



Republic of the Philippines
 DEPARTMENT OF AGRICULTURE
 Regional Field Office No.5
 San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

REQUEST TO SUBMIT PROPOSAL FOR SUPPLY AND DELIVERY OF LOT 1- OFFICE SUPPLIES, & LOT 2- OTHER SUPPLIES FOR USE IN THE IMPLEMENTATION OF RICE PROGRAM 2021 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED FORTY-THREE THOUSAND SIX HUNDRED SEVENTY-FIVE PESOS ONLY (Php443,675.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Unit No. 751,5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

QTY UNIT		Particulars ITEM DESCRIPTION	Unit Cost	Total Co0st
LOT 1-OFFICE SUPPLIES				
20	pcs	Glue, Small, 130g.	60.00/pc	1,200.00
30	pcs	Glue, Medium, 473ml	350.00/pc	10,500.00
12	box	Specialty Board Paper, Long, 500's	1,200.00/box	14,400.00
15	box	Specialty Paper, Short, 500's	1,000.00/box	15,000.00
15	box	Laid Paper, Long	950.00/box	14,250.00
14	box	Laid Paper, Short	900.00/box	12,600.00
10	pcs	Tape, Masking, 2'	50.00/pc	500.00
10	pcs	Tape, Masking, 3'	70.00/pc	700.00
10	pcs	Tape, Scotch, 1'	30.00/pc	300.00
10	pcs	Tape, Scotch, 3'	65.00/pc	650.00
23	pcs	Copier Toner, TK4109 (KYOCERA)	7,800.00/pc	179,400.00
			SUB-TOTAL LOT 1	P 249,500.00
LOT 2: OTHER SUPPLIES				
50	bot.	Dishwashing Liquid, 790 ml	250.00/bot.	12,500.00
30	bot	Handwash soap, 450 ml	200.00/bot.	6,000.00
20	pack	Detergent powder, 1 kg	300.00/pack	6,000.00
35	pcs	Detergent bar (125g, individually packed)	15.00/pc	525.00
30	pcs	Dishwashing Sponge	30.00/pc	900.00
30	bot	Multi-surface Cleaner/Disinfectant, 1000ml/bot.	250.00/bot	7,500.00
30	bot	Toilet Cleaner, 900ml/bot., ultra-thick bleach, antibacterial	200.00/bot	6,000.00
50	pcs	Cleaning Cloth (micro-fiber coral fleece hand towel, absorbent cloth, 30 cm X 30 cm)	50.00/pc	2,500.00
35	pcs	Anti-slip Rubber Outdoor Mat (48cm x 68cm)	250.00/pc	8,750.00
35	pcs	Cloth floor mat	150.00/pc	5,250.00
500	rolls	3-Ply Tissue	35.00/roll	17,500.00
50	pack	Garbage bag, XL (18.5" x 18.5" x 40"), 100 pcs. /pack	350.00/pack	17,500.00
50	pack	Garbage bag, S (11" x 11" x 24"), 100 pcs. /pack	200.00/pack	10,000.00
100	boxes	Single-use Surgical Face mask (FDA Approved, disposable non-woven, 3-ply with ear loop, free size, 50's)	200.00/pack	20,000.00
6	rolls	Twisted polypropylene rope, 12mm, 200m/roll	1,500.00/roll	9,000.00
3	pcs	Canvass Tarpaulin (Lona Trapal) Specifications:	10,000.00/pc	30,000.00



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		- 20ft x 30ft MARUYAMA S400 Tarpaulin Trapal Tolda Lona - ORIGINAL P.G FLEX - 100% HIGH QUALITY PROTECTION		
35	pack	Brown paper bag, #3, 100's	50.00/pack	1,750.00
100	pcs	High Quality Plain White Sack/ White Sako Bag, 50kg. Capacity; 37 inches x 21.5 inches	40.00/pc	4,000.00
50	pcs	Net Bag, 19" x 26"	250.00/pc	12,500.00
2	unit	Portable High Accuracy Digital Electronic Scale (Refrigerant Recovery Weight Scale) Specifications: Material: metal+ABS Color: black Units: Kgs/Lbs/Ounce Capacity: 100Kgs/220Lbs/3500Ounce Accuracy: $\pm 0.5\%$ of reading +/-1 least Resolution: 0.25ounce/5g Battery: 1 * 9V battery (not included) Operating temperature: 10°C~50°C (50°F~122°F) Platform size: 235 * 235mm / 9.3 * 9.3in Package size: 380 * 320 * 80mm / 15.0 * 12.6 * 3.1in Package weight: 2975g / 6.6lb	8,000.00/unit	16,000.00
			SUB-TOTAL LOT 2	P 194,175.00
			GRAND TOTAL	Php443,675.00

