



REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES, MEALS & ACCOMMODATION, AND VAN RENTAL FOR USE DURING THE CONDUCT OF VARIOUS ACTIVITIES UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO TWO HUNDRED FOUR THOUSAND ONE HUNDRED PESOS (PHP204,100.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

| Particulars | | Unit Cost | ABC |
|--|--|----------------|------------------|
| LOT 1 – CATERING SERVICES FOR CAMARINES NORTE | | | |
| 20 pax | <ul style="list-style-type: none"> ➤ Value Chain Analysis (VCA) Preparation for Organic Rice (Focus Group Discussion) 2 Snacks and Lunch | 450.00/pax/day | ₱9,000.00 |
| Sub-total (Lot 1) | | | ₱9,000.00 |
| LOT 2 – CATERING SERVICES FOR CAMARINES SUR | | | |
| 10 pax | <ul style="list-style-type: none"> ➤ Value Chain Analysis (VCA) Preparation for Organic Rice * Focus Group Discussion – Camarines Norte Blended (DA RFO 5) 2 Snacks and Lunch | 450.00/pax/day | ₱4,500.00 |
| 10 pax | <ul style="list-style-type: none"> * Focus Group Discussion – Camarines Sur 2 Snacks and Lunch | 450.00/pax/day | 4,500.00 |
| 40 pax | <ul style="list-style-type: none"> ➤ Stakeholders Consultation * Camarines Sur – Blended (DA RFO 5) 2 Snacks and Lunch | 450.00/pax/day | 18,000.00 |
| 15 pax | <ul style="list-style-type: none"> * Sorsogon – Blended (DA RFO 5) 2 Snacks and Lunch | 450.00/pax/day | 6,750.00 |
| 15 pax | <ul style="list-style-type: none"> ➤ Joint Technical Review a. RPCO-PSO-PPMIU 2 Snacks and Lunch | 450.00/pax/day | 6,750.00 |
| 15 pax | <ul style="list-style-type: none"> b. RPCO-PSO-PPMIU 2 Snacks and Lunch | 450.00/pax/day | 6,750.00 |
| 20 pax | <ul style="list-style-type: none"> ➤ LGU Module Encoding Workshop 2 Snacks and Lunch | 450.00/pax/day | 18,000.00 |





| | | | |
|---|--|-------------------|----------------------|
| 20 pax | <ul style="list-style-type: none"> ➤ Blended Joint Technical Reviews of Value Chain Analyses for Abaca, Pineapple and Pili 2 Snacks and Lunch @ 3 reviews | 450.00/pax/day | 27,000.00 |
| 10 pax | <ul style="list-style-type: none"> ➤ PCIP Workshop with PCPT 2 Snacks and Lunch | 355.00/pax/day | 3,550.00 |
| 10 pax | <ul style="list-style-type: none"> ➤ Joint Technical Review for PCIP 2 Snacks and Lunch | 355.00/pax/day | 3,550.00 |
| Sub-total (Lot 2) | | | ₱99,350.00 |
| LOT 3 – CATERING SERVICES FOR SORSOGON | | | |
| 25 pax | <ul style="list-style-type: none"> ➤ Stakeholders Consultation 2 Snacks and Lunch | 450.00/pax/day | ₱11,250.00 |
| Sub-total (Lot 3) | | | ₱11,250.00 |
| LOT 4 – FOOD AND ACCOMMODATION FOR CATANDUANES | | | |
| 3 pax | <ul style="list-style-type: none"> ➤ Focus Group Discussion – Camarines Norte Blended <u>Day 0:</u> PM Snack, Dinner and Accommodation | 1,000.00/pax/day | ₱3,000.00 |
| 3 pax | <ul style="list-style-type: none"> <u>Day 1:</u> Breakfast, Dinner and Accommodation | 1,050.00/pax/day | 3,150.00 |
| 20 pax | <ul style="list-style-type: none"> 2 Snacks and Lunch | 450.00/pax/day | 9,000.00 |
| 3 pax | <ul style="list-style-type: none"> <u>Day 2:</u> Breakfast and AM Snack | 250.00/pax/day | 750.00 |
| Sub-total (Lot 4) | | | ₱15,900.00 |
| LOT 5 – FOOD AND ACCOMMODATION FOR MASBATE | | | |
| 10 pax | <ul style="list-style-type: none"> ➤ PCIP Workshop with PCPT 2 Snacks and Lunch | 450.00/pax/day | ₱4,500.00 |
| 20 pax | <ul style="list-style-type: none"> ➤ Joint Technical Review for PCIP 2 Snacks and Lunch | 450.00/pax/day | 9,000.00 |
| 10 pax | <ul style="list-style-type: none"> ➤ Stakeholders Consultation <u>Day 0:</u> Lunch, PM Snack, and Dinner | 850.00/pax/day | 8,500.00 |
| 10 pax | <ul style="list-style-type: none"> Accommodation | 650.00/pax/day | 6,500.00 |
| 10 pax | <ul style="list-style-type: none"> <u>Day 1:</u> Breakfast and Dinner | 550.00/pax/day | 5,500.00 |
| 30 pax | <ul style="list-style-type: none"> 2 Snacks and Lunch | 650.00/pax/day | 19,500.00 |
| 10 pax | <ul style="list-style-type: none"> Accommodation | 650.00/pax/day | 6,500.00 |
| 10 pax | <ul style="list-style-type: none"> <u>Day 2:</u> Breakfast | 200.00/pax/day | 2,000.00 |
| Sub-total (Lot 5) | | | ₱62,000.00 |
| LOT 6 – VAN RENTAL | | | |
| 1 unit | Van Rental (Cam. Sur – Albay) | 6,600.00/unit/day | ₱6,600.00 |
| Sub-total (Lot 6) | | | ₱6,600.00 |
| GRAND TOTAL | | | PHP204,100.00 |





