



**Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur**

REQUEST TO SUBMIT PROPOSAL FOR THE LABOR AND MATERIALS FOR THE INSTALLATION OF BALCONY ACCESS & FLAG POLE AT ADMIN. BUILDING AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FIFTY-FIVE THOUSAND PESOS ONLY (PHP 55,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete quotation for the LABOR AND MATERIALS FOR THE INSTALLATION OF BALCONY ACCESS & FLAG POLE AT ADMIN. BUILDING. The agency intends to apply the amount of FIFTY-FIVE THOUSAND PESOS ONLY (PHP 55,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such: **MTJ CONSTRUCTION AND SUPPLY**, Cong. J. Nuyda Ave. Brgy 4, Camalig, Albay, **JMLD CONSTRUCTION**, 126-1, Bagumbayan Norte, Naga City, **LANOBLE CONSTRUCTION**, Boclod, San Jose, Camarines Sur and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. PCAB License

The bidders are required to pay Php 500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components**, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **10:00 in the morning of 24 December 2021 at 2nd Floor Adriano Hall, Admin. Building**, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

16 December 2021, Pili, Camarines Sur.

LUZ R. MARCELINO

Chairman, Bids & Awards Committee
RTD for Operation



*A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk*





Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹ for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of Project]* of the *[Name of the Procuring Entity]*.
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

¹ currently based on GPPB Resolution No. 09-2020





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Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the

Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical



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Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Unit No. 5
 San Agustin, Pili, Camarines Sur

Project Title : INSTALLATION OF BALCONY ACCESS & FLAG POLE at ADMINISTRATION BUILDING Classification : _____

Location : DA COMPOUND SAN AGUSTIN PILI, CAMARINES SUR No. of Unit : 1.00

Estimated Cost : 55,000.00 Net Length : _____

Implementation : By Contract Project Duration : 45 days

Subject : Bill of Quantities / Cost Proposal Starting Date : upon receipt of NTP

Scope of Works : Removal of obstruction, chipping, welding works & masonry works

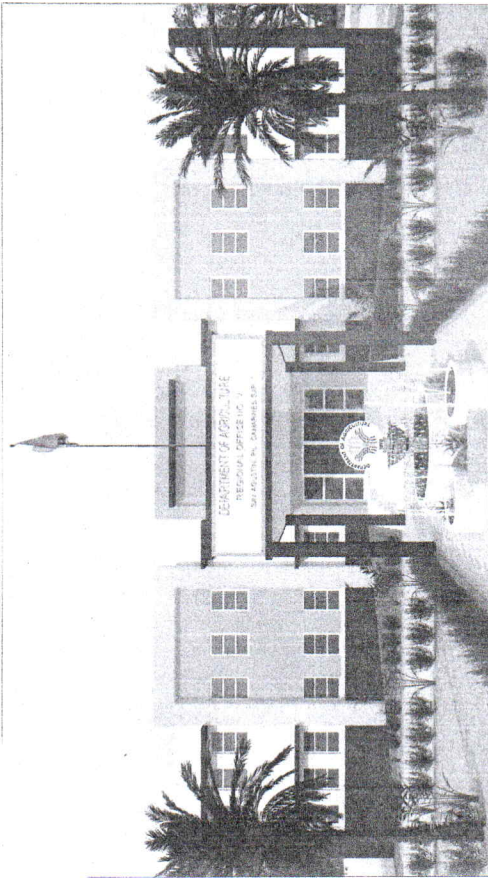
S U M M A R Y

Item	Descriptions	Unit Cost	Total Cost
I	: PREPARATION WORKS	1.00 lot	
II	: CONCRETE WORKS	1.00 lot	
III	: FORMS & FLOOR WORKS	1.00 lot	
IV	: OTHER STEEL WORKS	1.00 lot	

