



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

[ITB-18-22] REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE LOT 1- FOOD AND ACCOMMODATION, LOT 2- TRAINING KITS, LOT 3- NATIVE CHICKEN FOR USE DURING THE CONDUCT OF TRAINING ON AVIAN INFLUENZA AND NEW CASTLE DISEASE SURVEILLANCE IN BICOL REGION AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED THIRTY THOUSAND TWO HUNDRED FIFTY PESOS (PHP430,250.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the ff:

QTY	PARTICULARS	UNIT COST	TOTAL COST
	LOT 1- FOOD AND ACCOMMODATION (ALBAY)		
50 pax	Meals and Accommodation, Full board for 2 days	1,250.00	125,000.00
10 pax	Island Participants Meals with dinner a day before	750.00	7,500.00
10 pax	Island Participants Meals with breakfast a day after	750.00	7,500.00
3 pax	Full board for Speaker X 3 days	1,250.00	3,750.00
	TOTAL FOR LOT 1		143,750.00
	LOT 2- TRAINING KITS (ALBAY)		
50 boxes	Disposable syringes 3ml, with 21 gauge needle, 100's/box	650.00	32,500.00
50 boxes	Disposable needle gauge 21, 1 inch long needle, 100's/box	300.00	15,000.00
50 pcs	Alcohol, 50ml with Sprayer	150.00	7,500.00
50 pcs	Cotton absorbent 80 gms.	59.00	2,950.00
50 packs	Cotton swab with long handle stick (100's/pack) sterile 6 inches	600.00	30,000.00
55 pcs	Styrofoam size: 17.6cm X 26.5cm X 27.3cm (LWD)	350.00	19,250.00
50 boxes	Face Mask 2 ear loop, 50's/box	150.00	7,500.00
50 boxes	Latex gloves, Powder free, Size: Medium, Large, Blue/Green, 100's/box	400.00	20,000.00
5 set	Necropsy Kit set	3,000.00	15,000.00
6 packs	Mini centrifuge tubes 1.5ml graduated clear plastic with cap, 1000's/pack	1,300.00	7,800.00
5 packs	Cryovials tube w/ cover 2ml sterile, 500's/pack	5,500.00	27,500.00
30 pcs	Centrifuge tube box with cover, 1.5ml 72 wells (17.5cm X 9.5cm)	400.00	12,000.00
50 pcs	Training Kits (Plastic Envelope with handle, Notebook, Ballpen)	100.00	5,000.00
1 pack	Minimum Essential Medium 100gm bottle	10,000.00	10,000.00
100 pcs	Marker Pen, Permanent ink, Pointed, Waterproof (Black & Blue)	60.00	6,000.00
40 bottles	Benzylpenicillin sodium, Powder 1,000,000 IU 600mg	200.00	8,000.00
20 bottles	Streptomycin sulfate 1g Powder	200.00	4,000.00
2 pcs	Tarpaulin 5x5	750.00	1,500.00
125 sets	PPE disposable suit (lab gown, Head Cap, Shoe wrap/boots) blue	200.00	25,000.00
	TOTAL FOR LOT 2		256,500.00
	LOT 3 - NATIVE CHICKEN (ALBAY)		
50 heads	Native Chicken, 1.5 to 2 kl. weight	600.00	30,000.00
	GRAND TOTAL		₱ 430,250.00

The agency intends to apply the amount Four Hundred Thirty Thousand Two Hundred Fifty Pesos (Php430,250.00) as the Approved Budget for the Contract. **Partial Bid is allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.





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As such, **LOT 1- A&A BED AND BREAKFAST INN; CASA BASILISA; NINONG'S HOTEL; ORIENTAL HOTEL**, all in Legazpi City;

LOT 2- GATEAGRIVET TRADING CO., Naga City; **RFK GENERAL MERCHANDISE**, Pili Camarines Sur; **RNM AGRO/INDUSTRIAL AND GENERAL MERCHANDISE**, Daet Cam. Norte;

LOT 3- DAGOOC FARM, Naga City; **MORALEDA FARMS**, Daet Cam. Norte; **GUKENZA FARM SUPPLY** and any other interested Bidders are hereby requested to submit the following documents;

1. Mayors Permit (Updated or at least proof of Renewal)
2. DTI /SEC Registration
3. PhilGeps Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Preferred Menu

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **9:30 in the morning of 16 March 2022** at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

March 9, 2022 San Agustin, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
BAC Chairperson



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

BID FORM (GOODS)

Department of Agriculture
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/deliver the goods requisitioned in conformity with the said bid documents for the total amount of

_____.
(PHP _____).

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items in specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of requirements.

