



(SVP-43-2021) REQUEST TO SUBMIT PROPOSAL FOR THE SUPPLY & DELIVERY OF (LOT 1) ICT SUPPLIES AND LOT 2 – COMMUNICATION EQUIPMENT FOR USE OF SAAD RPMISO AND PPMISO SORSOGON, CATANDUANES AND MASFATE FOR FY 2021 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO THREE HUNDRED EIGHTY THOUSAND FIVE HUNDRED SIXTY NINE PESOS (PHP380,569.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

QTY	Particulars	Unit price	Total Price	
(LOT 1) ICT SUPPLIES				
16	units	Keyboard & Mouse wired for desktop PC (black)	1,000.00	16,000.00
10	units	USB Hub 8 port 5Gbps usb 3	1,500.00	15,000.00
10	units	USB 3.0 Flash Drive 32GB	350.00	3,500.00
15	pcs	HP 51 Black	350.00	5,250.00
10	pcs	HP 52 Cyan	350.00	3,500.00
10	pcs	HP 52 Magenta	350.00	3,500.00
10	pcs	HP 52 Yellow	350.00	3,500.00
15	units	Micro Sdcard 512GB extreme pro	6,000.00	90,000.00
15	units	Wifi Dongle	1,500.00	22,500.00
12	units	Universal Socket Adapter 10A 250V	100.00	1,200.00
7	units	External Hard Drive 1TB Expansion SSD USB 3.0	10,375.00	72,625.00
15	units	USB Soundcard Virtual 7.1 CH USB 3.5mm Audio Jack	600.00	9,000.00
TOTAL (LOT 1)				P290,575.00
LOT 2 – COMMUNICATION EQUIPMENT				
10	units	Webcam USB with Full HD 1080p streaming at 60fps - Full HD 1080p video calling (up to 1920 x 1080 pixels) - 720p HD video calling (up to 1280 x 720 pixels) - diagonal point of view; rightlight 2 technology for clear image in various lighting environments - autofocus; 1 omni-directional mic; UVC compliant	3,109.40/ unit	P 31,094.00
4	units	Wireless Microphone System with Mini Rechargeable Transmitter & Receiver Lapel Lavalier Microphone - Long distance signal; stable audio reception; UHF frequency band w/ 30 selectable channels in the 520-580MHz frequency range; wireless range up to 50m (164ft) - Zero Latency Monitoring; Universal Wireless System - receiver with 3.5mm interface, w/ two 3.5mm cable; can work with laptop/PC/DSLR; comes with a 3 pin to 4 pin adapter, and a Y adapter - with LCD display to which shows battery status, channels, etc. ; w/ camera shoe mount	3,000.00/ Unit	12,000.00
4	units	Lapel with amplifier (portable) - rechargeable lithium batteries that last 6hrs; portable voice amplifier-speaker; adjustable neck band and belt clip - with bluetooth-microphone line in port; and FM radio - with USB input port & bluetooth; power output : 10W	2,500.00/ unit	10,000.00





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		- charge voltage : 5V 450mA; professional teach microphone - mic directivity : single direction; frequency response: 100Hz-10KHz --- 3dB; power supply: lithium-ion polymer 7.4v - size LxWxHcm : 11.8 x 3.8 x 9 ; 0.25kg		
10	units	Headset with noise cancellation USB - gray and silver color headband stereo headset; w/ noise cancelling circuit	1,000.00/ Unit	10,000.00
4	units	Tripod for camera - tripod leg angle : 3 level, adjustable; - material: aluminum alloy + plastic; max height 200'/78.74" - max load capacity 8kg/17.6lb	3,000.00 /unit	12,000.00
1	unit	Audio Interface Studio Bundle Pack - bundle inclusions : microphone preamps, microphone condenser, professional closed back headphones, XLR and USB cables	14,900.00 /unit	14,900.00
TOTAL (LOT 2)				P 89,994.00
GRAND TOTAL				P 380,569.00

