



**REQUEST TO SUBMIT PROPOSAL FOR SUPPLY AND DELIVERY OF ICT SUPPLIES FOR USE AT THE INTEGRATED LABORATORY DIVISION (ILD) AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED NINETY EIGHT THOUSAND SIX HUNDRED PESOS (₱498,600.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid quotation for the ff:

UNIT	PARTICULAR	QUANTITY	UNIT PRICE	TOTAL COST
pcs	<b>Micro SD Card</b> , Specs:Capacity: <b>32 GB</b> / Read Speed: up to 80MB/S1 / Video Speed: C102 / Form Factor: microSDHC	5	800.00	4,000.00
pcs	<b>Micro SD Card</b> , Specs:Capacity: <b>64 GB</b> / Read Speed: up to 100MB/S1 / Video Speed: C10, U1, A1 / Form Factor: microSDX	4	1,650.00	6,600.00
pcs	<b>Micro SD Card</b> , Specs: Capacity: <b>128 GB</b> / Read Speed: up to 160MB/s / Write Speed: up to 90MB/s / Video Speed: Class 10 (C10) and UHS Speed Class 3 (U3)1 / Form Factor: microSDXC	3	2,400.00	7,200.00
pcs	<b>Internet Security 2021 AntiVirus - 5 devices, pref Kaspersky</b>	5	4,000.00	20,000.00
pcs	<b>AnyCast M100 Wireless display dongle, USB type</b>	10	800.00	8,000.00
units	<b>Wireless Keyboard and Mouse, 2.4GHz wireless (10 meters)   Nano Receiver</b>	10	1,850.00	18,500.00
pcs	<b>Apple Magic Mouse 2 Controls - Silver / Dark Gray</b>	2	6,500.00	13,000.00
pcs	<b>5 in 1 2.0 Type C Micro USB SD TF Card Reader OTG Adapter</b>	3	400.00	1,200.00
pcs	<b>USB-C Digital AV Multiport Adapter, Apple</b>	2	4,500.00	9,000.00
pcs	<b>USB-C Charge Cable (2 m) for, Apple</b>	2	1,500.00	3,000.00
pcs	<b>61W USB-C Power Adapter, Apple</b>	2	4,500.00	9,000.00
pcs	<b>HDMI Female to VGA Male Adapter with Audio Cable Support 1080P Signal Output Converter</b>	5	450.00	2,250.00
pcs	<b>Comfort Wrist Gel Rest Support Mat Mouse Mice Pad</b>	20	120.00	2,400.00
pcs	<b>Lightning to USB Cable (1 m), Apple</b>	1	1,400.00	1,400.00
pcs	<b>USB 3.0 Flash Drive 64GB speed up to 150 MB/s</b>	10	550.00	5,500.00
pcs	<b>Headset with Large 60mm Neodymium Drivers</b> , Designed for both video conferencing and Mobile Use, Connector : 3.5 mm(1/8") connector Audio/mic combo, Driver diameter : 60 mm, Frequency Response : 20 ~ 20000 Hz, Weight : 266 g, Cable : Braided headset cable 1.2m + audio/mic splitter 1.3m (Max. 2.5m), Dimensions : 182.53 x 151.6 x 101.33 mm, Detachable microphone (Black), Preferably ASUS Cerberus	6	2,900.00	17,400.00
unit	<b>Wireless Bluetooth Speaker</b> , Frequency response 50Hz – 20kHz (-6dB) / Signal to noise ratio 80dB A-weighted / Bluetooth version 4.2 / Bluetooth transmitter power 0 – 9dBm / Power supply 19V/2A / Battery type 3.635V/3283mAh Lithium-ion / Battery charge time 5 hours / Music playtime up to 8 hours Weight 2940g / Dimension (H x W x D) 284mm x 291mm x 128mm	1	12,900.00	12,900.00
pcs	<b>HDMI CABLE, 10 METERS</b>	5	550.00	2,750.00
pcs	<b>HP 202X High Yield Black Original LaserJet Cartridge(CF500X)</b>	3	6,750.00	20,250.00
pcs	<b>HP 202X High Yield Cyan Original LaserJet Cartridge(CF501X)</b>	2	6,500.00	13,000.00
pcs	<b>HP 202X High Yield Magenta Original LaserJet Cartridge(CF503X)</b>	2	6,500.00	13,000.00
pcs	<b>HP 202X High Yield Yellow Original LaserJet Cartridge (CF502X)</b>	2	6,500.00	13,000.00

