



**(SVP-SAAD-28-2022) REQUEST TO SUBMIT PROPOSAL FOR THE SUPPLY & DELIVERY OF OTHER SUPPLIES FOR USE OF SAAD RPM SO AND PPM SO SORSOGON, CATANDUANES AND MASBATE FOR FY 2022 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO SIX HUNDRED FORTY ONE THOUSAND SEVENTY FIVE PESOS (PHP641,075.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

Quantity	Particulars	Unit price	Total Price	
10	pcs	Packing Tape Dispenser with Handle	450.00	4,500.00
150	boxes	Disposabale Face Mask, 50 pcs/box	100.00	15,000.00
250	packs	Face Mask KN94, 20 pcs/pack	60.00	15,000.00
20	pcs	Storage Box with wheels, 120L	1,300.00	26,000.00
10	pcs	Type writer Ribbon	40.00	400.00
6	rolls	Polyethylene Rope, #24, 200 meters	2,500.00	15,000.00
15	rolls	Polyethylene Rope, #16, 200 meters	1,800.00	27,000.00
25	pcs	Roratable Clip/Clamp Desk Fan	500.00	12,500.00
50	pcs	27 Inches Umbrella with foam handle	600.00	30,000.00
100	pcs	Poncho Raincoat, thickened	1,000.00	100,000.00
25	pcs	Rechargeable LED Flash Light, Waterproof	1,500.00	37,500.00
20	pcs	Flourescent lamp T5 batten, LED, 15watts	800.00	16,000.00
30	pcs	LED Light bulb, 15watts	350.00	10,500.00
30	pcs	Restroom Deodorizer	40.00	1,200.00
50	bots	Bleach Toilet Cleaner	150.00	7,500.00
15	sets	Toilet Brush with handle	100.00	1,500.00
50	bots	Disinfectant Spray, 280ml	800.00	40,000.00
50	bots	Multi-Insect Killer Spray, water based	600.00	30,000.00
100	bots	Ethyl Alcohol, 70% Solution, 500 ml	120.00	12,000.00
50	bots	Ethyl Alcohol, 70% Solution, 1 gal	600.00	30,000.00
6	units	Air Purifier with HEPA fiter	10,000.00	60,000.00
30	bots	Liquid Hand Soap, 225 ml	100.00	3,000.00
50	bots	Liquid Bleach, 1 gal	200.00	10,000.00
30	bots	Antibacterial Dishwashing liquid, 780 ml	220.00	6,600.00
30	pcs	Scrub Sponge	50.00	1,500.00
25	pcs	Scouring Pad	37.00	925.00
50	boxes	Interfolded Pop-up Tissue Pulls, 30 boxes/box	1,200.00	60,000.00
30	pcs	Broom Stick	35.00	1,050.00
10	pcs	Dustpan and broom set	200.00	2,000.00
15	pcs	Floor Mop with drain( Rotary Mop Bucket Dual Drive Mop, Household Free Hand Wash Mop Bucket Automatic Hand Pressure	500.00	7,500.00
10	pcs	Cleaning Gloves-Disposable, Rubber	50.00	500.00
10	pcs	Sanitizing Footbath with Tray	500.00	5,000.00
20	pcs	Rags	30.00	600.00
60	rolls	Garbage bag, XL	100.00	6,000.00
60	rolls	Garbage bag, M	80.00	4,800.00
10	pcs	Pail with cover, 4 liters Capacity	100.00	1,000.00
15	pcs	Pail with cover, 12 liters Capacity	250.00	3,750.00
15	pcs	Pail with cover, 16 liters Capacity	350.00	5,250.00
10	pcs	Waste Segregation Trash Bin with lid, sets	3,000.00	30,000.00
<b>GRAND TOTAL</b>			<b>P500,000.00</b>	





Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No.5  
San Agustín Pili, Camarines Sur 4418