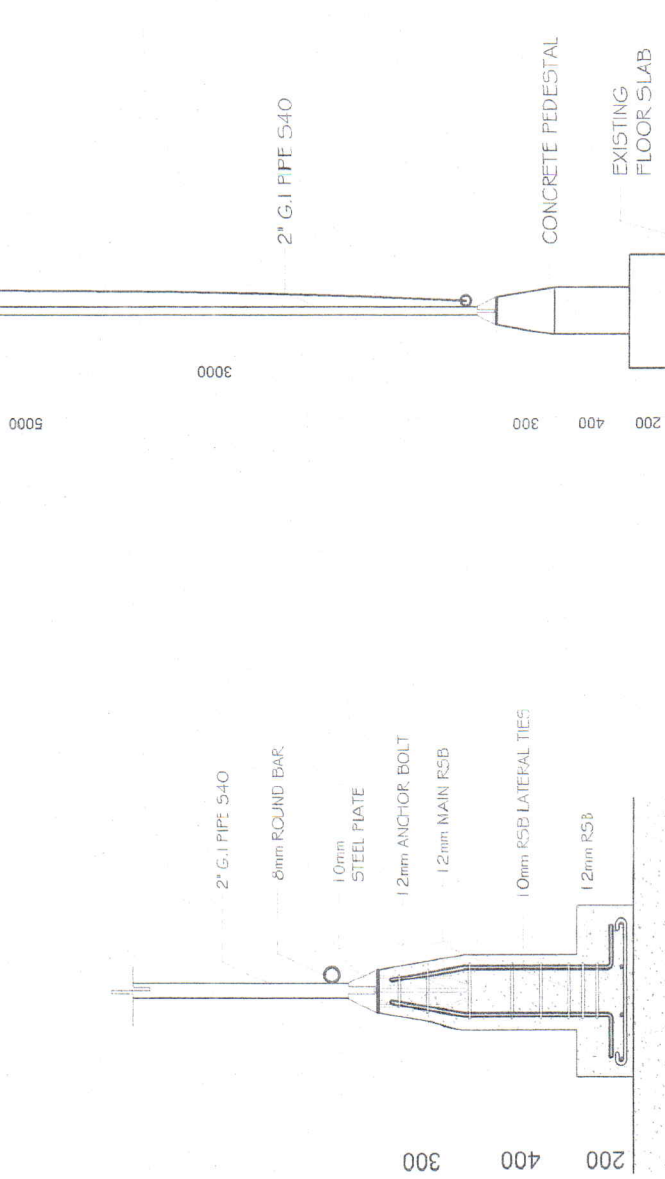
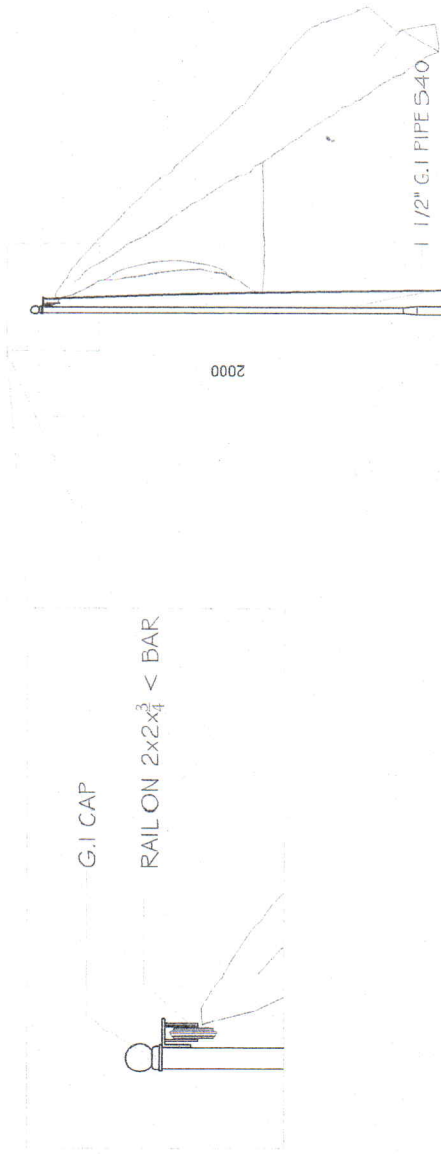
EST. PROJECT COST = _____

