



**(SVP-BP2-08-2021) REQUEST TO SUBMIT PROPOSAL FOR THE SUPPLY & DELIVERY OF (LOT 1) OFFICE SUPPLIES AND (LOT 2) ICT OFFICE SUPPLIES FOR UTILIZATION OF BALIK PROBINSYA PROGRAM 2 TO THE PROVINCE OF CAMARINES SUR AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO THREE HUNDRED NINE THOUSAND PESOS ONLY (P309,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
<b>LOT 1- OFFICE SUPPLIES</b>				
box	Ballpen, Ordinary, 0.5 mm, Black, 50's	15	200.00	3,000.00
box	Ballpen, Ordinary, 0.5 mm, Blue, 50's	15	200.00	3,000.00
pcs.	Battery AA, Rechargeable	10	350.00	3,500.00
pcs.	Battery AAA, Rechargeable	10	190.00	1,900.00
box	Battery AA, Super Heavy Duty, Disposable, 48's	1	400.00	400.00
box	Battery AAA, Super Heavy Duty, Disposable, 40's	1	384.00	384.00
boxes	Binder Clip, Small, 19mm, 12's	5	100.00	500.00
boxes	Binder Clip, Medium, 25mm, 12's	5	120.00	600.00
boxes	Binder Clip, Large, 51mm, 12's	5	160.00	800.00
pcs.	Calculator, Ordinary, Wide format keypad	8	595.00	4,760.00
Doz.	Cartolina, 22.5x28.5 in.	10	85.00	850.00
pcs.	Certificate Frame, Short 8.5 x 11	50	110.00	5,500.00
pcs.	Certificate Holder, Short 8.5 x 11	300	50.00	15,000.00
pcs.	Clearbook, 60 pockets, Long	15	120.00	1,800.00
pcs.	Clearbook, 60 pockets, Short	15	100.00	1,500.00
Pack	Colored Paper, Neon, 250's, Assorted Col.	10	295.00	2,950.00
pcs.	Cork Board/White Board Back-to-Back, Aluminum Frame, 40 cm x 60 cm	5	395.00	1,975.00
pcs.	Cork Board/White Board Back-to-Back, Aluminum Frame, 50 cm x 70 cm	3	650.00	1,950.00
pcs.	Correction Tape, 5mm x 10mm	30	35.00	1,050.00
pcs.	Envelope, Cloth, Short, with Handle and Zipper	100	68.00	6,800.00
pcs.	Envelope, Cloth, Long, with Handle and Zipper	100	78.00	7,800.00
Doz	Envelope, Brown, Short	10	50.00	500.00
Doz	Envelope, Brown, Long	10	60.00	600.00
Doz	Envelope, Expanding, Brown, Long, with Garter	10	150.00	1,500.00
Doz	Envelope, Expanding, Brown, Short, with Garter	10	145.00	1,450.00
pcs.	Envelope, Expanding, Colored, Plastic, Long, Horizontal, with String	50	34.00	1,700.00
pcs.	Envelope, Expanding, Colored, Plastic, Long, Vertical, with String	50	34.00	1,700.00
pcs.	Envelope, Expanding, Colored, Plastic, Short, Horizontal, with String	50	31.00	1,550.00





