



**REQUEST TO SUBMIT PROPOSAL FOR LOT 1 – CATERING SERVICES IN CAMARINES SUR; LOT 2 – CATERING SERVICES IN ALBAY; LOT 3 – CATERING SERVICES IN SORSOGON; LOT 4 – FOOD AND ACCOMMODATION IN MASBATE; LOT 5 – VAN RENTAL; AND LOT 6 – CELLCARD, OFFICE SUPPLIES AND PRINTER TO BE USED FOR RAFC’S VARIOUS ACTIVITIES AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO TWO HUNDRED THIRTY-EIGHT THOUSAND FIVE HUNDRED NINETY-FIVE PESOS (PHP238,595.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Particulars		Unit Cost	ABC
<b>LOT 1 – CATERING SERVICES IN CAMARINES SUR</b>			
➤ <b>ORIENTATION MEETING (December 6, 2021)</b>			
<b>10 pax</b>	AM Snacks, Lunch and PM Snacks	355.00/pax	₱3,550.00
➤ <b>FEEDBACK MONITORING (December 15, 2021)</b>			
<b>10 pax</b>	AM Snacks, Lunch and PM Snacks	355.00/pax	3,550.00
➤ <b>PRICE MONITORING ACTIVITIES ON RAFC BICOL’S SUPPORT TO PRICE MONITORING OF FOOD COMMODITIES IN NAGA CITY (December 8, 2021)</b>			
<b>7 pax</b>	AM Snacks, Lunch and PM Snacks	450.00/pax	3,150.00
➤ <b>RAFC BICOL-BLENDED AGRICULTURAL AND FISHERY YOUTHOPRENEUR COUNCIL ORIENTATION MEETING</b>			
<b>20 pax</b>	AM Snacks, Lunch and PM Snacks	550.00/pax	11,000.00
➤ <b>AFYC SECTORAL COMMITTEE MEETING</b>			
<b>20 pax</b>	AM Snacks, Lunch and PM Snacks for 7 meetings	550.00/pax	77,000.00
<b>SUB-TOTAL (LOT 1)</b>			<b>₱98,250.00</b>
<b>LOT 2 – CATERING SERVICES IN ALBAY</b>			
➤ <b>PRICE MONITORING ACTIVITIES ON RAFC BICOL’S SUPPORT TO PRICE MONITORING OF FOOD COMMODITIES IN LEGAZPI CITY (December 9, 2021)</b>			
<b>7 pax</b>	AM Snacks, Lunch and PM Snacks	450.00/pax	₱3,150.00
➤ <b>PRICE MONITORING ACTIVITIES ON RAFC BICOL’S SUPPORT TO PRICE MONITORING OF FOOD COMMODITIES IN TABACO CITY (December 10, 2021)</b>			
<b>7 pax</b>	AM Snacks, Lunch and PM Snacks	450.00/pax	3,150.00
<b>SUB-TOTAL (LOT 2)</b>			<b>₱6,300.00</b>
<b>LOT 3 – CATERING SERVICES IN SORSOGON</b>			
➤ <b>PRICE MONITORING ACTIVITIES ON RAFC BICOL’S SUPPORT TO PRICE MONITORING OF FOOD COMMODITIES (December 13, 2021)</b>			
<b>7 pax</b>	AM Snacks, Lunch and PM Snacks	450.00/pax	₱3,150.00
➤ <b>RAFC SUPPORT TO BANTAY AFRICAN SWINE FEVER (ASF) SA BARANGAY PROGRAM (December 16, 2021)</b>			
<b>30 pax</b>	AM Snacks, Lunch and PM Snacks	450.00/pax	13,500.00
<b>SUB-TOTAL (LOT 3)</b>			<b>₱16,650.00</b>



