



**(SVP-4KS-02-2021) REQUEST TO SUBMIT PROPOSAL FOR THE (LOT 1) CATERING SERVICES IN ALBAY, (LOT 2) FOOD AND ACCOMMODATION IN CAMARINES NORTE, (LOT 3) CATERING SERVICES IN CAMARINES SUR, (LOT 4) FOOD AND ACCOMMODATION IN SORSOGON, (LOT 5) SUPPLIES/PPEs, HYGIENE KITS AND TARPAULIN AND (LOT 6) VAN RENTAL FOR THE CONDUCT OF VARIOUS ACTIVITIES/TRAININGS OF THE 4KS PROGRAM TO THE IDENTIFIED ICC IN BICOL REGION FOR FY2021 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO SEVEN HUNDRED THIRTY EIGHT THOUSAND FIVE HUNDRED PESOS (PHP738,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

<b>(LOT 1) FOOD AND ACCOMMODATION IN ALBAY</b>			
<b>Quantity</b>	<b>Particulars</b>	<b>Unit price</b>	<b>Total Price</b>
25 pax	AM Snack, Lunch & PM Snack (for 2 sites)	450.00/pax/site	P 22,500.00
<b>TOTAL FOR LOT 1</b>			<b>P 76,500.00</b>
<b>(LOT 2) FOOD AND ACCOMMODATION IN CAMARINES NORTE</b>			
<b>Quantity</b>	<b>Particulars</b>	<b>Unit price</b>	<b>Total Price</b>
30 pax	AM Snack, Lunch & PM Snack (for 2 days) (Training on Vegetable.....)	450.00/pax/day	P 27,000.00
20 pax	AM Snack, Lunch & PM Snack (for 3 days) (Training on Livestock.....)	450.00/pax/day	27,000.00
5 pax	Fullboard meal and Accommodation (for 5 days)	1,500.00/pax/day	37,500.00
<b>TOTAL FOR LOT 2</b>			<b>P 91,500.00</b>
<b>(LOT 3) CATERING SERVICES IN CAMARINES SUR</b>			
<b>Quantity</b>	<b>Particulars</b>	<b>Unit price</b>	<b>Total Price</b>
25 pax	AM Snack, Lunch & PM Snack (for 5 sites) (Community Organizing Orientation)	450.00/pax/ site	56,250.00
35 pax	AM Snack, Lunch & PM Snack (for 2 days in 2 sites) (Training on Vegetable.....)	450.00/pax/day/site	63,000.00
20 pax	AM Snack, Lunch & PM Snack (for 3 days in 2 sites) (Training on Livestock.....)	450.00/pax/day/site	54,000.00
40 pax	AM Snack, Lunch & PM Snack (for 4 meetings) (Quarterly Meeting)	355.00/pax/meeting	56,800.00
40 pax	AM Snack, Lunch & PM Snack (for 1 meeting) (Year-End Meeting)	355.00/pax/meeting	14,200.00
<b>TOTAL FOR LOT 3</b>			<b>P 244,250.00</b>
<b>(LOT 4) FOOD AND ACCOMMODATION IN SORSOGON</b>			
<b>Quantity</b>	<b>Particulars</b>	<b>Unit price</b>	<b>Total Price</b>
25 pax	AM Snack, Lunch & PM Snack (for 2 sites) (Community Organizing Orientation)	450.00/pax/ site	22,500.00
30 pax	AM Snack, Lunch & PM Snack (for 2 days) (Training on Vegetable.....)	450.00/pax/day	27,000.00
20 pax	AM Snack, Lunch & PM Snack (for 3 days) (Training on Livestock.....)	450.00/pax/day	27,000.00
5 pax	Fullboard meal and Accommodation (for 5 days)	355.00/pax/day	37,500.00
<b>TOTAL FOR LOT 4</b>			<b>P 114,000.00</b>