pcs.	Envelope, Expanding, Colored, Plastic , Short, Vertical, with String	50	31.00	1,550.00
pcs.	Envelope, Plastic, Ordinary, Long	60	8.00	480.00
pcs.	Envelope, Plastic, Ordinary, Short	60	7.00	420.00
pcs.	File Holder, Colored, Horizontal, 11 x 40 x 24 cm	20	185.00	3,700.00
pcs.	File Storage Box with Cover	15	350.00	5,250.00
pcs.	File Rack Organizer, 3-layer Metal mesh tray	10	360.00	3,600.00
pcs.	Folder, Brown with White Tab, Short	100	8.00	800.00
pcs.	Folder, Brown with White Tab, Long	100	9.00	900.00
Doz	Folder, Expanding, Long	8	150.00	1,200.00
Doz	Folder, Expanding, Short	8	145.00	1,160.00
pcs.	Glue, Small, 130g.	20	60.00	1,200.00
pcs.	Glue, Medium, 473ml	5	350.00	1,750.00
Doz.	ID Holder with Cord	20	240.00	4,800.00
box	Laminating Film, Short, 8 x 11	1	1,295.00	1,295.00
box	Laminating Film, Long, 8 x 13	1	1,695.00	1,695.00
box	Laminating Film, 222 mm x 337 x 250 mic	1	1,195.00	1,195.00
pcs.	Notebook, Spiral, Ordinary, 148 mm x 200 mm, 80 lvs	500	15.00	7,500.00
pcs.	Notebook, Spiral, 152 mm x 210 mm, Double loop Spring, 60 gsm, 80 lvs	100	70.00	7,000.00
pcs.	Notebook, Spiral, 5" x 7", 60 gsm, 80 lvs	100	50.00	5,000.00
boxes	Paper Clip, Big	15	35.00	525.00
boxes	Paper Clip, Small	15	20.00	300.00
pcs.	Paper Cutter, High Quality, Large, Retractable, 18 mm blade	20	75.00	1,500.00
boxes	Paper Fastener, Metal, 50's	5	55.00	275.00
Doz.	Paper, Manila	8	60.00	480.00
Box	Pencil, No. 2, 12's,	10	80.00	800.00
pcs.	Pencil Sharpener	5	380.00	1,900.00
pcs.	Permanent Marker, Black, Fine, Refillable	36	40.00	1,440.00
pcs.	Permanent Marker, Blue, Fine, Refillable	24	40.00	960.00
pcs.	Permanent Marker, Blue , Broad, Refillable	24	40.00	960.00
pcs.	Permanent Marker, Black, Broad, Refillable	36	40.00	1,440.00
pcs.	Permanent Marker, Black, Refill Ink	10	120.00	1,200.00
pcs.	Permanent Marker, Blue, Refill Ink	10	120.00	1,200.00
Pack	Photopaper Premium High Glossy, A4	10	120.00	1,200.00
pcs.	Puncher 2hole 9988 7cm 25sheets Heavy Duty W Paper Gauge	8	250.00	2,000.00
box	Push Pin	5	30.00	150.00
pcs.	Record Book With Page No., Big, 200 lvs.	10	50.00	500.00
pcs.	Record Book With Page No., Big, 300 lvs.	10	80.00	800.00
pcs.	Record Book With Page No., Big, 500 lvs.	5	120.00	600.00
pcs.	Ruler, 1ft, Stainless Metal	10	50.00	500.00
pcs.	Scissors, 7"	10	167.00	1,670.00





Republic of the Philippines  
 DEPARTMENT OF AGRICULTURE  
 Regional Field Office No.5  
 San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

Box	Sign Pen, 0.3, Black, Needle point, 12's	8	330.00	2,640.00
Box	Sign Pen, 0.3, Blue, Needle point, 12's	8	330.00	2,640.00
Box	Sign Pen, 0.5, Black, Needle point, 12's	8	330.00	2,640.00
Box	Sign Pen, 0.5, Blue, Needle point, 12's	8	330.00	2,640.00
Box	Sign Pen, G-Tec C3 Black Microtip 0.3 mm, 12's	6	840.00	5,040.00
Box	Sign Pen, G-Tec C4 Black Microtip 0.4 mm, 12's	6	840.00	5,040.00
ream	Specialty Paper, Short, 90 GSM, Pale Cream, 100's	4	135.00	540.00
ream	Specialty Paper, Long, 90 GSM, Pale Cream, 100's	4	170.00	680.00
box	Specialty Laid Paper, Short, 200 GSM, White, 500's	2	895.00	1,790.00
box	Specialty Laid Paper, Short, 200 GSM, Pale Cream, 500's	2	895.00	1,790.00
box	Specialty Laid Paper, Long, 200 GSM, White, 500's	2	995.00	1,990.00
box	Specialty Laid Paper, Long, 200 GSM, Pale Cream, 500's	2	995.00	1,990.00
pcs.	Highlighter, Assorted Color	30	35.00	1,050.00
Box	Staple Wire #35	30	40.00	1,200.00
pcs.	Stapler, with Remover No. 35	10	350.00	3,500.00
Pack	Sticker Paper	20	40.00	800.00
pad	Sticky Note Pad, 3 x 4	25	28.00	700.00
pad	Sticky Note Pad, 3 x 3, RAINBOW	10	109.00	1,090.00
pad	Sticky Note Pad, 3 x 3, WITH LINES	25	20.00	500.00
pad	Sticky Note Pad, 3 x 5	20	85.00	1,700.00
pack	Sticky Notes, Please Sign Here	25	40.00	1,000.00
pcs.	Tape, Double-Sided, 1"	25	48.00	1,200.00
pcs.	Tape, Double-Sided, 2"	25	85.00	2,125.00
pcs.	Tape, Duct 2"	5	120.00	600.00
pcs.	Tape, Masking , 1"	25	35.00	875.00
pcs.	Tape, Masking , 2"	25	50.00	1,250.00
pcs.	Tape, Packaging , 2"	25	60.00	1,500.00
pcs.	Tape, Packaging , 3"	25	85.00	2,125.00
pcs.	Tape, Scotch , 1'	25	25.00	625.00
pcs.	Tape, Scotch , 2'	25	50.00	1,250.00
box	Whiteboard Marker, Refillable, 12's	2	788.00	1,576.00
<b>Total for Lot 1</b>				<b>₱200,000.00</b>

