

(SVP-31-2021) REQUEST TO SUBMIT PROPOSAL FOR THE SUPPLY, DELIVERY AND INSTALLATION OF FURNITURES AND FIXTURES FOR SAAD OFFICE AT DA RFO 5 COMPOUND, SAN AGUSTIN, PILI, CAMARINES SUR AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED EIGHTY THREE THOUSAND SEVEN HUNDRED THIRTY TWO PESOS (PHP483,732.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

		Particulars	Unit price	Total Price
FUR	NITUR	ES	·	
1	set	Conference Table w/Chair Set (12- seater)	65,000.00	65,000.00
1	set	Dining Table w/ Chair Set (8- seater)	40,000.00	40,000.00
1	set	Sofa with Center table set	45,000.00	45,000.00
1	set	Sofa/Bed convertible	20,000.00	20,000.00
1	set	Sofa Bench	20,000.00	20,000.00
1	set	Executive Table(1pc),Executive Chair(1pc) and Receiving chair (2pc) set	40,000.00	40,000.00
6	set	Single Bed w/ Mattress and Beddings set	25,000.00	150,000.00
1	set	Outdoor Table and Chair set (4-seater)	20,000.00	20,000.00
FIXT	URES		,	,
1	set	Built-in Display Cabinet w/ glass door (2.4m x 2.7m)	35,000.00	35,000.00
1	set	Storage Cabinet (2.4 sq.m., assorted sizes)		
1	set	Built-in Kitchen/Pantry/under-sink Cabinet (7.0	25,000.00	25,000.00
1	Set	sq.m.)	46,000.00	46,000.00
2	set	Closet Cabinet		
1	lot	Wall Fixtures (accent wall, decors, lightings)		
1	Set	Built-in False Ceiling w/ pin lights and cove lighting (3.6m x 4.5m)	20,000.00	40,000.00 90,000.00
1	set	Built-in False Ceiling w/ pin lights and cove lighting (3.6m x 6.3m)	35,640.00	35,640.00
1	set	Built-in False Ceiling w/ pin lights and cove lighting (4.5m x 7.2m)	49,760.00	49,760.00
1	set	Projector Screen and Projector Ceiling-Mount set		
1	set	Window Blinds (8pcs), and Curtain(2pcs) set	70,400.00	70,400.00
1	set	Electric Cooktop (4-plates)		
1	set	Electric Range Hood		
1	set	Wall Mount for TV	15,100.00	15,100.00
1	lot	Planters (Assorted Plant boxes and pots)		
1	set	Drywall Partition w/ 1- Panel Door Set (3.6m x 3m)	30,000.00	30,000.00
1	set	Decorative partition wall (1.5m x 2.7m)	25,000.00	25,000.00
	1	1 2	16,000.00	16,000.00
			32,000.00	32,000.00
			15,100.00	15,100.00



	30,000.00	30,000.00
	25,000.00	25,000.00
*PLEASE SEE THE ATTACHED PLAN		
	GRAND TOTAL	P 980,000.00

FOR SAAD OFFICE AT DA RFO 5 COMPOUND, SAN AGUSTIN, PILI, CAMARINES SUR. The Agency Intends to apply the amount of NINE HUNDRED EIGHTY THOUSAND PESOS (PHP980,000.00) as the Approved Budget for the Contract. Partial bid is not allowed.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, HOPE INTERIOR & SPACE PLANNING CO., Jacinto, East Grace Park, Caloocan, Metro Manila; GUAVES FURNITURE, Naga City; MAGDA CONSTRUCTION AND SUPPLY, Purok 4, Brgy. Salvacion, Daraga, Albay and all interested suppliers/bidders are hereby requested to submit the following documents:

- 1. Mayor's Permit
- 2. DTI/SEC/CDA Registration
- 3. PhilGEPS Registration
- 4. Annual Income Tax Return (2020)
- 5. Omnibus Sworn Statement (Revised)
- 6. BIR Registration
- 7. Pictures of Product being offered
- 8. Bill of Quantities

The bidders are required to pay Php1,000.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in **duplicate and marked with index/ear tabs or side-end tabs to identify the page components**, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 1:30 in the afternoon of 23 August 2021 at 3rd Floor, Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

18 August 2021, Pili, Camarines Sur.

LUZ R. MARCELINO

RTD for Operations Chairperson, Bids and Awards Committee



Omnibus Sworn Statement (Revised) ppines [shall be submitted with the Bid] with prosperous farmers and fisherfolk



REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

- I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state
- 1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;



- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

A food-secure Philippines

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity; members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, 1	have	hereunto	set	my	hand	this	 day	of	,	20_	_
at											
, Philippines.											

