



(SVP-4KS-04-2020) REQUEST TO SUBMIT PROPOSAL FOR THE (LOT 1) FOOD AND ACCMMODATION IN ALBAY, (LOT 2) CATERING SERVICES IN CAMARINES SUR, (LOT 3) FOOD AND ACCMMODATION IN SORSOGON, (LOT 4) VAN RENTAL AND (LOT 5) TRAINING KITS/SUPPLIES AND TARPAULIN FOR THE CONDUCT OF VARIOUS ACTIVITIES UNDER 4KS PROGRAM FOR FY2020 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO NINE HUNDRED SEVENTY THOUSAND THREE HUNDRED TWENTY FIVE PESOS (PHP970,325.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

(LOT 1) FOOD AND ACCMMODATION IN ALBAY			
Quantity	Particulars	Unit price	Total Price
30 pax	AM Snack, Lunch & PM Snack (for 2 days) (Training on Vegetable.....)	450.00/pax/day	P 27,000.00
20 pax	AM Snack, Lunch & PM Snack (for 3 days) (Training on Livestock.....)	450.00/pax/day	27,000.00
5 pax	Fullboard meal and Accommodation (for 3 days)	1,500.00/pax/day	22,500.00
TOTAL FOR LOT 1			P 76,500.00
(LOT 2) CATERING SERVICES IN CAMARINES SUR			
Quantity	Particulars	Unit price	Total Price
30 pax	AM Snack, Lunch & PM Snack (for 2 days in 6 Sites) (Training on Vegetable.....)	450.00/pax/day/site	P 162,000.00
30 pax	AM Snack, Lunch & PM Snack (for 2 days) (Training on Corn Production)	450.00/pax/day/site	27,000.00
20 pax	AM Snack, Lunch & PM Snack (for 3 days in 6 Sites) (Training on Livestock.....)	450.00/pax/day/site	162,000.00
40 pax	AM Snack, Lunch & PM Snack (6 meetings)	355.00/pax/meeting	85,200.00
TOTAL FOR LOT 2			P 436,200.00
(LOT 3) FOOD AND ACCMMODATION IN SORSOGON			
Quantity	Particulars	Unit price	Total Price
30 pax	AM Snack, Lunch & PM Snack (for 2 days in 2 Sites) (Training on Vegetable.....)	450.00/pax/day/site	P 54,000.00
20 pax	AM Snack, Lunch & PM Snack (for 3 days in 2 Sites) (Training on Livestock.....)	450.00/pax/day/site	54,000.00
5 pax	Fullboard with Accommodation (for 7 days)	1,500.00/pax/day	52,500.00
TOTAL FOR LOT 3			P 160,500.00
(LOT 4) VAN RENTAL			
Quantity	Particulars	Unit price	Total Price
1 unit	Albay (for 5 days)	6,000.00/unit/day	30,000.00
1 unit	Camarines Sur (for 6 days) (Training on Vegetable.....)	5,000.00/unit/day	30,000.00
1 unit	Camarines Sur (for 2 days) (Training on Corn Production)	6,000.00/unit/day	12,000.00
1 unit	Camarines Sur (for 9 days) (Training on Livestock.....)	5,000.00/unit/day	45,000.00



reams			
100 pcs	Long Brown Envelop	15.00/pc	1,500.00
110 pcs	Long Folder	15.00/pc	1,650.00
30 pcs	MASKING TAPE 72MMX22M	85.00/pc	2,550.00
115 pcs	BALLPOINT PEN, BLACK 0.5MM	35.00/pc	4,025.00
300 pcs	Notebook (80 Leaves)	45.00/pc	13,500.00
300 pcs	Pen (Signpen)	20.00/pc	6,000.00
300 pcs	Alcohol (500ml)	120.00/pc	36,000.00
300 pcs	Bar Soap (germicidal soap, 55g)	20.00/pc	6,000.00
300 pcs	Hand Towel	25.00/pc	7,500.00
300 boxes	Disposable Facemask (Surgical Mask), 3 ply Earloop, 50pcs/box	100.00/box	30,000.00
300 pcs	Long Plastic Envelope	20.00/pc	6,000.00
4 pcs	Tarpaulin (3'X5')	500.00 /pc	2,000.00
3 pcs	Tarpaulin (4'X6')	800.00 /pc	2,400.00
TOTAL FOR LOT 5			P 131,125.00
GRAND TOTAL			P970,325.00

for the conduct of various activities under 4KS program for FY2020. The agency intends to apply the amount of **Nine Hundred Seventy Thousand Three Hundred Twenty Five Pesos (Php970,325.00)** as the Approved Budget for the Contract. **Partial bid is allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

(LOT 1) - ALBAY

1. **JULIANA'S CATERING**, Albay,
2. **COOLSHINE CANTEEN & CATERING SERVICES**, Legazpi City; **and**
3. **PEPPERLAND HOTEL**, Legazpi City; and all interested caterers/bidders

(LOT 2) – CAMARINES SUR

1. **ROBIEDO INC.**, Naga City;
2. **PAY KIKS CATERING SERVICES**, Cam. Sur; **and**
3. **JEANINE'S CATERING**, Pili, Cam. Sur and all interested bidders

(LOT 3) – SORSOGON

1. **UNA PIZZERIA**, Juban, Sorsogon City;
2. **SORSOGON PARADISE RESORT**, Sorsogon;
3. **F.E. LEE SPORTS BAR**, Sorsogon; **and**
4. **CASA FELIZ**, Juban, Sorsogon City; and all interested caterers/bidders

(LOT 4) – VAN RENTAL

1. **AOL TRAVEL & TOURS**, Legazpi City,
2. **DIOSA KOBİ TRAVEL & TOURS**, San Agustin, Pili, Camarines Sur; **and**
3. **TIERRA DE IBALON TOURS**, Naga City and all interested bidders

(LOT 5) – SUPPLIES

1. **ERIVAN GENERAL MERCHANDISE** Naga City,
2. **RFK GEN. MDSE**, Pili, Camarines Sur; **and**



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4. Annual Income Tax Return
5. Omnibus Sworn Statement (revised)
6. BIR Registration
7. Menu/ Brochure for Lots 1 - 3 (Please see attached preferred menu)
8. Pictures of product being offered (Lot 5)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 1:30 in the afternoon of 22 March 2021 at 3rd Floor, Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

12 March 2021, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
Chairperson, Bids and Awards Committee



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Omnibus Sworn Statement (Revised) *[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;



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[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___
at _____, Philippines.

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]



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BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged we the undersigned offer to supply/ deliver the goods requisitioned in conformity with the said bid documents for the total amount of _____

(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2021.

(Name and Signature of Bidder OR
Authorized Representative)