pcs	<b>EPSON 003 Black</b>	100	400.00	40,000.00
pcs	<b>EPSON 003 Cyan</b>	50	400.00	20,000.00
pcs	<b>EPSON 003 Yellow</b>	50	400.00	20,000.00
pcs	<b>EPSON 003 Magenta</b>	50	400.00	20,000.00
set	<b>31 In 1 Precision Screwdriver Tool Set Screw Driver</b>	5	550.00	2,750.00
pcs	<b>HP 678 Black</b>	10	550.00	5,500.00
pcs	<b>HP 678 Tri-Color</b>	10	550.00	5,500.00
unit	<b>My Cloud 4TB WDBCTL0040HWT Gigabit Ethernet, USB 3.0 Personal Cloud Storage 4TB / Gigabit Ethernet, USB 3.0 Interface / Windows/Mac Compatible, preferably Western Digital</b>	1	12,500.00	12,500.00
units	<b>Powerbank, 20000mAh capacity for your daily mobile life/3 USB output ports allow you to charge three devices at once. / 4.5A output provides fast charging to your smartphone and tablet</b>	12	2,200.00	26,400.00
pcs	<b>HDMI Male to VGA Female Video Converter Adapter Cable</b>	5	200.00	1,000.00
box	<b>Cat 6 Cable UTP Unshielded AWG24 Gray Data LAN Cable Cat6 305 meters 1000 feet 305m 1000ft</b>	1	8,000.00	8,000.00
pack	<b>RJ45 Connector Cat5 E High Quality, 100pcs per pack</b>	1	400.00	400.00
pcs	<b>HP Laserjet Print Cartridge 85A CE285A BLACK</b>	3	4,000.00	12,000.00
pcs	<b>HP 728 300-ml Matte Black DesignJet Ink Cartridge</b>	2	12,000.00	24,000.00
pc	<b>HP 728 300-ml Yellow DesignJet Ink Cartridge</b>	1	11,000.00	11,000.00
pc	<b>HP 728 300-ml Magenta DesignJet Ink Cartridge</b>	1	11,000.00	11,000.00
pc	<b>HP 728 300-ml Cyan DesignJet Ink Cartridge</b>	1	11,000.00	11,000.00
unit	<b>External Hard Drive, 2TB</b>	5	5,900.00	29,500.00
pcs.	<b>Hp Ink Cartridge, no. 60, black</b>	2	500.00	1,000.00
pcs.	<b>Hp Ink Cartridge, no. 60, tri-color</b>	2	500.00	1,000.00
bottle	<b>HP toner color laserjet Model 202A, Black</b>	2	2,150.00	4,300.00
bottle	<b>HP toner color laserjet Model 202A, Tri-color</b>	2	2,000.00	4,000.00
pcs	<b>HP Ink Cartridge #680, BLACK</b>	2	500.00	1,000.00
pcs	<b>HP Ink Cartridge #680, TRI COLOR</b>	2	500.00	1,000.00
set	<b>Handskit RJ45 RJ11 RJ12 Network Repairing Plier Tool Kit with Cable Tester Spring Clamp Crimping Tool Crimping Pliers</b>	2	2,200.00	4,400.00
pc	<b>Hard drive for Laptop, 500GB BarraCuda SATA 6Gb/s 128MB Cache 2.5-Inch 7mm Internal Hard Drive (ST500LM030)</b>	1	3,000.00	3,000.00
pcs	<b>Web Camera, 1080P Full HD Webcam Foldable, use for Laptop Monitor Web Cam Autofocus Video Chat USB Web Camera With Mic and Clip For Android Windows MacOS</b>	5	3,000.00	15,000.00
<b>TOTAL</b>			<b>₱ 498,600.00</b>	