The agency intends to apply the amount of **Two Hundred Four Thousand One Hundred Pesos (Php204,100.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

LOT 1 – CATERING SERVICES FOR CAMARINES NORTE

1. **NATHANIEL HOTEL**, Daet, Camarines Norte;
2. **TIN-TIN APARTELLE**, Daet, Camarines Norte;
3. **ZANE HOTEL**, Daet, Camarines Norte;

LOT 2 – CATERING SERVICES FOR CAMARINES SUR

1. **JEANINE'S EATERY**, Pili, Camarines Sur;
2. **ANJOU'S CATERING SERVICE**, Pili, Camarines Sur;
3. **MAF COOP**, Pili, Camarines Sur;

LOT 3 – CATERING SERVICES FOR SORSOGON

1. **UNA PIZZERIA**, Pareja St., Sorsogon City;
2. **FE LEE RESTOBAR**, Rizal St., Sorsogon City;
3. **CASA BASILISA**, Guinobatan, Albay;

LOT 4 – FOOD AND ACCOMMODATION FOR CATANDUANES

1. **KEMJI HOTEL**, Virac, Catanduanes;
2. **QUEEN MARICEL INN**, Virac, Catanduanes;
3. **RAKDELL INN**, Virac, Catanduanes;

LOT 5 – FOOD AND ACCOMMODATION FOR MASBATE

1. **CIRCLE E LODGE INN**, Mobo, Masbate;
2. **UNICA HIJA HOTEL & RESTO**, Masbate City, Masbate;
3. **B@MS CATERING**, Masbate City, Masbate;

LOT 6 – VAN RENTAL

1. **AOL TRAVEL & TOURS**, Legazpi, Albay;
2. **DIOSA KOBI TRAVEL & TOURS**, Pili, Camarines Sur;
3. **BENMAR TRANSPORT EXPRESS**, Legazpi, Albay;

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration





Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No.5
San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

4. BIR Registration
5. Menu (see attached end user's preferred menu)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **1:30 in the afternoon of 21 March 2022** at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

March 18, 2022 San Agustin, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
BAC Chairperson