<b>(LOT 5) SUPPLIES/PPES, HYGIENE KITS AND TARPAULIN</b>			
<b>Quantity</b>	<b>Particulars</b>	<b>Unit price</b>	<b>Total Price</b>
27 bottles	bottles of Alcohol, 500ml (5 bottles per site)	150.00/bot	4,050.00
140 pieces	Surgical Mask (KN95) - Protective Face Mask; Non-Oil; White	50.00/pc	7,000.00
136 pieces	Full Face Shield ( Apple-Cut, & Acrylic)	200.00/pc	27,200.00
6 pieces	<b>Tarpaulin (4'X6')</b>	500.00/pc	3,000.00
120 pcs	Alcohol (500ml)	120.00/pc	14,400.00
240 pcs	Bar Soap (germicidal soap, 55g)	45.00/pc	10,800.00
240 pcs	Hand Towel	25.00/pc	6,000.00
120 pcs	Toothpaste (sachet, 22g)	10.00/pc	1,200.00
120 pcs	Toothbrush (softt bristle)	50.00/pc	6,000.00
36 box	Disposable Facemask	100.00/box	3,600.00
<b>TOTAL FOR LOT 5</b>			<b>P 83,250.00</b>
<b>(LOT 6) VAN RENTAL</b>			
<b>Quantity</b>	<b>Particulars</b>	<b>Unit price</b>	<b>Total Price</b>
1 unit	Albay (for 2 days)	7,000.00/unit/day	14,000.00
1 unit	Camarines Sur (for 5 days) (Community Org.....)	7,000.00 unit/day	35,000.00
1 unit	Camarines Sur (for 4 days) (Training on Vegetable.....)	5,000.00 unit/day	20,000.00
1 unit	Camarines Sur (for 6 days) (Training on Livestock.....)	5,000.00 unit/day	30,000.00
1 unit	Sorsogon (for 2 days) (Community Org.....)	7,000.00 unit/day	14,000.00
1 unit	Sorsogon (for 2 days) (Training on Vegetable.....)	7,000.00 unit/day	14,000.00
1 unit	Sorsogon (for 3 days) (Training on Livestock.....)	7,000.00 unit/day	21,000.00
1 unit	Camarines Norte (for 2 days) (Training on Vegetable.....)	7,000.00 unit/day	14,000.00
1 unit	Camarines Norte (for 3 days) (Training on Livestock.....)	7,000.00 unit/day	21,000.00
<b>TOTAL FOR LOT 6</b>			<b>P 183,000.00</b>
<b>GRAND TOTAL</b>			<b>738,500.00</b>

for the conduct of various activities under 4KS program for FY2020. The agency intends to apply the amount of Seven Hundred Thirty Eight Thousand Five Hundred Pesos (Php738,500.00) as the Approved Budget for the Contract. **Partial bid is allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

**(LOT 1) - ALBAY**

1. **JULIANA'S CATERING**, Albay,
2. **COOLSHINE CANTEEN & CATERING SERVICES**, Legazpi City; **and**
3. **PEPPERLAND HOTEL**, Legazpi City; and all interested caterers/bidders

**(LOT 2) – CAMARINES NORTE**

1. **NONOY'S FOOD HOUSE**, Camarines Norte,
2. **TIN-TIN APARTELLE**, Daet, Camarines Norte; **and**
3. **NATHANIEL CATERING SERVICES**, Daet, Camarines Norte; and all interested caterers/bidders

**(LOT 3) – CAMARINES SUR**

1. **BOTCHOY CATERING & SERVICES**, Pili, Camarines Sur;
2. **PAY KIKS CATERING SERVICES**, Cam. Sur; **and**
3. **JEANINE'S CATERING**, Pili, Cam. Sur and all interested bidders



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

**(LOT 4) – SORSOGON**

1. **UNA PIZZERIA**, Juban, Sorsogon City;
2. **SORSOGON PARADISE RESORT**, Sorsogon;
3. **F.E. LEE SPORTS BAR**, Sorsogon; **and**
4. **CASA FELIZ**, Juban, Sorsogon City; and all interested caterers/bidders

**(LOT 5) – SUPPLIES**

1. **ERIVAN GENERAL MERCHANDISE** Naga City,
2. **RFK GEN. MDSE**, Pili, Camarines Sur; **and**
3. **ALLAN JUSTINE GENERAL MERCHANDISE**, Magarao, Camarines Sur and all interested suppliers/bidders

**(LOT 6) – VAN RENTAL**

1. **AOL TRAVEL & TOURS**, Legazpi City,
2. **DIOSA KOBI TRAVEL & TOURS**, San Agustin, Pili, Camarines Sur; **and**
3. **TIERRA DE IBALON TOURS**, Naga City and all interested bidders

Are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI/SEC Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement (revised)
6. BIR Registration
7. Menu/ Brochure for Lots 1 - 4 (Please see attached preferred menu)
8. Pictures of product being offered (Lot 5)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 1::30 in the afternoon of 19 April 2021 at 3<sup>rd</sup> Floor, Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

12 April 2021, Pili, Camarines Sur.

**LUZ R. MARCELINO**  
RTD for Operations  
Chairperson, Bids and Awards Committee



## Omnibus Sworn Statement (Revised) *[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;



*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_  
at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

GPPB Resolution No. 16-2020, dated 16 September 2020





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**BID FORM  
(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we the undersigned offer to supply/ deliver the goods requisitioned in conformity with the said bid documents \_\_\_\_\_ for \_\_\_\_\_ the \_\_\_\_\_ total amount of \_\_\_\_\_  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
(Name and Signature of Bidder OR  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)