Unit	ITEM DESCRIPTION	QTY		
			UNIT COST	TOTAL COST
<b>LOT 2- ICT OFFICE SUPPLIES</b>				
pcs	Hard Disk , 4 TB, internal Exos™ 7E8, SATA	4	7,500.00	₱ 30,000.00
pcs	RAM DDR4 8GB 2Rx8 PC3 - 12800U - 11 - 12 - B1	4	3,100.00	₱ 12,400.00
pcs	Hard Disk , 2 TB Portable external Hard drive	5	6,000.00	₱ 30,000.00

*A food-secure Philippines*  
 with prosperous farmers and fisherfolk





Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

	USB 3.1 Gen 1 shock proof USB 2.0 compatible Dimension: 134 x 87.5 x 18.6 mm weight: 181g - 205 g (by capacity)			
set	Ink (678) cartridge, black and colored	5	980.00	4,900.00
set	Ink (680) cartridge, black and colored	5	980.00	4,900.00
set	Epson 003 Ink Black and Colored	14	1,250.00	17,500.00
pcs	HDMI - Male to Male Cable, 1.5 meters	1	210.00	210.00
pcs	HDMI - Male to Male Cable, 3 meters	2	450.00	900.00
pcs	HDMI - Male to Male Cable, 10 meters	3	980.00	2,940.00
pcs	Micro-USB OTG Flash Drive 128 GB	2	1,050.00	2,100.00
pcs	Type C-USB OTG Flash Drive 128 GB	3	1,050.00	3,150.00
			<b>Total for Lot 2</b>	<b>₱109,000.00</b>
			<b>GRAND TOTAL</b>	<b>₱309,000.00</b>

For utilization of Balik Probinsya Program 2 to the Province of Camarines Sur. The agency intends to apply the amount of **THREE HUNDRED NINE THOUSAND PESOS ONLY (₱309,000.00)** as the Approved Budget for the Contract. **PARTIAL BID IS ALLOWED.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **(LOT 1 & 2), RFK GEN. MDSE, Pili, Camarines Sur ; BCVR PRIME ENTERPRISE, Naga City and BIDA COMMERCIAL, Naga City** and all interested suppliers/bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI/SEC/CDA Registration
3. PhilGEPS Registration
4. Annual Income Tax Return (2020)
5. Omnibus Sworn Statement (Revised)
6. BIR Registration
7. Pictures of Product being offered

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **10:00 in the morning of 06 October 2021** at 3<sup>rd</sup> Floor, Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

**27 September 2021, Pili, Camarines Sur.**

**LUZ R. MARCELINO**  
RTD for Operations  
Chairperson, Bids and Awards Committee

*A food-secure Philippines*  
with prosperous farmers and fisherfolk





## Omnibus Sworn Statement (Revised) *[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical





Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_  
at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

GPPB Resolution No. 16-2020, dated 16 September 2020

*A food-secure Philippines  
with prosperous farmers and fisherfolk*





Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

## BID FORM (GOODS)

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

---

(Name and Signature of Bidder OR  
Authorized Representative)

---

Date of Bidding

---

(Address and Telephone No.)