A food-secure Philippines
with prosperous farmers and fisherfolk



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

---SAMPLE MENUS---

--Menu 1--

AM SNACKS

Bihon Guisado

Puto

Iced Tea

LUNCH

Crab and corn Soup

Grilled pork

Chopsuey

Plain Rice

PM SNACKS

Baked Macaroni

Garlic Bread

Juice in can

--Menu 2--

AM SNACKS

Bihon w/ Bread, Fruit Juice

LUNCH

Plain Rice, Fried Chicken, Chopsuey, Dessert,
Bottled Water

PM SNACKS

Pancit Guisado

Ham and Egg Sandwich, Fruit Juice

--Menu 3--

AM SNACK

Lasagna with Bread, Fruit Juice

LUNCH

Plain Rice, Pork Adobo, Upo Guisado, Dessert,
Bottled Water

PM SNACK

Pansit Canton Guisado, Tuna Bread, Bottled
Drinks

--Sample 4--

AM SNACKS

Steamed Siopao, Pansit Guisado, Bottled Drinks

LUNCH

Plain Rice, Pork Chop, Laing, Dessert, Bottled
Water

PM SNACKS

Baked Macaroni with bread, Bottled Drinks

For Goods Offered from Within the Philippines

Name of Project: **CATERING SERVICES, MEALS & ACCOMMODATION, AND VAN RENTAL FOR USE DURING THE CONDUCT OF VARIOUS ACTIVITIES UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|------|---|-------------------|---------------|------------------------|---|--|--|-------------------------------------|---|
| Item | Description | Country of origin | Quantity | Unit price EXWper item | Transportation and Insurance and all other costs incidental to delivery, per item | Sales and other taxes payable if Contract is awarded, per item | Cost of Incidental Services, if applicable, per item | Total Price, per unit (col 5+6+7+8) | Total Price delivered Final Destination (col 9) x (col 4) |
| 1 | LOT 1 – CATERING SERVICES FOR CAMARINES NORTE | | | | | | | | |
| | ➤ Value Chain Analysis (VCA) Preparation for Organic Rice (Focus Group Discussion) 2 Snacks and Lunch | | 20 pax | | | | | | |
| | | | | | | | | Sub-total (Lot 1) | |
| 2 | LOT 2 – CATERING SERVICES FOR CAMARINES SUR | | | | | | | | |
| | ➤ Value Chain Analysis (VCA) Preparation for Organic Rice | | | | | | | | |
| | * Focus Group Discussion – Camarines Norte Blended (DA RFO 5) 2 Snacks and Lunch | | 10 pax | | | | | | |
| | * Focus Group Discussion – Camarines Sur 2 Snacks and Lunch | | 10 pax | | | | | | |
| | ➤ Stakeholders Consultation | | | | | | | | |
| | * Camarines Sur – Blended (DA RFO 5) 2 Snacks and Lunch | | 40 pax | | | | | | |
| | * Sorsogon – Blended (DA RFO 5) 2 Snacks and Lunch | | 15 pax | | | | | | |

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

For Goods Offered from Within the Philippines

Name of Project: **CATERING SERVICES, MEALS & ACCOMMODATION, AND VAN RENTAL FOR USE DURING THE CONDUCT OF VARIOUS ACTIVITIES UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

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| 2 | ➤ Joint Technical Review | | | | | | | | |
| | b. RPCO-PSO-PPMIU 2 Snacks and Lunch | | 15 pax | | | | | | |
| | b. RPCO-PSO-PPMIU 2 Snacks and Lunch | | 15 pax | | | | | | |
| | ➤ LGU Module Encoding Workshop 2 Snacks and Lunch | | 20 pax | | | | | | |
| | ➤ Blended Joint Technical Reviews of Value Chain Analyses for Abaca, Pineapple and Pili 2 Snacks and Lunch @ 3 reviews | | 20 pax | | | | | | |
| | ➤ PCIP Workshop with PCPT 2 Snacks and Lunch | | 10 pax | | | | | | |
| | ➤ Joint Technical Review for PCIP 2 Snacks and Lunch | | 10 pax | | | | | | |
| | | | | | | | | Sub-total (Lot 2) | |
| 3 | LOT 3 – CATERING SERVICES FOR SORSOGON | | | | | | | | |
| | ➤ Stakeholders Consultation 2 Snacks and Lunch | | 25 pax | | | | | | |
| | | | | | | | | Sub-total (Lot 3) | |

[signature]

[in the capacity of]

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For Goods Offered from Within the Philippines

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Name of Bidder: _____

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|----------|---|-------------------|--|------------------------|---|--|--|-------------------------------------|---|
| Item | Description | Country of origin | Quantity | Unit price EXWper item | Transportation and Insurance and all other costs incidental to delivery, per item | Sales and other taxes payable if Contract is awarded, per item | Cost of Incidental Services, if applicable, per item | Total Price, per unit (col 5+6+7+8) | Total Price delivered Final Destination (col 9) x (col 4) |
| 4 | LOT 4 – FOOD AND ACCOMMODATION FOR CATANDUANES | | | | | | | | |
| | ➤ Focus Group Discussion – Camarines Norte Blended <i>Day 0:</i> PM Snack, Dinner and Accommodation <i>Day 1:</i> Breakfast, Dinner and Accommodation 2 Snacks and Lunch <i>Day 2:</i> Breakfast and AM Snack | | 3 pax 3 pax 20 pax 3 pax | | | | | | |
| | | | | | | | | Sub-total (Lot 4) | |
| 5 | LOT 5 – FOOD AND ACCOMMODATION FOR MASBATE | | | | | | | | |
| | ➤ PCIP Workshop with PCPT 2 Snacks and Lunch | | 10 pax | | | | | | |
| | ➤ Joint Technical Review for PCIP 2 Snacks and Lunch | | 20 pax | | | | | | |
| | ➤ Stakeholders Consultation <i>Day 0:</i> Lunch, PM Snack, and Dinner Accommodation <i>Day 1:</i> Breakfast and Dinner 2 Snacks and Lunch Accommodation <i>Day 2:</i> Breakfast | | 10 pax 10 pax 10 pax 30 pax 10 pax 10 pax | | | | | | |
| | | | | | | | | Sub-total (Lot 5) | |

[signature]

[in the capacity of]

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Name of Bidder: _____

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| Item | Description | Country of origin | Quantity | Unit price EXWper item | Transportation and Insurance and all other costs incidental to delivery, per item | Sales and other taxes payable if Contract is awarded, per item | Cost of Incidental Services, if applicable, per item | Total Price, per unit (col 5+6+7+8) | Total Price delivered Final Destination (col 9) x (col 4) |
| 6 | LOT 6 – VAN RENTAL | | | | | | | | |
| | Van Rental (Cam. Sur – Albay) | | 1 unit | | | | | | |
| | | | | | | | | Sub-total (Lot 6) | |

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____