



Republic of the Philippines
 DEPARTMENT OF AGRICULTURE
 Regional Field Office No.5
 San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

REQUEST TO SUBMIT PROPOSAL FOR: SUPPLY AND DELIVERY OF : LOT 1-CELLCARD; LOT 2-SCIENTIFIC/COMMUNICATION EQUIPMENT; LOT 3-I.T. SUPPLIES; AND LOT-4 OTHER SUPPLIES FOR USE AT RAFC/PAFC OFFICE UNDER 2021 PROGRAM WITH AN APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED EIGHTY-SEVEN THOUSAND ONE HUNDRED TWENTY THREE PESOS (P487,123.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

PARTICULAR	QUANTITY	UNIT PRICE	TOTAL ABC
LOT 1: Cellcard, SMART	234PCS	500.00	<u>P 117,000.00</u>
LOT 2: Scientific/Comm. Equipment & I.T. Supplies			
1: Voice Recorder Mp3 player 32GB Music Player Card One-button Record Noise Reduction Dictaphone Origin:CN(Origin) External Memory:Yes With Speakers:Yes Record Audio Format:MP3 Record Audio Format:WAV Package:Yes Voice Activated Recording:Yes External Microphone:Yes Balanced Out:Yes Dimensions (WxHxD):92*50*10.5MM Battery Capacity:Built-in 800mAh Lithium Battery BatteryFeature:Rechargeable Feature:Voice recorder, USB Drive, MP3 Player Recording Sample Rate:8 to 48KHZ Headphone Jack:3.5MM dual track Battery Recording Time:About 72 hours Battery Play Time:About 45 hours Noise-signal Ratio:80db USB Interface:USB high speed 2.0 Charging Time:About 3-4 hours LCD Resolution:Dot Screen 128*64 Cover Material:Zinc alloy metal cover Color:Black/Gray Net Weight:About 103	10UNIT	4,000.00	40,000.00
2:1080P HD Webcam with Privacy Cover and Tripod,Streaming Computer Web Camera with 110 Degree Wide View Angle,USB PC Webcam for Video Calling Recording Conferencing	8UNITS	4,000.00	32,000.00
3: USB Condenser Microphone and Digital Mixer for Streaming, Recording, Podcasting - Clipguard, Capacitive Mute, Plug & Play for PC / Mac	8UNITS	4,000.00	32,000.00
4. External Drive (1TB)	8PCS	3,500.00	28,000.00
5. Epson Ink 003 (Cyan, Yellow, Magenta)	10SETS	1,050.00	<u>10,500.00</u>
TOTAL LOT 2:			<u>P 142,500.00</u>



*A food-secure and resilient Philippines
 with empowered and prosperous farmers and fisherfolk*



PARTICULAR	QUANTITY	UNIT PRICE	TOTAL ABC	
LOT 3: Office Supplies				
Bookpaper, S20, Short, 5's	12 BOX	1,425.00	17,100.00	
Bookpaper, S20, Long, 5's	12 BOX	1,494.00	17,928.00	
Notebook 5x7 40 Lvs.	160 PCS	70.00	11,200.00	
lanner with RAFC Logo 2022	100 PCS	500.00	50,000.00	
Index Tab Transparent	30 BOX	110.00	3,300.00	
Sticky Note (4x6)	40 PAD	80.00	3,200.00	
Plastic Sliding Folder A4 (Assorted Color)	20 DOZ	90.00	1,800.00	
Plastic Sliding Folder Short (Assorted Color)	20 DOZ	100.00	2,000.00	
Plastic Sliding Folder Long (Assorted Color)	20 DOZ	110.00	2,200.00	
Masking Tape 1"	11 PCS	35.00	385.00	
Masking Tape 1/2"	9 PCS	20.00	180.00	
Packing Tape 1"	10 PCS	45.00	450.00	
Packing Tape 1/2"	12 PCS	25.00	300.00	
Duct Tape	10 PCS	80.00	800.00	
Stapler Big heavy Duty	15 PCS	500.00	7,500.00	
STAPLE WIRE #35	15 BOX	45.00	675.00	
Office Pencil Sharpener Heavy Duty	10 PCS	450.00	4,500.00	
Tape Dispenser	10 PCS	150.00	1,500.00	
Highlighter Pen	14 PCS	50.00	700.00	
Glue 130g	15 PCS	100.00	1,500.00	
Laid Board Cream Long	4 RMS	1,250.00	5,000.00	
Sticker Paper	20 PACK	120.00	2,400.00	
Pentel Pen	29 PCS	45.00	1,305.00	
TOTAL LOT 3:			P 135,923.00	
LOT 4: Other Supplies				
Necklace Personal Air Purifier: Product Model: M1Colour: Dark BlackNegative ions OutPut: 20Million-Cm3Negative ions 5cm: 8Million -Cm3Noise: 10dbEffective area: 1m3Usage: Air Travelling Home Office Ward of hospitals classroom busSize: (L-W-H): 80x37x24mmNet Weight: 50gmsBattery: Built-in rechargeable lithium-ion BatteryCharge Current: 200 mACharge Time: 3-4 hrsRunning time: 30-35hrsBattery Capacity: 650mAhPower: 1wCycle life: 500 timesFEATURES:1 .Negative ions promote metabolism activate cells refresh and relieve motion sickness. 2 .The pulse tip technology is used to release a large amount of oxygen anion. The latest double carbon brush double negative ion generator design uses over 6 million negative ions to effectively remove harmful substances such as floating dust smoke formaldehyde and PM2.5 in the air. 3 .Release a large amount of oxygen anion kill harmful bacteria mold and virus decompose smoke odor and formaldehyde benzene and other harmful gases released by car parts (such as sheet leather). 4 .Easy to operate one button for on-off.Just press the button for two seconds to enjoy the fresh air. Description: Miniportable necklace design stylish and convenient to carry.	20	PCS	2,000.00	40,000.00
Facemask 50's	20	Box	200.00	4,000.00
Alcohol 70% (500ml)	130	Bot	110.00	14,300.00
Keychain Spary Bottle 60ml	31	Pcs	50.00	1,550.00
Calculator	3	Pcs	500.00	1,500.00
Rechargable Battery, AAA 4 pcs	4	Pack	855.00	3,420.00
Rechargable Battery, AA 4 pcs	4	Pack	810.00	3,240.00
Foot Pedal Trash Bin 16L	15	Pcs	200.00	3,000.00
Muriatic Acid (250ml)	21	Bot	110.00	2,310.00
Insect Repellant Orange 500ml	11	Bot	350.00	3,850.00
Disinfectant Spary 500GM	12	Bot	500.00	6,000.00
Air Freshener	11	Pcs	110.00	1,210.00
Bleach (500ml)	14	Bot	130.00	1,820.00
KN95 50's	11	Box	500.00	5,500.00
TOTAL LOT 4:				P 91,700.00
Grand Total				P 487,123.00