[Insert NAME OF BIDDER OR ITS
AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]



[Format shall be based on the latest Rules on Notarial Practice] GPPB Resolution No. 16-2020, dated 16 September 2020

Republic of the Philippines DEPARTMENT OF AGRICULTURE Regional Field Unit (No. 15) secure Philippines

San Agustin, Pili, Camarines Sur with prosperous farmers and fisherfolk

Masaganang 🔏 Malaas na KIT

BID FORM (GOODS)

DEPARTMENT OF AGRICULTURE Regional Field Unit No. 5 San Agustin Pili Camarin

San Agustin, Fin, Camarines Sui	
The Bids and Awards Committee	
Gentlemen/ Ladies:	
acknowledge we the undersigned offer to sup	iments, the receipts of which is hereby duly oply/ deliver the goods requisitioned in conformity ments for the total amount
P)	·
Accompanying this Bid Form is our and our offered items is specified quantity and	Bid Offer containing the details of the requisition d unit price.
We undertake, if our Bid is duly accedelivery schedule specified in the Schedule of	epted, to deliver the goods in accordance with the f Requirements.
	Bid validity period as set by the procuring entity calendar days from the date of the bids opening.
* *	ed and executed, this bid, together with your bject to all other Bid documents, shall be binding
We understand that you are not bour receive.	nd to accept the lowest of any Bid that you may
We certify that we complied with the 9184 and its IRR and the Bidding documents.	ne eligibility requirements as specified under RA
Dated this day of	2021.
_	(Name and Signature of Bidder OR Authorized Representative)



Date of Bidding

(Address and Telephone No.)

: SUPPLY, DELIVERY AND INSTALLATION OF FURNITURES AND GIFTHRES **Project Title**

FOR SAAD OFFICE

DA RFO 5 Compound, San Agustin, Piliwith prosperous farmers and fisherfolk

Location Camarines Sur Implementation By Contract



BILL OF QUANTITIES/BID COST PROPOSAL

ITEM		DESCRIPTION	QUANTITY	UNIT	TOTAL COST
1	:	FURNITURES			
		Conference Table w/Chair Set (12-			
		seater)	1	set	
		Dining Table w/ Chair Set (8- seater)	1	set	
		Sofa with Center table set	1	set	
		Sofa/Bed convertible	1	set	
		Sofa Bench	1	set	
		Executive Table(1pc),Executive			
		Chair(1pc) and	1	set	
		Receiving chair (2pc) set			
		Single Bed w/ Mattress and Beddings			
		set	6	set	
		Outdoor Table and Chair set (4-			
		seater)	1	set	
II	:	FIXTURES			
		Built-in Display Cabinet w/ glass door (2.4m x			
		2.7m)	1	set	
		Storage Cabinet (2.4 sq.m., assorted			
		sizes)	1	set	
		Built-in Kitchen/Pantry/under-sink Cabinet (7.0			
		sq.m.)	1	set	
		Closet Cabinet	2	set	
		Wall Fixtures (accent wall, decors,	_		
		lightings)	1	lot	
		Built-in False Ceiling w/ pin lights and	1	set	
		cove lighting (3.6m x 4.5m)			
		Built-in False Ceiling w/ pin lights and	1	set	
		cove lighting (3.6m x 6.3m) Built-in False Ceiling w/ pin lights and	1	set	
		cove lighting (4.5m x 7.2m)	_		
		Projector Screen and Projector Ceiling-Mount	_		
		set	1	set	
		Window Blinds (8pcs), and	1	set	



Republic of the Philippines DEPARTMENT OF AGRICULTURE

Regional Field Office No.5 San Agustin, Pili, Camarines Sur, 4418 http://bicol.da.gov.ph

	AMOUN	T IN WORD:	
	тота	L BID COST:	
2.7m)	1	set	-
Decorative partition wall (1.5m x			
Drywall Partition w/ 1- Panel Door Set (3.6m x 3m)	1	set	
Planters (Assorted Plant boxes and pots)	1	lot	
Wall Mount for TV	1	set	
Electric Range Hood	1	set	
Electric Cooktop (4-plates)	1	set	
Curtain(2pcs) set			

NAME AND SIGNATURE OF CONTRACTOR:

