Marker		1 box						
<b>PPEs</b>								
Faceshield		45 pcs						
Alcohol (250ml)		45 bott						
Facemask (KN95)		45 pcs						
<b>SUPPLIES AND MATERIALS</b>								
Epson Ink #664 Black		4 pcs						
Epson Ink #664 Magenta		4 pcs						
Epson Ink #664 Yellow		4 pcs						
Epson Ink #664 Blue		4 pcs						
Notebook		15 pcs						
							<b>TOTAL LOT 6</b>	
							<b>GRAND TOTAL</b>	

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_





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*A food-secure Philippines*  
*with prosperous farmers and fisherfolk*