**FOR USE OF SAAD RPSO AND PPSO SORSOGON, CATANDUANES AND MASBATE FOR FY 2022.** The Agency Intends to apply the amount of **SIX HUNDRED FORTY ONE THOUSAND SEVENTY FIVE PESOS (PHP641,075.00)** as the Approved Budget for the Contract. **Partial bid is NOT allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **J-ONE GENERAL MERCHANDISE**, Pili, Camarines Sur, **RFK GEN. MDSE**, Pili, Camarines Sur; and **CATHY SILVA GENERAL MERCHANDISE**, Sipocot, Camarines Sur and all interested suppliers/bidders are hereby requested to submit the following documents:

1. Mayor's Permit (Updated or at least proof of renewal)
2. DTI/SEC/CDA Registration
3. PhilGEPS Registration
4. Annual Income Tax Return (2020)
5. Omnibus Sworn Statement (Revised)
6. BIR Registration
7. Pictures of product being offered

The bidders are required to pay Php1,000.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 10:00 in the morning of 23 March 2022 at 3<sup>rd</sup> Floor, Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

18 March 2022, Pili, Camarines Sur.

**LUZ R. MARCELINO**  
RTD for Operations  
Chairperson, Bids and Awards Committee



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## Omnibus Sworn Statement (Revised) *[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;





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**[If a partnership or cooperative:]** None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

**[If a corporation or joint venture:]** None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_  
at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

GPPB Resolution No. 16-2020, dated 16 September 2020



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<http://bicol.da.gov.ph>

Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

**BID FORM  
(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in conformity with the said bid documents for the total amount of \_\_\_\_\_ ( **P** \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
(Name and Signature of Bidder OR  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)



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**For Goods Offered From Within the Philippines**

Name of project: **SUPPLY & DELIVERY OF OTHER SUPPLIES FOR USE OF SAAD RPMSO AND PPMSO SORSOGON, CATANDUANES AND MASBATE FOR FY 2022**

Name of Bidder \_\_.

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of origin	Quantity		Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	Packing Tape Dispenser with Handle		10	pcs						
	Disposabale Face Mask, 50 pcs/box		150	boxes						
	Face Mask KN94, 20 pcs/pack		250	packs						
	Storage Box with wheels, 120L		20	pcs						
	Type writer Ribbon		10	pcs						
	Polyethylene Rope, #24, 200 meters		6	rolls						
	Polyethylene Rope, #16, 200 meters		15	rolls						
	Roratable Clip/Clamp Desk Fan		25	pcs						
	27 Inches Umbrella with foam handle		50	pcs						
	Poncho Raincoat, thickened		100	pcs						
	Rechargeable LED Flash Light, Waterproof		25	pcs						
	Flourescent lamp T5 batten, LED, 15watts		20	pcs						
	LED Light bulb, 15watts		30	pcs						
	Restroom Deodorizer		30	pcs						
	Bleach Toilet Cleaner		50	bots						
	Toilet Brush with handle		15	sets						
	Disinfectant Spray, 280ml		50	bots						



	Multi-Insect Killer Spray, water based		50	bots					
	Ethyl Alcohol, 70% Solution, 500 ml		100	bots					
	Ethyl Alcohol, 70% Solution, 1 gal		50	bots					
	Air Purifier with HEPA filter		6	units					
	Liquid Hand Soap, 225 ml		30	bots					
	Liquid Bleach, 1 gal		50	bots					
	Antibacterial Dishwashing liquid, 780 ml		30	bots					
	Scrub Sponge		30	pcs					
	Scouring Pad		25	pcs					
	Interfolded Pop-up Tissue Pulls, 30 boxes/box		50	boxes					
	Broom Stick		30	pcs					
	Dustpan and broom set		10	pcs					
	Floor Mop with drain( Rotary Mop Bucket Dual Drive Mop, Household Free Hand Wash Mop Bucket Automatic Hand Pressure		15	pcs					
	Cleaning Gloves-Disposable, Rubber		10	pcs					
	Sanitizing Footbath with Tray		10	pcs					
	Rags		20	pcs					
	Garbage bag, XL		60	rolls					
	Garbage bag, M		60	rolls					
	Pail with cover, 4 liters Capacity		10	pcs					
	Pail with cover, 12 liters Capacity		15	pcs					
	Pail with cover, 16 liters Capacity		15	pcs					
	Waste Segregation Trash Bin with lid, sets		10	pcs					
<b>GRAND TOTAL</b>									

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_