



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

**REQUEST TO SUBMIT PROPOSAL FOR LOT 1 – FOOD AND ACCOMMODATION; LOT 2 – BACKDROP/TARPAULIN AND PLAQUE/CERTIFICATES FOR OUTSTANDING AFCs; AND LOT 3 – VAN RENTAL TO BE USED FOR CY 2021 BICOL AFCs YEAR-END PERFORMANCE REVIEW AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO SIXTY-NINE THOUSAND FIVE HUNDRED PESOS (PHP69,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars		Unit Cost	ABC
<b>LOT 1 – FOOD AND ACCOMMODATION</b>			
<u>Day 0</u>			
<b>10 pax</b>	Dinner & Accommodation	750.00	₱7,500.00
<u>Day 1</u>			
<b>10 pax</b>	Breakfast	150.00	1,500.00
<b>40 pax</b>	AM Snacks, Lunch and PM Snacks		22,000.00
<b>40 pax</b>	Dinner	250.00	10,000.00
<u>Day 2</u>			
<b>10 pax</b>	Breakfast	150.00	1,500.00
<b>Sub-total (Lot 1)</b>			<b>₱42,500.00</b>
<b>LOT 2 – BACKDROP/TARPAULIN &amp; PLAQUE/CERTIFICATES</b>			
<b>1 pc</b>	Backdrop/Tarpaulin, 10 x 16 ft	1,000.00	₱1,000.00
<b>2 pcs</b>	Plaque/Certificates, glass, wood base, 9H x 6W in	2,500.00	5,000.00
<b>5 pcs</b>	Plaque/Certificates, glass, wood base, 7.5H x 6W in	2,000.00	10,000.00
<b>Sub-total (Lot 2)</b>			<b>₱16,000.00</b>
<b>LOT 3 – VAN RENTAL</b>			
<b>2 units</b>	Van Rental	5,500.00	₱11,000.00
<b>Sub-total (Lot 3)</b>			<b>₱11,000.00</b>
<b>GRAND TOTAL</b>			<b>PHP69,500.00</b>

To be used for CY 2021 Bicol AFCs Year-End Performance Review. The agency intends to apply the amount of Sixty-Nine Thousand Five Hundred Pesos (Php69,500.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

**LOT 1 – FOOD AND ACCOMMODATION**

1. **VILLA CACERES HOTEL**, Magsaysay Ave., Naga City;
2. **AVENUE PLAZA HOTEL**, Magsaysay Ave., Naga City;
3. **EUROTEL**, Dinaga, Naga City

**LOT 2 – BACKDROP/TARPAULIN & PLAQUE/CERTIFICATES**

1. **D’GOLDEN TOUCH ADVERTISING**, Magarao, Camarines Sur;
2. **LOGIC ADVERTISING**, Concepcion Grande, Naga City;
3. **STARPRINTS PUBLISHING**, Peñafrancia Ave., Naga City;





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### **LOT 3 – VAN RENTAL**

1. **DIOSA KOBI TRAVEL & TOURS**, Pili, Camarines Sur;
2. **BENMAR TRANSPORT EXPRESS**, Sagmin, Legazpi City;
3. **AOL TRAVEL & TOURS**, Buraguis, Legazpi City;

and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu (Lot 1 only) (see attached end-user's preferred menu)
8. Picture / Brochure (Lots 2 & 3)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, marked with index/ear tabs or side-end tabs to identify the page components, and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **01:30 in the afternoon of 22 November 2021** at 2<sup>nd</sup> Floor Adriano Hall, Admin. Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

15 November 2021, Pili, Camarines Sur.

**LUZ R. MARCELINO**  
RTD for Operations  
BAC Chairperson