The agency intends to apply the amount of FOUR HUNDRED NINETY EIGHT THOUSAND SIX HUNDRED PESOS (₱ 498,600.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **RFK GENERAL MERCHANDISE**, San Vicente, Pili, Camarines Sur, **HYPERTech COMPUTER**, Diversion Road, Naga, City, **ERIVAN GENERAL MERCHANDISE**, San Felipe, Naga City and any other interested

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Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Brochures

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 9:30 in the morning of 10 February 2021 at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

01 February 2020 Pili, Camarines Sur.

**LUZ R. MARCELINO**

Chairman, Bids & Awards Committee  
RTD for Operations

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## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### **AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

**Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

**Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

[Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

[Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

**Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

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*If a partnership or cooperative:* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[Name of Bidder] complies with existing labor laws and standards; and

[Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:

Carefully examine all of the Bidding Documents;

Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

Made an estimate of the facilities available and needed for the contract to be bid, if any; and

Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

[Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of \_\_\_\_\_ 20\_\_\_.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

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**BID FORM  
(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
(Name and Signature of Bidder or  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)

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**For Goods Offered From Within the Philippines**

Name of the Project: **SUPPLY AND DELIVERY OF ICT SUPPLIES FOR USE AT THE INTEGRATED LABORATORY DIVISION (ILD).**

Name of Bidder \_\_\_\_\_

1	2	3	4		5	6	7	8	9	10
ITEM	DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY		Unit price exw per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	<b>Micro SD Card</b> , Specs:Capacity: <b>32 GB</b> / Read Speed: up to 80MB/S1 / Video Speed: C102 / Form Factor: microSDHC		5	pcs						
	<b>Micro SD Card</b> , Specs:Capacity: <b>64 GB</b> / Read Speed: up to 100MB/S1 / Video Speed: C10, U1, A1 / Form Factor: microSDX		4	pcs						
	<b>Micro SD Card</b> , Specs: Capacity: <b>128 GB</b> / Read Speed: up to 160MB/s Write Speed: up to 90MB/s / Video Speed: Class 10 (C10) and UHS Speed Class 3 (U3)1 / Form Factor: microSDXC		3	pcs						
	<b>Internet Security 2021 AntiVirus - 5 devices, pref Kaspersky</b>		5	pcs						
	<b>AnyCast M100 Wireless display dongle, USB type</b>		10	pcs						
	<b>Wireless Keyboard and Mouse, 2.4GHz wireless (10 meters)   Nano Receiver</b>		10	units						
	<b>Apple Magic Mouse 2 Controls - Silver / Dark Gray</b>		2	pcs						
	<b>5 in 1 2.0 Type C Micro USB SD TF Card Reader OTG Adapter</b>		3	pcs						
	<b>USB-C Digital AV Multiport Adapter, Apple</b>		2	pcs						
	<b>USB-C Charge Cable (2 m) for, Apple</b>		2	pcs						
	<b>61W USB-C Power Adapter, Apple</b>		2	pcs						
	<b>HDMI Female to VGA Male Adapter with Audio Cable Support 1080P Signal Output Converter</b>		5	pcs						
	<b>Comfort Wrist Gel Rest Support Mat Mouse Mice Pad</b>		20	pcs						