AMOUNT IN WORDS

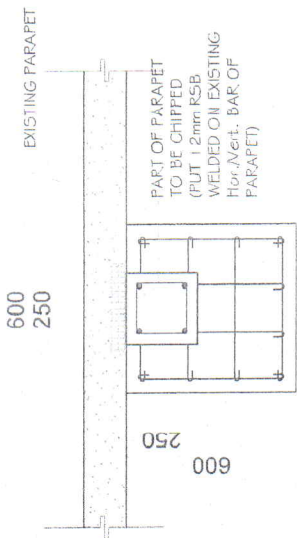
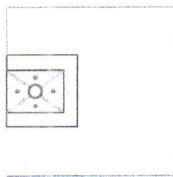
NAME AND SIGNATURE OF CONSTRUCTOR



PERSPECTIVE



600
250
150



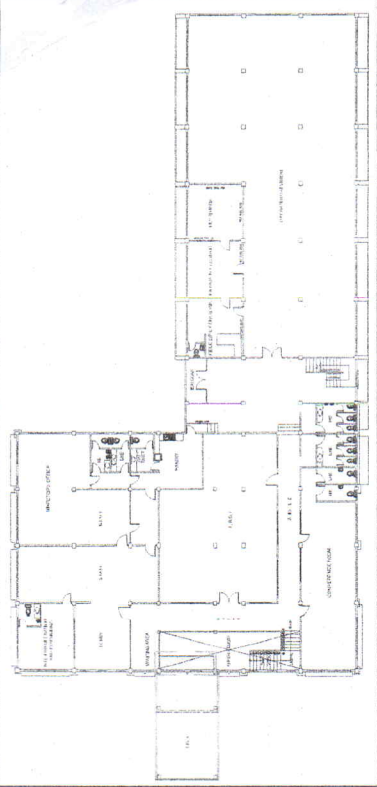
P L A N

PEDESTAL DETAIL
SCALE 1:20M

SECTION

FLAG POLE ELEVATION
SCALE 1:30M

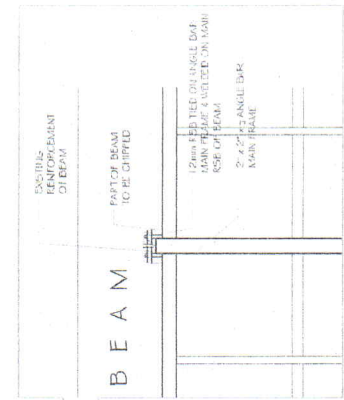
<p>DEPARTMENT OF AGRICULTURE REPUBLIC OF THE PHILIPPINES</p>	<p>Prepared by: AL JULIUS CEZAR M. PEDIMONTE CODE DESIGN</p>	<p>Checked by: ENGR. ONOFRE RUIZ JR. Civil Engineer in-Charge</p>	<p>Reviewed by: GILBERT S. SALCUBA V.C. Chief/ RMD</p>	<p>Recommending/Approval: LUZ R. MARCELINO R.T.D. in Charge</p>	<p>Approved by: RODEL P. FORNIA Y. MIBE Registered Executive Engineer</p>	<p>Name of Project: INSTALLATION OF BALCONY ACCESS & FLAG POLE AT ADMIN BUILDING</p>	<p>Location: SAN AGUSTIN, PILI, CAMARINES SUR</p>	<p>Sheet No.: A 1</p>	<p>DATE: AR. PEDES</p>
	<p>Street Coordinate: AS 0700707</p>								