*A food-secure Philippines*  
with prosperous farmers and fisherfolk



**FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES**

Name of the Project: Supply and Delivery of Lot 1- Office Supplies and Lot 2- ICT Office Supplies for utilization of Balik Probinsya Program 2 to the Province of Camarines Sur

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
<b>Lot 1</b>	<b>LOT 1- OFFICE SUPPLIES</b>								
	Ballpen, Ordinary, 0.5 mm, Black, 50's		15	box					
	Ballpen, Ordinary, 0.5 mm, Blue, 50's		15	box					
	Battery AA, Rechargeable		10	pcs.					
	Battery AAA, Rechargeable		10	pcs.					
	Battery AA, Super Heavy Duty, Disposable, 48's		1	box					
	Battery AAA, Super Heavy Duty, Disposable, 40's		1	box					
	Binder Clip, Small, 19mm, 12's		5	boxes					
	Binder Clip, Medium, 25mm, 12's		5	boxes					
	Binder Clip, Large, 51mm, 12's		5	boxes					
	Calculator, Ordinary, Wide format keypad		8	pcs.					
	Cartolina, 22.5x28.5 in.		10	Doz.					
	Certificate Frame, Short 8.5 x 11		50	pcs.					
	Certificate Holder, Short 8.5 x 11		300	pcs.					
	Clearbook, 60 pockets, Long		15	pcs.					
	Clearbook, 60 pockets, Short		15	pcs.					
	Colored Paper, Neon, 250's, Assorted Col.		10	Pack					
	Cork Board/White Board Back-to-Back, Aluminum Frame, 40 cm x 60 cm		5	pcs.					
	Cork Board/White Board Back-to-Back, Aluminum Frame, 50 cm x 70 cm		3	pcs.					
	Correction Tape, 5mm x 10mm		30	pcs.					
Envelope, Cloth, Short, with Handle and Zipper		100	pcs.						
Envelope, Cloth, Long, with Handle and Zipper		100	pcs.						



Envelope, Brown, Short	10	Doz							
Envelope, Brown, Long	10	Doz							
Envelope, Expanding, Brown, Long, with Garter	10	Doz							
Envelope, Expanding, Brown, Short, with Garter	10	Doz							
Envelope, Expanding, Colored, Plastic , Long, Horizontal, with String	50	pcs.							
Envelope, Expanding, Colored, Plastic , Long, Vertical, with String	50	pcs.							
Envelope, Expanding, Colored, Plastic , Short, Horizontal, with String	50	pcs.							
Envelope, Expanding, Colored, Plastic , Short, Vertical, with String	50	pcs.							
Envelope, Plastic, Ordinary, Long	60	pcs.							
Envelope, Plastic, Ordinary, Short	60	pcs.							
File Holder, Colored, Horizontal, 11 x 40 x 24 cm	20	pcs.							
File Storage Box with Cover	15	pcs.							
File Rack Organizer, 3-layer Metal mesh tray	10	pcs.							
Folder, Brown with White Tab, Short	100	pcs.							
Folder, Brown with White Tab, Long	100	pcs.							
Folder, Expanding, Long	8	Doz							
Folder, Expanding, Short	8	Doz							
Glue, Small, 130g.	20	pcs.							
Glue, Medium, 473ml	5	pcs.							
ID Holder with Cord	20	Doz.							
Laminating Film, Short, 8 x 11	1	box							
Laminating Film, Long, 8 x 13	1	box							
Laminating Film, 222 mm x 337 x 250 mic	1	box							
Notebook, Spiral, Ordinary, 148 mm x 200 mm, 80 lvs	500	pcs.							
Notebook, Spiral, 152 mm x 210 mm, Double loop Spring, 60 gsm, 80 lvs	100	pcs.							