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<b>LOT 4 – FOOD AND ACCOMMODATION IN MASBATE</b>			
<b>➤ RAFC SUPPORT TO BANTAY AFRICAN SWINE FEVER (ASF) SA BARANGAY PROGRAM (December 14, 2021)</b>			
<b>Day 0:</b>			
<b>5 pax</b>	Dinner	250.00/pax	₱1,250.00
<b>Day 1:</b>			
<b>5 pax</b>	Breakfast	150.00/pax	750.00
<b>30 pax</b>	AM Snacks, Lunch and PM Snacks	450.00/pax	13,500.00
<b>5 pax</b>	Dinner	250.00/pax	1,250.00
<b>5 pax</b>	Accommodation	650.00/pax	3,250.00
<b>Day 2:</b>			
<b>5 pax</b>	Breakfast	250.00/pax	1,250.00
<b>SUB-TOTAL (LOT 4)</b>			<b>₱21,250.00</b>
<b>LOT 5 – VAN RENTAL</b>			
<b>1 unit</b>	<b>Van Rental for Camarines Sur</b> (December 8, 2021)	5,500.00/unit	5,500.00
<b>2 units</b>	<b>Van Rental for Albay</b> - Legazpi (December 9, 2021) - Tabaco (December 10, 2021)	5,500.00/unit	11,000.00
<b>2 units</b>	<b>Van Rental for Sorsogon</b> (December 13, 2021) @6,000/unit (December 16, 2021) @7,000/unit	13,000.00	13,000.00
<b>1 unit</b>	<b>Van Rental for Masbate</b> for 2 days	7,000.00/unit	14,000.00
<b>SUB-TOTAL (LOT 5)</b>			<b>₱43,500.00</b>
<b>LOT 6 – CELLCARD, OFFICE SUPPLIES AND PRINTER</b>			
<b>45 pcs</b>	<b>Cell Card, SMART</b>	500.00/pc	₱22,500.00
<b>1 unit</b>	<b>Printer</b> -Print, Scan, Copy Printer Type: Inkjet Printer Dimension: 435mm x 380mm x 195mm Print Speed: 12 (Mono)/10 (Col) ipm FPOT: 8 (Mono)/8.5 (Col) Seconds Paper Type: Plain, Inkjet, Glossy (Cast/Resin) Paper Size: A4, LTR, EXE, LGL, Folio, A5, A6, Photo (102x152mm/4x6”), Index card (127x203mm/5x8”), Photo-2L (127x178mm/5x7”) C5 envelope, Com-10, DL Envelope, Monarch Max. Paper Capacity: Up to 150 sheets of 80 gsm plain paper	14,999.00/unit	14,999.00
<b>55 pcs</b>	<b>Notebook, 5x8, 40 lvs.</b>	45.00/pc	2,475.00
<b>5 bxs</b>	<b>Ballpen, Smooth, 50's</b>	700.00/box	3,500.00
<b>5 bxs</b>	<b>Gel Pen (0.3), Black</b>	300.00/box	1,500.00
<b>5 pcs</b>	<b>Molar box</b>	550.00/pc	2,750.00





<b>30 pcs</b>	<b>Pentel Pen, permanent</b>	35.00/pc	1,050.00
<b>10 doz</b>	<b>ID Holder with Cloth Cord</b>	300.00/doz	3,000.00
<b>12 bxs</b>	<b>Paper Fastener, Metal</b>	65.00/box	780.00
<b>1 pc</b>	<b>Scissor</b>	91.00/pc	91.00
<b>SUB-TOTAL (LOT 6)</b>			<b>₱52,645.00</b>
<b>GRAND TOTAL</b>			<b>₱238,595.00</b>

To be used for RAFC's Various Activities. The agency intends to apply the amount of Two Hundred Thirty-Eight Thousand Five Hundred Ninety-Five Pesos (Php238,594.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

**LOT 1 – CATERING SERVICES IN CAMARINES SUR**

1. **VILLA CACERES HOTEL**, Magsaysay Ave., Naga City;
2. **SONRISA FARM**, Magarao, Camarines Sur;
3. **MACAGANG BUSINESS CENTER**, Nabua, Camarines Sur;

**LOT 2 – CATERING SERVICES IN ALBAY**

1. **COOLSHINE CATERING**, Guinobatan, Albay;
2. **CASA BASILISA**, Guinobatan, Albay;
3. **CHARISMA CATERING**, Guinobatan, Albay;

**LOT 3 – CATERING SERVICES IN SORSOGON**

1. **FERNANDO'S HOTEL**, Sorsogon City;
2. **PARADISE RESORT**, Sorsogon City;
3. **SKYLINE VIEW HOTEL & RESTAURANT**, Sorsogon City;

**LOT 4 – FOOD AND ACCOMMODATION IN MASBATE**

1. **UNICA HIJA HOTEL**, Masbate City;
2. **NOVO HOTEL**, Masbate City;
3. **GV HOTEL**, Masbate City;

**LOT 5 – VAN RENTAL**

1. **DIOSA KOBİ TRAVEL & TOURS**, Pili, Camarines Sur;
2. **BENMAR TRANSPORT EXPRESS**, Sagmin, Legazpi City;
3. **AOL TRAVEL & TOURS**, Buraguis, Legazpi City;

**LOT 6 – CELLCARD, OFFICE SUPPLIES & PRINTER**

1. **RFK GEN. MDSE.**, Pili, Camarines Sur;
2. **MAGTUR GEN. MDSE.**, Cararayan, Naga City;
3. **BONING'S TRADING**, Dinaga, Naga City;



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Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustin, Pili, Camarines Sur, 4418  
<http://bicol.da.gov.ph>

and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Menu (Lot 1- 4 only) (see attached end-user's preferred menu)
8. Picture / Brochure (Lot 6 only)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, marked with index/ear tabs or side-end tabs to identify the page components, and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **01:30 in the afternoon of 22 November 2021** at 2<sup>nd</sup> Floor Adriano Hall, Admin. Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

15 November 2021, Pili, Camarines Sur.

**LUZ R. MARCELINO**  
RTD for Operations  
BAC Chairperson



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