We agree to abide by our Bid for the bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the bidding documents.

Dated this _____ day of _____ 20____.

(Name & Signature of Bidder or
Authorized Representative)

(Address & telephone No.)

Date of Bidding

FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES

*LOT 1- FOOD AND ACCOMMODATION, LOT 2- TRAINING KITS, LOT 3- NATIVE CHICKEN
FOR USE DURING THE CONDUCT OF TRAINING ON AVIAN INFLUENZA AND NEW CASTLE
DISEASE SURVEILLANCE IN BICOL REGION*

Name of Project:

**Name of Bidder /
Authorized Representative:**

1	2	3	4	5	6	7	8	9	10
ITEM	DESCRIPTION	COUNTRY OF ORIGIN	QTY	UNIT PRICE EXW per ITEM	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APPLICABLE, PER ITEM	TOTAL PRICE, PER UNIT (col 5+6+7+8)	TOTAL PRICE, DELIVERED FINAL DESTINATION (col 9) x (col 4)
	LOT 1- FOOD AND ACCOMMODATION (ALBAY)								
	Meals and Accommodation, Full board for 2 days		50 pax						
	Island Participants Meals with dinner a day before		10 pax						
	Island Participants Meals with breakfast a day after		10 pax						
	Full board for Speaker X 3 days		3 pax						
	TOTAL FOR LOT 1								
	LOT 2- TRAINING KITS (ALBAY)								
	Disposable syringes 3ml, with 21 gauge needle, 100's/box		50 boxes						
	Disposable needle gauge 21, 1 inch long needle, 100's/box		50 boxes						
	Alcohol, 50ml with Sprayer		50 pcs						
	Cotton absorbent 80 gms.		50 pcs						
	Cotton swab with long handle stick (100's/pack) sterile 6 inches		50 packs						

	Styrofoam size: 17.6cm X 26.5cm X 27.3cm (LWD)		55 pcs						
	Face Mask 2 ear loop, 50's/box		50 boxes						
	Latex gloves, Powder free, Size: Medium, Large, Blue/Green, 100's/box		50 boxes						
	Necropsy Kit set		5 set						
	Mini centrifuge tubes 1.5ml graduated clear plastic with cap, 1000's/pack		6 packs						
	Cryovials tube w/ cover 2ml sterile, 500's/pack		5 packs						
	Centrifuge tube box with cover, 1.5ml 72 wells (17.5cm X 9.5cm)		30 pcs						
	Training Kits (Plastic Envelope with handle, Notebook, Ballpen)		50 pcs						
	Minimum Essential Medium 100gm bottle		1 pack						
	Marker Pen, Permanent ink, Pointed, Waterproof (Black & Blue)		100 pcs						
	Benzympenicillin sodium, Powder 1,000,000 IU 600mg		40 bottles						
	Streptomycin sulfate 1g Powder		20 bottles						
	Tarpaulin 5x5		2 pcs						
	PPE disposable suit (lab gown, Head Cap, Shoe wrap/boots) blue		125 sets						
	TOTAL FOR LOT 2								
	LOT 3 - NATIVE CHICKEN (ALBAY)								
	Native Chicken, 1.5 to 2 kl. weight		50 heads						
	GRAND TOTAL								

[Signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

TRAINING ON AVIAN INFLUENZA AND NEW CASTLE DISEASE SURVEILLANCE IN BICOL REGION
APRIL 28-29, 2022,
ALBAY

MENU

DAY 1

BREAKFAST

Rice
Tortang Talong
Tocino
Banana
Coffee/Milo

AM SNACK

Bihon Guisado
Toasted Bread
Cucumber juice

LUNCH

Rice
Nido Soup
Adobong Manok sa Gata
Pinakbet
Tuna Salpicao
Fruits

PM SNACK

Carbonara
Toasted Bread
Calamansi Juice

DINNER

Rice
Fish sinigang
Vegetable Roll
Sweet and Spicy Meat Balls
Sliced Mango

DAY 2

BREAKFAST

Rice
Scrambled egg
Fried Daing
Corned Beef
Coffee/Milo

AM SNACK

Sotanghon Guisado
Puto
Fruit Shake

LUNCH

Rice
Corn & Crab Soup
Chopsuey
Sweet & Sour fish
Grilled Pork
Buko Pandan

PM SNACK

Clubhouse Sandwich
Chips
Pink Lemonade

DINNER

Rice
Pork sinigang
Chicken Aloha
Fried Fish
Fruit Salad