*A food-secure Philippines*

*with prosperous farmers and fisherfolk*



Notebook, Spiral, 5" x 7", 60 gsm, 80 lvs	100	pcs.						
Paper Clip, Big	15	boxes						
Paper Clip, Small	15	boxes						
Paper Cutter, High Quality, Large, Retractable, 18 mm blade	20	pcs.						
Paper Fastener, Metal, 50's	5	boxes						
Paper, Manila	8	Doz.						
Pencil, No. 2, 12's,	10	Box						
Pencil Sharpener	5	pcs.						
Permanent Marker, Black, Fine, Refillable	36	pcs.						
Permanent Marker, Blue, Fine, Refillable	24	pcs.						
Permanent Marker, Blue , Broad, Refillable	24	pcs.						
Permanent Marker, Black, Broad, Refillable	36	pcs.						
Permanent Marker, Black, Refill Ink	10	pcs.						
Permanent Marker, Blue, Refill Ink	10	pcs.						
Photopaper Premium High Glossy, A4	10	Pack						
Puncher 2hole 9988 7cm 25sheets Heavy Duty W Paper Gauge	8	pcs.						
Push Pin	5	box						
Record Book With Page No., Big, 200 lvs.	10	pcs.						
Record Book With Page No., Big, 300 lvs.	10	pcs.						
Record Book With Page No., Big, 500 lvs.	5	pcs.						
Ruler, 1ft, Stainless Metal	10	pcs.						
Scissors, 7"	10	pcs.						
Sign Pen, 0.3, Black, Needle point, 12's	8	Box						
Sign Pen, 0.3, Blue, Needle point, 12's	8	Box						
Sign Pen, 0.5, Black, Needle point, 12's	8	Box						
Sign Pen, 0.5, Blue, Needle point, 12's	8	Box						
Sign Pen, G-Tec C3 Black Microtip 0.3 mm, 12's	6	Box						
Sign Pen, G-Tec C4 Black Microtip 0.4 mm, 12's	6	Box						
Specialty Paper, Short, 90 GSM, Pale Cream, 100's	4	ream						

*A food-secure Philippines*

*with prosperous farmers and fisherfolk*



	Specialty Paper, Long, 90 GSM, Pale Cream, 100's		4	ream						
	Specialty Laid Paper, Short, 200 GSM, White, 500's		2	box						
	Specialty Laid Paper, Short, 200 GSM, Pale Cream, 500's		2	box						
	Specialty Laid Paper, Long, 200 GSM, White, 500's		2	box						
	Specialty Laid Paper, Long, 200 GSM, Pale Cream, 500's		2	box						
	Highlighter, Assorted Color		30	pcs.						
	Staple Wire #35		30	Box						
	Stapler, with Remover No. 35		10	pcs.						
	Sticker Paper		20	Pack						
	Sticky Note Pad, 3 x 4		25	pad						
	Sticky Note Pad, 3 x 3, RAINBOW		10	pad						
	Sticky Note Pad, 3 x 3, WITH LINES		25	pad						
	Sticky Note Pad, 3 x 5		20	pad						
	Sticky Notes, Please Sign Here		25	pack						
	Tape, Double-Sided, 1"		25	pcs.						
	Tape, Double-Sided, 2"		25	pcs.						
	Tape, Duct 2"		5	pcs.						
	Tape, Masking , 1"		25	pcs.						
	Tape, Masking , 2"		25	pcs.						
	Tape, Packaging , 2"		25	pcs.						
	Tape, Packaging , 3"		25	pcs.						
	Tape, Scotch , 1'		25	pcs.						
	Tape, Scotch , 2'		25	pcs.						
	Whiteboard Marker, Refillable, 12's		2	box						
									<b>TOTAL</b>	<b>₱</b>
									<b>Lot 1</b>	
<b>Lot 2</b>	<b>ICT OFFICE SUPPLIES</b>									

*A food-secure Philippines*

*with prosperous farmers and fisherfolk*



Hard Disk , 4 TB, internal Exos™ 7E8, SATA	4	pcs								
RAM DDR4 8GB 2Rx8 PC3 - 12800U - 11 - 12 - B1	4	pcs								
Hard Disk , 2 TB Portable external Hard drive USB 3.1 Gen 1 shock proof USB 2.0 compatible Dimension: 134 x 87.5 x 18.6 mm weight: 181g - 205 g (by capacity)	5	pcs								
Ink (678) cartridge, black and colored	5	set								
Ink (680) cartridge, black and colored	5	set								
Epson 003 Ink Black and Colored	14	set								
HDMI - Male to Male Cable, 1. 5 meters	1	pcs								
HDMI - Male to Male Cable, 3 meters	2	pcs								
HDMI - Male to Male Cable, 10 meters	3	pcs								
Micro-USB OTG Flash Drive 128 GB	2	pcs								
Type C-USB OTG Flash Drive 128 GB	3	pcs								
									<b>TOTAL</b>	₱
									<b>Lot 2</b>	
									<b>GRAND TOTAL</b>	₱

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

*A food-secure Philippines*

*with prosperous farmers and fisherfolk*

