



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No.5
San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

REQUEST TO SUBMIT PROPOSAL FOR THE SUPPLY AND DELIVERY OF 300 PIECES BASEBALL CAP AND 300 PIECES FOLDING FAN FOR USE OF RAFIS OFFICE IN CELEBRATION OF THE NATIONAL RICE AWARENESS MONTH AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO NINETY-ONE THOUSAND FIVE HUNDRED PESOS (PHP91,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars		Unit Cost	ABC
300 pcs	Baseball Cap with embroidery Color: blue	270.00/pc	Php81,000.00
300 pcs	Folding Fan with print (4 colors) Fan Color: blue	35.00/pc	10,500.00
TOTAL			PHP91,500.00

For use of RAFIS Office in celebration of the National Rice Awareness Month. The agency intends to apply the amount of Ninety-One Thousand Five Hundred Pesos (Php91,500.00) as the Approved Budget for the Contract. **PARTIAL BID IS NOT ALLOWED.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **BICOL SHIRTS CITY**, Daraga, Albay; **ALLAN JUSTINE GENERAL MERCHANDISE**, Magarao, Camarines Sur; **VC TRADING**, Naga City, Camarines Sur and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Picture / Brochure (see attached end-user's preferred design)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, marked with index/ear tabs or side-end tabs to identify the page components, and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **1:30 in the afternoon of 22 November 2021** at 2nd Floor Adriano Hall, Admin. Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

16 November 2021, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
BAC Chairperson