For use at RAFC/PAFC Office under 2021 Program. The agency intends to apply the amount of Four Hundred Eighty-Seven Thousand One Hundred Twenty-Three Pesos (Php487,123.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such: **LOT 1 - RFK GENERAL MERCHANDISE**, Pili, Camarines Sur; **ERIVAN GENERAL MERCHANDISE**, Naga City; and **BOOKSHOP CENTER INC.** , Naga City: **LOT 2 – 3GX COMPUTER & I.T. SOLUTIONS**, Naga City; **BITSTOP BICOL SALES CENTER**, Naga City; and **RFK GENERAL MERCHANDISE**, Pili, Camarines Sur; **LOT 3 – BONINGS TRADING**, Naga City; **RFK GENERAL MERCHANDISE**, Pili, Camarines Sur; **ERIVAN GENERAL MERCHANDISE**, Naga City; **LOT4 – BODEGA GLASSWARE**, Naga City; **BONING’S TRADING**, Naga City and **RFK GENERAL MERCHANDISE**, Pili, Camarines Sur; and all interested bidders are hereby requested to submit the following documents:

1. Mayors Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Picture/Brochure

The bidders are required to pay Php500.00 for bid documents to the Cashier’s Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 10:00 in the morning of November 19, 2021 at 2nd Floor, Adriano Hall, Admin. Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time. Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please email at bacrfo5@gmail.com. DA-BAC Secretariat Office.

11th November 2021, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
Chairperson, Bids and Awards Committee



Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*



[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



**BID FORM
(GOODS)**

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2021.

(Name and Signature of Bidder or
Authorized Representative)

Date of Bidding

(Address and Telephone No.)



Name of Bidder/Authorized Representative:

1	2	3	4	6	7	8	9	10
ITEMS	DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT PRICE EXW per ITEMS	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APPLICABLE, PER ITEM	TOTAL PRICE PER UNIT (col 5+6+7+8)
	LOT 1: Cellcard, SMART LOT 2: Scientific/Comm. Equipment & I.T. Supplies 1: Voice Recorder Mp3 player 32GB Music Player Card One-button Record Noise Reduction Dictaphone Origin:CN(Origin) External Memory:Yes With Speakers:Yes Record Audio Format:MP3 Record Audio Format:WAV Package:Yes Voice Activated Recording:Yes External Microphone:Yes Balanced Out:Yes Dimensions (WxHxD):92*50*10.5MM Battery Capacity:Built-in 800mAh Lithium Battery BatteryFeature:Rechargeable Feature:Voice recorder, USB Drive, MP3 Player Recording Sample Rate:8 to 48KHZ Headphone Jack:3.5MM dual track Battery Recording Time:About 72 hours Battery Play Time:About 45 hours Noise-signal Ratio:80db USB Interface:USB high speed 2.0 Charging Time:About 3-4 hours LCD Resolution:Dot Screen 128*64 Cover Material:Zinc alloy metal cover		234PCS 10UNIT					