FOR USE OF SAAD RPMSO AND PPMO SORSOGON, CATANDUANES AND MASFATE FOR FY 2021. The Agency Intends to apply the amount of **THREE HUNDRED EIGHTY THOUSAND FIVE HUNDRED SIXTY NINE PESOS (PHP380,569.00)** as the Approved Budget for the Contract. **Partial bid is allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **ERIVAN GENERAL MERCHANDISE** Naga City, **RFK GEN. MDSE**, Pili, Camarines Sur; **and ALLAN JUSTINE GENERAL MERCHANDISE**, Magarao, Camarines Sur and all interested suppliers/bidders:

1. Mayor's Permit
2. DTI/SEC/CDA Registration
3. PhilGEPS Registration
4. Annual Income Tax Return (2020)
5. Omnibus Sworn Statement (Revised)
6. BIR Registration
7. Pictures of Product being offered

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 10:00 in the morning of 18 October 2021 at 3rd Floor, Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.



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Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

12 October 2021, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
Chairperson, Bids and Awards Committee



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Omnibus Sworn Statement (Revised) *[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical





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Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___
at _____, Philippines.

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



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**BID FORM
(GOODS)**

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in conformity with the said bid documents for the total amount of _____ (**P** _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2021.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)



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For Goods Offered From Within the Philippines

Name of project: **SUPPLY & DELIVERY OF (LOT 1) ICT SUPPLIES AND LOT 2 – COMMUNICATION EQUIPMENT FOR USE OF SAAD RPMSO AND PPMO SORSOGON, CATANDUANES AND MASFATE FOR FY 2021**

Name of Bidder ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
(LOT 1) ICT SUPPLIES									
	Keyboard & Mouse wired for desktop PC (black)		16	units					
	USB Hub 8 port 5Gbps usb 3		10	units					
	USB 3.0 Flash Drive 32GB		10	units					
	HP 51 Black		15	pcs					
	HP 52 Cyan		10	pcs					
	HP 52 Magenta		10	pcs					
	HP 52 Yellow		10	pcs					
	Micro Sdcard 512GB extreme pro		15	units					
	Wifi Dongle		15	units					
	Universal Socket Adapter 10A 250V		12	units					
	External Hard Drive 1TB Expansion SSD USB 3.0		7	units					
	USB Soundcard Virtual 7.1 CH USB 3.5mm Audio Jack		15	units					
								TOTAL (LOT 1)	
LOT 2 – COMMUNICATION EQUIPMENT									
	Webcam USB with Full HD 1080p streaming at 60fps - Full HD 1080p video calling (up to 1920 x 1080 pixels) - 720p HD video calling (up to 1280 x 720		10	units					

	<p>pixels) - diagonal point of view; rightlight 2 technology for clear image in various lighting environments - autofocus; 1 omni-directional mic; UVC compliant</p>									
	<p>Wireless Microphone System with Mini Rechargeable Transmitter & Receiver Lapel Lavalier Micrphone - Long distance signal; stable audio reception; UHF frequency band w/ 30 selectable channels in the 520-580MHz frequency range; wireless range up to 50m (164ft) - Zero Latency Monitoring; Universal Wireless System - receiver with 3.5mm interface, w/ two 3.5mm cable; can work with laptop/PC/DSLR; comes with a 3 pin to 4 pin adapter, and a Y adapter - with LCD display to which shows battery status, channels, etc. ; w/ camera shoe mount</p>		4	units						
	<p>Lapel with amplifier (portable) - rechargeable lithium batteries that last 6hrs; portable voice amplifier-speaker; adjustable neck band and belt clip - with bluetooth-microphone line in port; and FM radio - with USB input port & bluetooth; power output : 10W - charge voltage : 5V 450mA; professional teach microphone - mic directivity : single direction; frequency response: 100Hz-10KHz --- 3dB; power supply:</p>		4	units						

	lithium-ion polymer 7.4v - size LxWxHcm : 11.8 x 3.8 x 9 ; 0.25kg									
	Headset with noise cancellation USB - gray and silver color headband stereo headset; w/ noise cancelling circuit		10	units						
	Tripod for camera - tripod leg angle : 3 level, adjustable; - material: aluminum alloy + plastic; max height 200'/78.74" - max load capacity 8kg/17.6lb		4	units						
	Audio Interface Studio Bundle Pack - bundle inclusions : microphone preamps, microphone condenser, professional closed back headphones, XLR and USB cables		1	unit						
										TOTAL (LOT 2)
										GRAND TOTAL

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____