	<b>Lightning to USB Cable (1 m), Apple</b>		1	pcs						
	<b>USB 3.0 Flash Drive 64GB speed up to 150 MB/s</b>		10	pcs						
	<b>Headset with Large 60mm Neodymium Drivers</b> , Designed for both video conferencing and Mobile Use, Connector : 3.5 mm(1/8") connector Audio/mic combo, Driver diameter : 60 mm, Frequency Response : 20 ~ 20000 Hz, Weight : 266 g, Cable : Braided headset cable 1.2m + audio/mic splitter 1.3m (Max. 2.5m), Dimensions : 182.53 x 151.6 x 101.33 mm, Detachable microphone (Black), Preferably ASUS Cerberus		6	pcs						
	<b>Wireless Bluetooth Speaker</b> , Frequency response50Hz – 20kHz (-6dB) / Signal to noise ratio80dB A-weighted / Bluetooth version4.2 / Bluetooth transmitter power0 – 9dBm / Power supply19V/2A / Battery type3.635V/3283mAh Lithium-ion / Battery charge time5 hours / Music playtimeup to 8 hoursWeight2940g / Dimension (H x W x D)284mm x 291mm x 128mm		1	unit						
	<b>HDMI CABLE, 10 METERS</b>		5	pcs						
	<b>HP 202X High Yield Black Original LaserJet Cartridge(CF500X)</b>		3	pcs						
	<b>HP 202X High Yield Cyan Original LaserJet Cartridge(CF501X)</b>		2	pcs						
	<b>HP 202X High Yield Magenta Original LaserJet Cartridge(CF503X)</b>		2	pcs						
	<b>HP 202X High Yield Yellow Original LaserJet Cartridge (CF502X)</b>		2	pcs						
	<b>EPSON 003 Black</b>		100	pcs						
	<b>EPSON 003 Cyan</b>		50	pcs						
	<b>EPSON 003 Yellow</b>		50	pcs						
	<b>EPSON 003 Magenta</b>		50	pcs						
	<b>31 In 1 Precision Screwdriver Tool Set Screw Driver</b>		5	set						
	<b>HP 678 Black</b>		10	pcs						
	<b>HP 678 Tri-Color</b>		10	pcs						
	<b>My Cloud 4TB WDBCTL0040HWT Gigabit Ethernet, USB 3.0 Personal Cloud Storage 4TB / Gigabit Ethernet, USB 3.0 Interface / Windows/Mac Compatible, preferably Western Digital</b>		1	unit						
	<b>Powerbank, 20000mAh capacity for your daily mobile life/3 USB output ports allow you to charge three devices at once. / 4.5A output provides fast charging to your smartphone and tablet</b>		12	units						
	<b>HDMI Male to VGA Female Video Converter Adapter Cable</b>		5	pcs						
	<b>Cat 6 Cable UTP Unshielded AWG24 Gray Data LAN Cable Cat6 305 meters 1000 feet 305m 1000ft</b>		1	box						



	RJ45 Connector Cat5 E High Quality, 100pcs per pack		1	pack					
	HP Laserjet Print Cartridge 85A CE285A BLACK		3	pcs					
	HP 728 300-ml Matte Black DesignJet Ink Cartridge		2	pcs					
	HP 728 300-ml Yellow DesignJet Ink Cartridge		1	pc					
	HP 728 300-ml Magenta DesignJet Ink Cartridge		1	pc					
	HP 728 300-ml Cyan DesignJet Ink Cartridge		1	pc					
	External Hard Drive, 2TB		5	unit					
	Hp Ink Cartridge, no. 60, black		2	pcs.					
	Hp Ink Cartridge, no. 60, tri-color		2	pcs.					
	HP toner color laserjet Model 202A, Black		2	bottle					
	HP toner color laserjet Model 202A, Tri-color		2	bottle					
	HP Ink Cartridge #680, BLACK		2	pcs					
	HP Ink Cartridge #680, TRI COLOR		2	pcs					
	Handskit RJ45 RJ11 RJ12 Network Repairing Plier Tool Kit with Cable Tester Spring Clamp Crimping Tool Crimping Pliers		2	set					
	Hard drive for Laptop, 500GB BarraCuda SATA 6Gb/s 128MB Cache 2.5-Inch 7mm Internal Hard Drive (ST500LM030)		1	pc					
	Web Camera, 1080P Full HD Webcam Foldable, use for Laptop Monitor Web Cam Autofocus Video Chat USB Web Camera With Mic and Clip For Android Windows MacOS		5	pcs					
<b>TOTAL</b>									<b>₱</b>

*[signature]*

*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