For Goods Offered From Within the Philippines

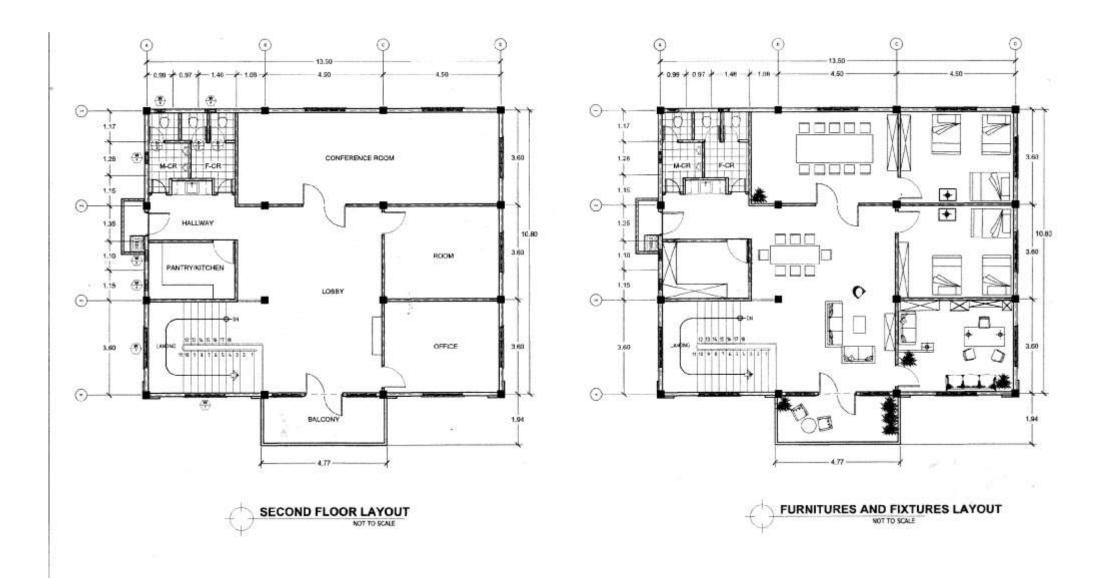
Name of project: SUPPLY, DELIVERY AND INSTALLATION OF FURNITURES AND FIXTURES FOR SAAD OFFICE AT DA RFO 5 COMPOUND, SAN AGUSTIN, PILI, CAMARINES SUR

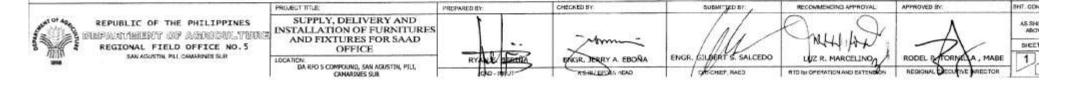
Name of Bidder ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Count ry of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	FURNITURES								
	Conference Table w/Chair Set (12-seater)		1set						
	Dining Table w/ Chair Set (8- seater)		1set						
	Sofa with Center table set		1set						
	Sofa/Bed convertible		1set						
	Sofa Bench		1set						
	Executive Table(1pc), Executive Chair(1pc) and Receiving chair (2pc) set		1set						
	Single Bed w/ Mattress and Beddings set		6sets						
	Outdoor Table and Chair set (4-seater)		1set						
	FIXTURES								
	Built-in Display Cabinet w/ glass door (2.4m x 2.7m)		1set						
	Storage Cabinet (2.4 sq.m., assorted sizes)		1set						
	Built-in Kitchen/Pantry/under-sink Cabinet (7.0 sq.m.)		1set						
	Closet Cabinet		2sets						
	Wall Fixtures (accent wall, decors, lightings)		1lot						
	Built-in False Ceiling w/ pin lights and		1Set						

cove lighting (3.6m x 4.5m)							
Built-in False Ceiling w/ pin lights and cove lighting (3.6m x 6.3m)	1set						
Built-in False Ceiling w/ pin lights and cove lighting (4.5m x 7.2m)	1set						
Projector Screen and Projector Ceiling- Mount set	1set						
Window Blinds (8pcs), and Curtain(2pcs) set	1set						
Electric Cooktop (4-plates)	1set						
Electric Range Hood	1set						
Wall Mount for TV	1set						
Planters (Assorted Plant boxes and pots)	1lot						
Drywall Partition w/ 1- Panel Door Set (3.6m x 3m)	1set						
Decorative partition wall (1.5m x 2.7m)	1set						
PLEASE SEE THE ATTACHED PLAN		<u>.</u>	•	•			
GRAND TOTAL							

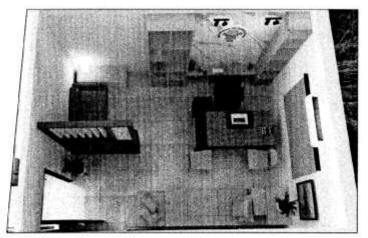
Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	