For used in the Implementation of Rice Program 2021. The agency intends to apply the amount of **FOUR HUNDRED FORTY-THREE THOUSAND SIX HUNDRED SEVENTY-FIVE PESOS ONLY (Php443,675.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such **RFK GENERAL MERCHANDISE**, San Vicente, Pili, Camarines Sur; **THESSON'S MARKETING**, Naga, Camarines Sur, **ALLAN JUSTINE GENERAL MERCHANDISE**, Magarao, Camarines Sur; and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Pictures / Brochure
8. Bid Form
9. For Goods Offered within the Philippines

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components**, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.



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Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **10:00 in the morning of 08 September 2021 at 3rd Floor Training Hall, Operations Building**, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

02 September 2021, Pili, Camarines Sur.

LUZ R. MARCELINO
Chairman, Bids & Awards Committee
RTD for Operations



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BID FORM (GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2020.

(Name and Signature of Bidder or
Authorized Representative)

Date of Bidding

(Address and Telephone No.)



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For Goods Offered From Within the Philippines

Name of the Project: **SUPPLY AND DELIVERY OF LOT 1- OFFICE SUPPLIES, & LOT 2- OTHER SUPPLIES FOR USE IN THE IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
LOT 1-OFFICE SUPPLIES									
1	Glue, Small, 130g.		20 pcs						
2	Glue, Medium, 473ml		30 pcs						
3	Specialty Board Paper, Long, 500's		12 boxes						
4	Specialty Paper, Short, 500's		15 boxes						
5	Laid Paper, Long		15 boxes						
6	Laid Paper, Short		14 boxes						
7	Tape, Masking, 2'		10 pcs						
8	Tape, Masking, 3'		10 pcs						
9	Tape, Scotch, 1'		10 pcs						
10	Tape, Scotch, 3'		10 pcs						
11	Copier Toner, TK4109 (KYOCERA)		23 pcs						
LOT 2: OTHER SUPPLIES									
12	Dishwashing Liquid, 790 ml		50 bottles						
13	Handwash soap, 450 ml		30 bottles						
14	Detergent powder, 1 kg		20pack						
15	Detergent bar (125g, individually packed)		35 pcs						





16	Dishwashing Sponge	30 pcs						
17	Multi-surface Cleaner/Disinfectant, 1000ml/bot.	30 bottles						
18	Toilet Cleaner, 900ml/bot., ultra-thick bleach, antibacterial	30 bottles						
19	Cleaning Cloth (micro-fiber coral fleece hand towel, absorbent cloth, 30 cm X 30 cm)	30 bottles						
20	Anti-slip Rubber Outdoor Mat (48cm x 68cm)	50 pcs						
21	Cloth floor mat	35 pcs						
22	3-Ply Tissue	35 pcs						
23	Garbage bag, XL (18.5" x 18.5" x 40"), 100 pcs. /pack	500 rolls						
24	Garbage bag, S (11" x 11" x 24"), 100 pcs. /pack	50 pack						
25	Single-use Surgical Face mask (FDA Approved, disposable non-woven, 3-ply with ear loop, free size, 50's)	50 pack						
26	Twisted polypropylene rope, 12mm, 200m/roll	6 rolls						
27	Canvass Tarpaulin (Lona Trapal) Specifications: - 20ft x 30ft MARUYAMA S400 Tarpaulin Trapal Tolda Lona - ORIGINAL P.G FLEX - 100% HIGH QUALITY PROTECTION	3 pcs						
28	Brown paper bag, #3, 100's	35 pack						
29	High Quality Plain White Sack/ White Sako Bag, 50kg. Capacity; 37 inches x 21.5 inches	100 pcs						
30	Net Bag, 19" x 26"	50 pcs						





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31	Portable High Accuracy Digital Electronic Scale (Refrigerant Recovery Weight Scale) Specifications: Material: metal+ABS Color: black Units: Kgs/Lbs/Ounce Capacity: 100Kgs/220Lbs/3500Ounce Accuracy: $\pm 0.5\%$ of reading +/-1 least Resolution: 0.25ounce/5g Battery: 1 * 9V battery (not included) Operating temperature: 10°C~50°C (50°F~122°F) Platform size: 235 * 235mm / 9.3 * 9.3in Package size: 380 * 320 * 80mm / 15.0 * 12.6 * 3.1in Package weight: 2975g / 6.6lb	2 units							
	GRAND TOTAL								

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

