



**INVITATION TO BID**  
**Supply and Delivery of One (1) unit Self-Propelled Forklift for use**  
**of DA-RFO 5 under Rice Program 2021**

1. The *Department of Agriculture Regional Field Office No. 5*, through the *National Expenditure Program (NEP) for CY 2022-Rice* intends to apply the sum **One Million Pesos Only (₱1,000,000.00)** being the ABC to payments under the contract for **ITB No. 2022-RP-17**. Bids received in excess of the ABC shall be automatically rejected at bid opening. **Partial Bid is NOT ALLOWED.**

Description	ABC (Php) (inclusive of VAT)	Funding Source	Bid Security: Cash/Cashier's/ Manager's Check, Bank Draft/Guarante, Irrevocable Letter of Credit (2%) (Php)	Bid Security: Surety Bond (5%) (Php)	Cost/Price of Bid Documents (cash payment only) (Php)
Supply and Delivery of One (1) unit Self- Propelled Forklift	(1,000,000.00/unit) ₱1,000,000.00	NEP 2022 Rice	Php20,000.00	Php50,000.00	Php1,000.00
<b>TOTAL</b>	<b>Php6,000,000.00</b>		<b>Php20,000.00</b>	<b>Php50,000.00</b>	<b>Php1,000.00</b>

2. The *Department of Agriculture Regional Field Office No. 5* now invites bids for the following:

Description	Location of Project	Specifications	Unit Cost	Delivery of the Goods
<b>One (1) unit Self- Propelled Forklift</b>	DA RFO- V, San Agustin, Pili, Camarines Sur	<ul style="list-style-type: none"> <li>• Brand New</li> <li>• Operator Type               <ul style="list-style-type: none"> <li>* Driver/Seat</li> </ul> </li> <li>• Engine Type/Power Unit               <ul style="list-style-type: none"> <li>* Diesel Feed</li> <li>* Water Cooled</li> <li>* Four Cylinder</li> </ul> </li> <li>• Load Center               <ul style="list-style-type: none"> <li>* 500mm</li> </ul> </li> <li>• Tire Type</li> </ul>	1,000,000.00/ unit	45 calendar days upon receipt of NTP

		<ul style="list-style-type: none"> <li>* Pneumatic</li> <li>• Load Capacity Range <ul style="list-style-type: none"> <li>* 3000-4000 kilos</li> </ul> </li> <li>• Lift Height Range <ul style="list-style-type: none"> <li>* 2500-3500mm</li> </ul> </li> </ul>		
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Bidders should have completed, within **Two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Department of Agriculture Regional Field Office No. 5** and inspect the Bidding Documents at the address given below during **Mondays – Fridays, 8:00 AM to 5:00 PM.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **December 3, 2021- December 27, 2021 (1:00PM)** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ₱1,000.00. The Procuring Entity shall allow the bidder to present its proof of payment for the fees.
6. The **Department of Agriculture Regional Field Office No. 5** will hold a Pre-Bid Conference on **December 13, 2021; 1:30PM** at **2<sup>nd</sup> Flr. Adriano Hall, Admin Bldg., DA RFO-5, San Agustin, Pili, Camarines Sur**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **December 27, 2021; 1:00PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be **December 27, 2021; 1:30PM** at the given address below **2<sup>nd</sup> Flr. Adriano Hall, Admin Bldg., DA RFO-5, San Agustin, Pili, Camarines Sur** and/or through teleconferencing/webcasting via **ZOOM**. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

10. The *Department of Agriculture Regional Field Office No. 5* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

BAC Secretariat Office

**Department of Agriculture, Regional Field Office No. 5**

San Agustin, Pili, Camarines Sur 4418

Email Address: [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com)

12. You may visit the following websites:

For Downloading of Bidding Documents: [bicol.da.gov.ph](http://bicol.da.gov.ph) .

**December 02, 2021**, San Agustin, Pili, Camarines Sur

**LUZ R. MARCELINO**

RTD for Operations

Chairman, Bids & Awards Committee