OFFICE (PERSPECTIVE VIEW)



OFFICE (TOP VIEW)



EXISTING FLOOR LAYOUT

OFFICE/ SPECIFICATIONS

CABINETRY

(vertical display cabinet w/ glass door, storage cabinet, open shelves

3/4" Laminated Marine Plywood material,

WALL ACCENT/DECOR

Marble design w/ vertical grooves, standard DA-logo. display materials

SOFA BED

Foam and upholstery sofa, convertible to bed

EXECUTIVE TABLE

Laminated Wood material/glass top, w/ drawer and cabinet

EXECUTIVE CHAIR

Ergonomic high back chair

OFFICE CHAIR

Plastic, Foam and steel materials

SOFA BENCH

Foam and upholstery sofa, no backrest

PLANTERS

Assorted plant pots w/ stand

LIGHTING FIXTURES

Lightstrips, LED track light, hanging/pendant light, recessed pin light(ceiling)

WINDOW BLINDS

Double roller for 1.6m x 1.2m windows

DRY WALL PARTITION

1.5m to ceiling height, decorative style, wood/tubular steel material, painted

FALSE CEILING

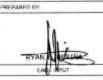
Fiber Cement Board w/ Metal furring framing, PVC ceiling panel finish(part)



REPUBLIC OF THE PHILIPPINES epartment of agricultur REGIONAL FIELD OFFICE NO.5 GAN AGUSTIN, PILL, GAMARINES SUR

PROJECT TITLE: SUPPLY, DELIVERY AND INSTALLATION OF FURNITURES AND FIXTURES FOR SAAD OFFICE

LOCATION: DA AFO S COMPOUND, SAN AGUSTIN, PLL,



FINGE HERRY A. EBONA

CHECKED BY

ENGR. GRUNDAY'S. SALCEDO DIC-CHEF RAED

RTO IN OPERATION AND EXTENSION

LUZ R. MARCELINO

RECOMMENDING APPROVAL

RODEL P.

APPROVED BY:

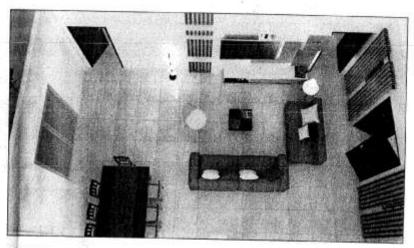
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LOBBY (PERSPECTIVE VIEW)



LOBBY (TOP VIEW)



EXISTING FLOOR LAYOUT

LOBBY/ SPECIFICATIONS

(horizontal display cabinet and open shelves, hanging cabinet) 3/4" Laminated Marine Plywood material

WALL ACCENT/DECOR

Wood design

SOFA SET

Foam and upholstery sofa w/ center table

DINING TABLE AND CHAIR SET

8-seater, Wood material, varnished

WINDOW BLINDS

Double roller for 1.6m x 1.2m windows

PLANTERS.

Assorted plant pots w/ stand, hanging planter

LIGHTING FIXTURES

Lightstrips, ceiling led light(chandelier), recessed pin light(ceiling)

FALSE CEILING

Fiber Cement Board w/ Metal furring framing

VANITY MIRROR (toilet pantry)

1.6m x 0.8m



REPUBLIC OF THE PHILIPPINES SPARTMINNT OF AMBINETING REGIONAL FIELD OFFICE NO.5 SAN AGUSTIN, PILL CAMARINES SUR

PROJECT TITLE SUPPLY, DELIVERY AND INSTALLATION OF FURNITURES AND FIXTURES FOR SAAD OFFICE

LOCATION: DA RPO 5 COMPOUND, SAN ACEMPTIN, FELL, CAMPARINES SUR

ENGR. JERRY A. EBOÑA

CHECKED BY

ENGR CHIERT SISALCEDO DIC-CHEEF, RANGE

SUBMITTED BY

RECOMMENDING AFFRONAL.