<p>Color:Black/Gray Net Weight:About 103 2:1080P HD Webcam with Privacy Cover and Tripod,Streaming Computer Web Camera with 110 Degree Wide View Angle,USB PC Webcam for Video Calling Recording Conferencing 3: USB Condenser Microphone and Digital Mixer for Streaming, Recording, Podcasting - Clipguard, Capacitive Mute, Plug & Play for PC / Mac</p> <p>4. External Drive (1TB) 5. Epson Ink 003 (Cyan, Yellow, Magenta)</p> <p>LOT 3: Office Supplies Bookpaper, S20, Short, 5's Bookpaper, S20, Long, 5's</p> <p>Notebook 5x7 40 Lvs. lanner with RAFC Logo 2022</p> <p>Index Tab Transparent</p> <p>Sticky Note (4x6)</p> <p>Plastic Sliding Folder A4 (Assorted Color)</p> <p>Plastic Sliding Folder Short (Assorted Color)</p> <p>Plastic Sliding Folder Long (Assorted Color)</p> <p>Masking Tape 1"</p> <p>Masking Tape 1/2"</p> <p>Packing Tape 1"</p> <p>Packing Tape 1/2"</p> <p>Duct Tape</p> <p>Stapler Big heavy Duty</p> <p>STAPLE WIRE #35</p> <p>Office Pencil Sharpener Heavy Duty</p> <p>Tape Dispenser</p> <p>Highlighter Pen</p> <p>Glue 130g</p> <p>Laid Board Cream Long</p> <p>Sticker Paper</p> <p>Pentel Pen</p>		<p>80UNITS</p> <p>8UNITS</p> <p>8PCS</p> <p>10SETS</p> <p>12BOX</p> <p>12BOX</p> <p>160PCS</p> <p>100PCS</p> <p>30BOX</p> <p>40PAD</p> <p>20DOZ</p> <p>20DOZ</p> <p>20DOZ</p> <p>11PCS</p> <p>9PCS</p> <p>10PCS</p> <p>12PCS</p> <p>10PCS</p> <p>15PCS</p> <p>15BOX</p> <p>10PCS</p> <p>10PCS</p> <p>14PCS</p> <p>15PCS</p> <p>4RMS</p> <p>20PACK</p> <p>29PCS</p>						
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<p>TOTAL LOT 3: LOT 4: Other Supplies</p> <p>Necklace Personal Air Purifier: Product Model: M1Colour: Dark BlackNegative ions OutPut: 20Million-Cm3Negative ions 5cm: 8Million -Cm3Noise: 10dbEffective area: 1m3Usage: Air Travelling Home Office Ward of hospitals classroom busSize: (L-W-H): 80x37x24mmNet Weight: 50gmsBattery: Built-in rechargeable lithium-ion BatteryCharge Current: 200 mCharge Time: 3-4 hrsRunning time: 30-35hrsBattery Capacity: 650mAhPower: 1wCycle life: 500 timesFEATURES:1 .Negative ions promote metabolism activate cells refresh and relieve motion sickness. 2 .The pulse tip technology is used to release a large amount of oxygen anion. The latest double carbon brush double negative ion generator design uses over 6 million negative ions to effectively remove harmful substances such as floating dust smoke formaldehyde and PM2.5 in the air. 3 .Release a large amount of oxygen anion kill harmful bacteria mold and virus decompose smoke odor and formaldehyde benzene and other harmful gases released by car parts (such as sheet leather). 4 .Easy to operate one button for on-off.Just press the button for two seconds to enjoy the fresh air. Description: Miniportable necklace design stylish and convenient to carry.</p> <p>Facemask 50's</p> <p>Alcohol 70% (500ml)</p> <p>Keychain Spary Bottle 60ml</p> <p>Calculator</p> <p>Rechargeable Battery, AAA 4 pcs</p> <p>Rechargeable Battery, AA 4 pcs</p> <p>Foot Pedal Trash Bin 16L</p> <p>Muriatic Acid (250ml)</p> <p>Insect Repellant Orange 500ml</p> <p>Disinfectant Spary 500GM</p> <p>Air Freshener</p> <p>Bleach (500ml)</p> <p>KN95 50's</p> <p>TOTAL LOT 4: Grand total</p>		<p>20PCS</p> <p>20BOX</p> <p>130BOT</p> <p>31PCS</p> <p>3PCS</p> <p>4PACK</p> <p>4PACK</p> <p>15PCS</p> <p>21BOT</p> <p>11BOT</p> <p>12BOT</p> <p>11PCS</p> <p>14BOT</p> <p>11BOX</p>					
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Signature

Duly authorized to sign Bid for/or behalf of



A food-secure Philippines
with prosperous farmers and fisherfolk