*A food-secure Philippines*  
with prosperous farmers and fisherfolk



**For Goods Offered From Within the Philippines**

Name of project: (LOT 1) CATERING SERVICES IN ALBAY, (LOT 2) FOOD AND ACCOMMODATION IN CAMARINES NORTE, (LOT 3) CATERING SERVICES IN CAMARINES SUR, (LOT 4) FOOD AND ACCOMMODATION IN SORSOGON, (LOT 5) SUPPLIES/PPES, HYGIENE KITS AND TARPAULIN AND (LOT 6) VAN RENTAL FOR THE CONDUCT OF VARIOUS ACTIVITIES/TRAININGS OF THE 4KS PROGRAM TO THE IDENTIFIED ICC IN BICOL REGION FOR FY2021

Name of Bidder \_\_\_\_\_.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
<b>(LOT 1) CATERING SERVICES IN ALBAY</b>									
Lot 1	AM Snack, Lunch & PM Snack (for 2 sites)		25 pax/site						
<b>TOTAL FOR LOT 1</b>									
<b>(LOT 2) FOOD AND ACCOMMODATION IN CAMARINES NORTE</b>									
Lot 2	AM Snack, Lunch & PM Snack (for 2 days) (Training on Vegetable.....)		30 pax/day						
	AM Snack, Lunch & PM Snack (for 3 days) (Training on Livestock.....)		20 pax/day						
	Fullboard meal and Accommodation (for 5 days)		5 pax/day						
<b>TOTAL FOR LOT 2</b>									
<b>(LOT 3) CATERING SERVICES IN CAMARINES SUR</b>									
Lot 3	AM Snack, Lunch & PM Snack (for 5 sites) (Community Organizing Orientation)		25/pax/ site						
	AM Snack, Lunch & PM Snack (for 2 days in 2 sites) (Training on Vegetable.....)		35/pax/day/site						
	AM Snack, Lunch & PM Snack (for 3 days in 2 sites) (Training on Livestock.....)		20/pax/day/site						
	AM Snack, Lunch & PM Snack (for 4 meetings) (Quarterly Meeting)		40/pax/meeting						
	AM Snack, Lunch & PM Snack (for 1 meeting) (Year-End Meeting)		40/pax/meeting						
<b>TOTAL FOR LOT 3</b>									

<b>(LOT 4) FOOD AND ACCOMMODATION IN SORSOGON</b>									
Lot 4	AM Snack, Lunch & PM Snack (for 2 sites) (Community Organizing Orientation)		25/pax/ site						
	AM Snack, Lunch & PM Snack (for 2 days) (Training on Vegetable.....)		30/pax/day						
	AM Snack, Lunch & PM Snack (for 3 days) (Training on Livestock.....)		20/pax/day						
	Fullboard meal and Accommodation (for 5 days)		5/pax/day						
<b>TOTAL FOR LOT 4</b>									
<b>(LOT 5) SUPPLIES/PPES, HYGIENE KITS AND TARPAULIN</b>									
Lot 5	bottles of Alcohol, 500ml (5 bottles per site)		27 bottles						
	Surgical Mask (KN95) - Protective Face Mask; Non-Oil; White		140 pieces						
	Full Face Shield ( Apple-Cut, & Acrylic)		136 pieces						
	<b>Tarpaulin (4'X6')</b>		6 pieces						
	Alcohol (500ml)		120 pcs						
	Bar Soap (germicidal soap, 55g)		240 pcs						
	Hand Towel		240 pcs						
	Toothpaste (sachet, 22g)		120 pcs						
	Toothbrush (softt bristle)		120 pcs						
	Disposable Facemask		36 box						
<b>TOTAL FOR LOT 5</b>									
<b>(LOT 6) VAN RENTAL</b>									
Lot 5	Albay (for 2 days)		1 unit/day						
	Camarines Sur (for 5 days) (Community Org.....)		1 unit/day						
	Camarines Sur (for 4 days) (Training on Vegetable.....)		1 unit/day						
	Camarines Sur (for 6 days) (Training on Livestock.....)		1 unit/day						
	Sorsogon (for 2 days) (Community Org.....)		1 unit/day						
	Sorsogon (for 2 days) (Training on Vegetable.....)		1 unit/day						



	Sorsogon (for 3 days) (Training on Livestock.....)		1 unit/day						
	Camarines Norte (for 2 days) (Training on Vegetable.....)		1 unit/day						
	Camarines Norte (for 3 days) (Training on Livestock.....)		1 unit/day						

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_