APPROVED BY:

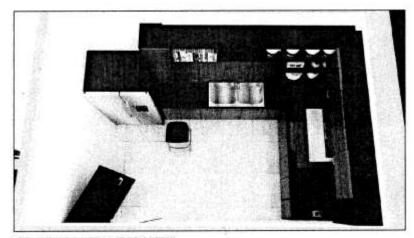
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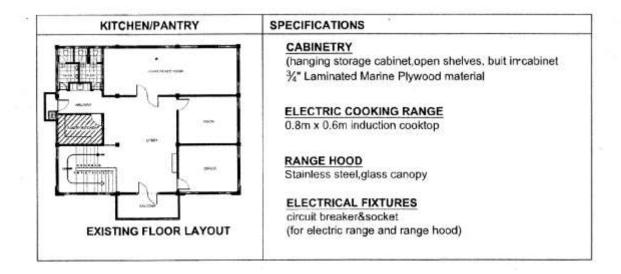
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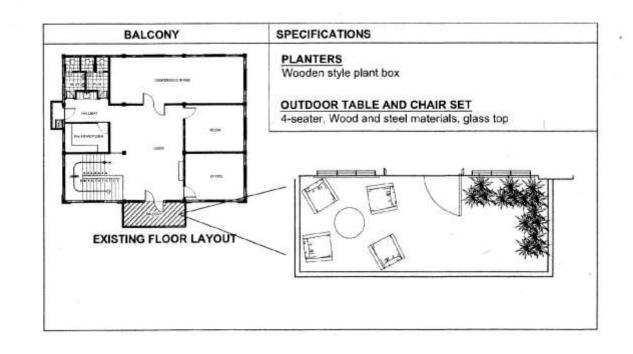


KITCHEN/PANTRY (PERSPECTIVE VIEW)



KITCHEN/PANTRY (TOP VIEW)













CHECKED BY:



SUBMITTED BY:

DECOMMENDING APPROVAL

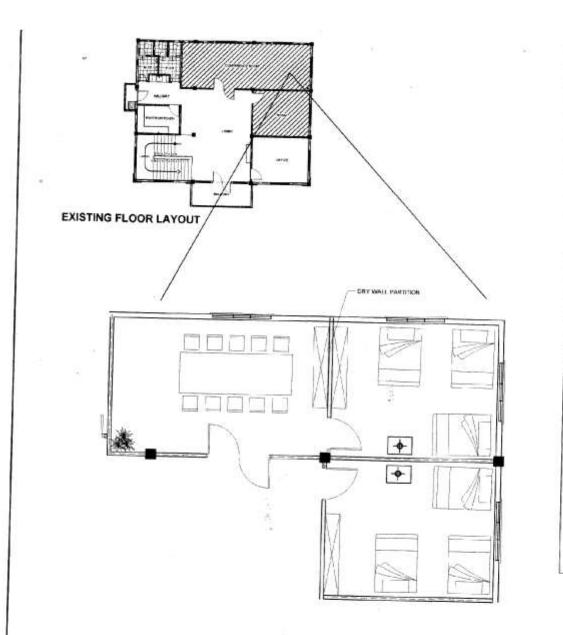
RODEL F

APPROVED BY:

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CONFERENCE ROOM/ SPECIFICATIONS

CABINETRY

2m x 1.2m storage cabinet, Wardrobe cabinet 3/4" Laminated Marine Plywood material,

DRY WALL PARTITION

Painted Fiber cement board wall w/ wood frames, 0.8m x 1.2m Panel Door set, swing type

PROJECTOR SCREEN

16:9 aspect ratio

SIDE TABLE

0.6m x 0.6m, wood material, varnished

CONFERENCE TABLE AND CHAIR SET

12-seater conference table w/ ergonomic office chair

SINGLE BED AND MATTRESS SET

1.2m x 2.1m, Wood and steel framing with foam 4" foam mattress and beddings

WINDOW BLINDS

Double roller for 1.6m x 1.2m windows

ROOM/ SPECIFICATIONS

CABINETRY

2m x 1.2m storage cabinet, Wardrobe cabinet 3/4" Laminated Marine Plywood material,

SIDE TABLE

0.6m x 0.6m, wood material, varnished

SINGLE BED AND MATTRESS SET

1.2m x 2.1m, Wood and steel framing with foam 4" foam mattress and beddings

WINDOW BLINDS

Double roller for 1.6m x 1.2m windows



REPUBLIC OF THE PHILIPPINES AFTMENT OF ASTLOULTUR

REGIONAL FIELD OFFICE NO.5 SAN AGUSTIN, PLU CAMARINES SUR

SUPPLY, DELIVERY AND INSTALLATION OF FURNITURES AND FIXTURES FOR SAAD OFFICE DA RFO 5 COMPOUND, SAN AGUSTIN, PILE,

PREPARED BY

ENGR. JERRY A. EBONA → # III / EP DOS HEAD

CHECKED BY:

ENGR GENERT'S SALCEDO OIC-CHEF, RAED

LUZ RE MANCELLINO RTD & OPERATION AND EXTENSION

RECONUENDING APPROVAL

SHT. CONTENT RODEL B. TORNALA, MABE

AS SHOWN ABOVE

SHEET NO.

APPROVED BY: