



REQUEST TO SUBMIT PROPOSAL FOR THE CATERING SERVICES AND ACCOMMODATION AND VAN RENTAL; 1: CAMARINES SUR(CATERING ONLY); LOT 2: NAGA CITY(CATERING AND ACCOMODATION); LOT 3: ALBAY(CATERING ONLY); AND LOT 4: VAN RENTAL DURING VARIOUS TRAINING ACTIVITIES AND REGIONAL SEARCH FOR OUTSTANDING RURAL WOMEN ACHIEVERS 2021 UNDER PLANNING, MONITORING AND EVALUATION DIVISION WITH AN APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO ONE HUNDRED EIGHTY-FIVE THOUSAND TWO HUNDRED PESOS (P 313,050.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

PARTICULAR	QUANTITY	UNIT PRICE	TOTAL ABC
LOT 1: CATERING ONLY (CAMARINES SUR)			
1. TRAINING ON CASSAVA FOOD PREPARATION, PROCESSING AND PACKAGING CAM.SUR. – November 2021 AM SNACKS, LUNCH, PM SNACKS & DINNER	35PAX	355.00	<u>12,425.00</u>
2. VIOLENCE AGAINST WOMEN AND CHILDREN (VAWC) SEMINAR (CAM.SUR) – October 2021 AM SNACKS, LUNCH, PM SNACKS & DINNER	35PAX	355.00	<u>12,425.00</u>
3. SEXUAL ORIENTATION, GENDER IDENTITY AND EXPRESSION (SOGIE) CAM. SUR –October 2021 AM SNACKS, LUNCH, PM SNACKS & DINNER	35PAX	355.00	<u>12,425.00</u>
4. QUAIL EGG PRODUCTION TRAINING FOR RURAL WOMEN AND FARM YOUTH.- October 12, 2021 BREAKFAST	20PAX	120.00	<u>2,400.00</u>
BREAKFAST, AM SNACKS, LUNCH, PM SNACKS & DINNER	30PAX	800.00	<u>24,000.00</u>
5. CONDUCT OF CIVIL SOCIETY ORGANIZATION (CSO) REG'L TECH. COMMITTEE (RTC), REG'L MANAGEMENT COUNCIL (RMC) QUARTERLY MEETING AND OTHER CONSULTATION MEETINGS UNDER PMED DIVISION. AM SNACKS, LUNCH & PM SNACKS (15 MEETINGS)	25PAX	355.00	<u>133,125.00</u>
6. ADVANCE MS EXCEL TRAINING -October 15, 2021 AM SNACKS, LUNCH & PM SNACKS	30PAX	355.00	<u>10,650.00</u>
7. REGIONAL SEARCH FOR OUTSTANDING RURAL WOMEN ACHIEVERS 2021. SECRETARIAT'S MEETING AM SNACKS, LUNCH & PM SNACKS	15PAX	355.00	<u>5,325.00</u>
RTC AND SECRETARIAT'S MEETING AM SNACKS, LUNCH & PM SNACKS	20PAX	355.00	<u>7,100.00</u>
BOJ MEETING AM SNACKS, LUNCH & PM SNACKS	15PAX	355.00	<u>5,325.00</u>
TOTAL LOT 1:			<u>P 225,200.00</u>
LOT 2: FOOD/ACCOMODATION (NAGA CITY)			
1. AWARDING OF REGIONAL WINNER			
DAY 0: PM SNACKS	5PAX	125.00	625.00
DINNER	5PAX	285.00	1,425.00
DAY 1: BREAKFAST	5PAX	165.00	825.00
AM SNACKS	5PAX	125.00	625.00
LUNCH	50PAX	300.00	15,000.00
PM SNACKS	50PAX	125.00	6,250.00
DAY 2: BREAKFAST	5PAX	165.00	825.00
LODGING (@2NIGHT)	5PAX	650.00	<u>6,500.00</u>
TOTAL LOT 2:			<u>P 32,075.00</u>

PARTICULAR	QUANTITY	UNIT PRICE	TOTAL ABC
LOT 3: CATERING ONLY (ALBAY)			
1. TRAINING ON INTEGRATED DIVERSIFIED ORGANIC FARMING SYSTEM (IDOFIS) – October 15, 2021 BREAKFAST & LUNCH	10PAX	370.00	3,700.00
AM SNACKS, LUNCH & PM SNACKS	35PAX	355.00	12,425.00
2. TRAINING OF STRAWBERRY PRODUCTION FOR RURAL WOMEN (NOVEMBER) - November 2021 BREAKFAST	20PAX	120.00	2,400.00
AM SNACKS, LUNCH & PM SNACKS	35PAX	550.00	19,250.00
TOTAL LOT 3:			P 37,775.00
LOT 4: VAN RENTAL			
1. TRAINING ON INTEGRATED DIVERSIFIED ORGANIC FARMING SYSTEM (IDOFIS) – October 15, 2021 – ALBAY	1VAN	6000.00	6,000.00
2. TRAINING OF STRAWBERRY PRODUCTION FOR RURAL WOMEN (NOVEMBER) - November 2021 – ALBAY	1VAN	5,500.00	5,500.00
3. QUAIL EGG PRODUCTION TRAINING FOR RURAL WOMEN AND FARM YOUTH. - October 12, 2021 - CAM.SUR	1VAN	6,500.00	6,500.00
TOTAL LOT 4:			P 18,000.00
GRAND TOTAL:			P 313,050.00

As such: **Lot 1: JEANINE'S EATERY**, Pili, Cam. Sur; **MACAGANG BUSINESS CENTER**, Nabua, Cam. Sur; and **VILLA CACERES**, Naga City; **Lot 2: VILLA CACERES HOTEL**, Naga City; **AVENUE PLAZA HOTEL**, Naga City; and **VILLA ROSITA**, Naga City; **Lot 3: CASA BASILISA**, Albay; **COOLSHINE**, Guinubatan, Albay; and **CHARISMA**, Guinubatan, Albay; **Lot 4: AOL TRAVEL & TOUR**, Legaspi City; **BENMAR**, Legaspi City; **DIOSA KOBI**, Pili, Cam Sur.

1. Mayors Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. MENU (for Food)

The bidders are required to pay Php 500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 1:30pm in the morning of September 27, 2021 at 3rd Floor, Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time. Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please email at bacrfo5@gmail.com. DA-BAC Secretariat Office.

16th September 2021, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
Chairperson, Bids and Awards Committee

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Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the

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BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

*[Format shall be based on the latest Rules on Notarial Practice]
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**BID FORM
(GOODS)**

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2020.

(Name and Signature of Bidder or
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

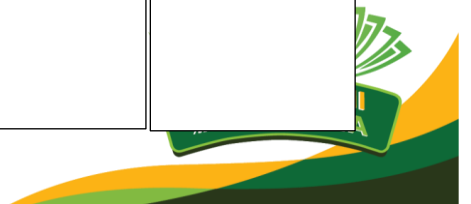
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Name of	6. ADVANCE MS EXCEL TRAINING -October 15, 2021 AM SNACKS, LUNCH & PM SNACKS 7. REGIONAL SEARCH FOR OUTSTANDING RURAL WOMEN ACHIEVERS 2021. SECRETARIAT'S MEETING AM SNACKS, LUNCH & PM SNACKS RTC AND SECRETARIAT'S MEETING AM SNACKS, LUNCH & PM SNACKS BOJ MEETING AM SNACKS, LUNCH & PM SNACKS		30PAX 15PAX 20PAX 15PAX							NAGA CITY(CATERING AND ACTIVITIES AND REGIONAL SEARCH
1										
ITEMS	TOTAL LOT 1: LOT 2: FOOD/ACCOMODATION (NAGA CITY) 1.AWARDING OF REGIONAL WINNER DAY 0: PM SNACKS DINNER DAY 1: BREAKFAST AM SNACKS LUNCH PM SNACKS DAY 2: BREAKFAST LODGING (@2NIGHT) TOTAL LOT 2: LOT 3: CATERING ONLY (ALBAY) 1.TRAINING ON INTEGRATED DIVERSIFIED ORGANIC FARMING SYSTEM(IDOFS) – October 15, 2021 BREAKFAST & LUNCH AM SNACKS, LUNCH & PM SNACKS 2.TRAININGOF STRAWBERRY PRODUCTION FOR RURAL WOMEN (NOVEMBER)- November 2021 BREAKFAST AM SNACKS, LUNCH & PM SNACKS TOTAL LOT 3:		5PAX 5PAX 5PAX 5PAX 50PAX 50PAX 5PAX 5PAX 10PAX 35PAX 20PAX 35PAX							
	DINNER 5. CONDUCT OF CIVIL SOCIETY ORGANIZATION (CSO) REG'L TECH. COMMITTEE (RTC), REG'L MANAGEMENT COUNCIL (RMC)QUARTERLY MEETING AND OTHER CONSULTATION MEETINGS UNDER PMED DIVISION. AM SNACKS, LUNCH & PM SNACKS (15MEETINGS)		25PAX							



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LOT 4: VAN RENTAL 1. TRAINING ON INTEGRATED DIVERSIFIED ORGANIC FARMING SYSTEM (IDOF) – October 15, 2021 – ALBAY 2. TRAINING OF STRAWBERRY PRODUCTION FOR RURAL WOMEN (NOVEMBER) – November 2021 – ALBAY 3. QUAIL EGG PRODUCTION TRAINING FOR RURAL WOMEN AND FARM YOUTH – October 12, 2021 – CAM. SUR TOTAL LOT 4: GRAND TOTAL)		1VAN					
		1VAN					
		1VAN					

 (Signature)
 Duly authorized to sign Bid for and on behalf of

 (in the capacity of)



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