

Name of CSO Applicant:

Registered Address:

| No. | CHECKLIST OF REQUIREMENTS | SUBMITTED | REMARKS |
|-----|---|-----------|---------|
| 1 | Accomplished data sheet with organizational set up, location sketch & Office with pictures | | |
| 2 | Certification of good standing from LCE or head of agency | | |
| 3 | Valid mayor's permit and BIR registration | | |
| 4 | Certificate of registration from SEC/CDA/DOLE-BRW, certificate of compliance from CDA | | |
| 5 | Certificate of good standing from government agencies | | |
| 6 | Omnibus sworn statement | | |
| 7 | Copy of bio-data of president/ chairperson and article of incorporation/cooperation latest amend by-laws, showing the original incorporators/organizers and the Secretary's certificate for incumbent officers | | |
| 8 | Report of any accomplishment or any equivalent proof certified by its President and Secretary that it has previously implemented similar projects, Sunset Provision GPBB 17- 2016 | | |
| 9 | Disclosure of the CSO Directors and Trustees of other related businesses, if any, extent of ownership therein | | |
| 10 | Sworn affidavit of the CSO Secretary that none of its incorporators, or official, is an agent of, or related by consanguinity or affinity up to the fourth civil degree to the officials of the implementing agency who are authorized to process accreditation application | | |