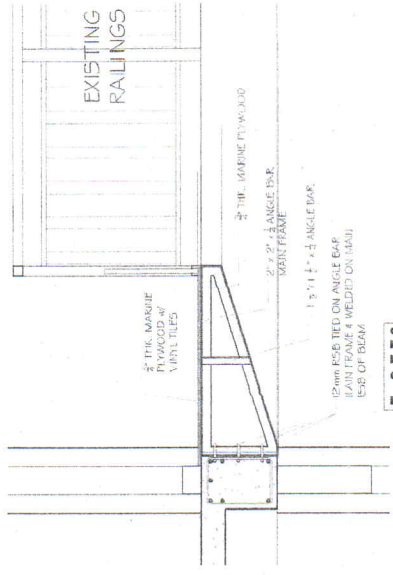
KEY PLAN (2nd FLOOR ADMIN BUILDING)



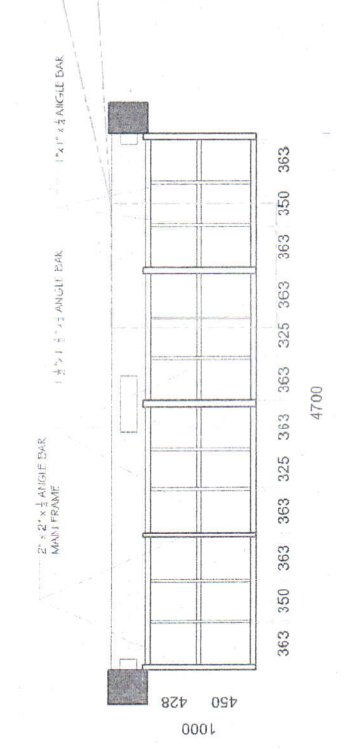
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2
A/2 SCALE 1:50M

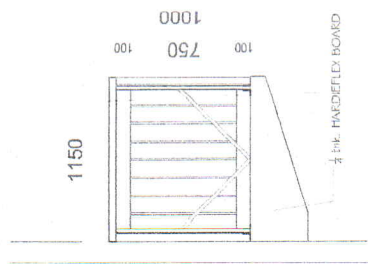


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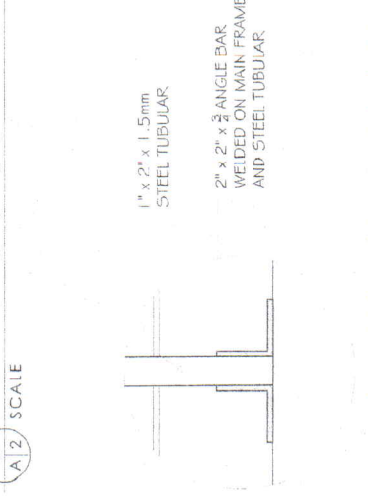


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A/2 SCALE 1:50M

5 SETS



4
A/2 SCALE 1:40M



5
A/2 SCALE 1:5M

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
REGIONAL FIELD UNIT NO.5
SAN AGUSTIN, PILI, CAMARINES SUR

INSTALLATION OF BALCONY ACCESS & FLAG POLE
AT ADMIN BUILDING

Location: **SAN AGUSTIN, PILI, CAMARINES SUR**

Sheet Contents: **AS SHOWN**

Prepared by:	AR. JULIUS CEZAR M. PELDOMONTE CDD & DESIGN	Created by:	ENGR. ONOPOLANILIZ JR. Civil Engineer in Charge	Reviewed by:	GILBERT S. SALCEDO CDD/Chief RABD	Recommendedly Approved:	LUZ R. MARCHIANO P.ED. for Evaluation	Approved by:	RODOLFO TORINIANO, MBE Regional Education Director	Name of Project:	INSTALLATION OF BALCONY ACCESS & FLAG POLE AT ADMIN BUILDING
CAD by:	AR. PEDES	Date:		Sheet No.:	A						