



Republic of the Philippines  
 DEPARTMENT OF AGRICULTURE  
 Regional Field Office No.5  
 San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

**REQUEST TO SUBMIT PROPOSAL FOR CATERING SERVICES FOR USE DURING THE CONDUCT OF 32<sup>nd</sup> DA RFO 5 IN-HOUSE RDE REVIEW ON DECEMBER 8-9, 2021 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO THIRTY THOUSAND PESOS (PHP30,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars		Unit Cost	ABC
<b>CATERING SERVICES FOR:</b>			
<b>30 pax</b>	AM Snacks, Lunch and PM Snacks for <b>2 days</b>	500.00	₱30,000.00
		<b>TOTAL</b>	<b>PHP30,000.00</b>

For use during the conduct of 32<sup>nd</sup> DA RFO 5 In-House RDE Review on December 8-9, 2021. The agency intends to apply the amount of Thirty Thousand Pesos (Php30,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **JEANINE'S EATERY**, Pili, Camarines Sur; **MAF COOP**, Pili, Camarines Sur; **ANJOE FOOD & CATERING SERVICES**, Pili, Camarines Sur; and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu (see attached end-user's preferred menu)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, marked with index/ear tabs or side-end tabs to identify the page components, and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **01:30 in the afternoon of 22 November 2021** at 2<sup>nd</sup> Floor Adriano Hall, Admin. Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

15 November 2021, Pili, Camarines Sur.

**LUZ R. MARCELINO**  
 RTD for Operations  
 BAC Chairperson

