



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No.5
San Agustin, Pili, Camarines Sur, 4418
<http://bicol.da.gov.ph>

REQUEST TO SUBMIT PROPOSAL FOR LABOR AND MATERIALS FOR THE REPAIR OF TILES AND CEILING AT PMED BUILDING DA-RFO 5 UNDER SUPPORT TO OPERATIONS (STO) DEVELOPMENT OF ORGANIZATIONAL POLICIES, PLANS AND PROCEDURES (DOPP) AMOUNTING TO **FOUR HUNDRED NINE THOUSAND PESOS (₱ 409,000.00)** PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the :

Particular	Unit Price	ABC
LABOR AND MATERIALS FOR THE REPAIR OF TILES AND CEILING AT PMED BUILDING DA-RFO 5	₱409,000.00	₱ 409,000.00
I. Removal Work		
II. Tiles Works		
III. Electrical Works		
IV. Ceiling Works		
V. Painting Works (for ceiling only)		
VI. Plumbing Works		
TOTAL	₱ 409,000.00	

The agency intends to apply the amount of Four Hundred Nine Thousand Pesos (**₱ 409,000.00**) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php 1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such **HRB CONSTRUCTION** , Manubay Subd., Queborac Drive, Bagumbayan, Naga City, **VIRGO CONSTRUCTION**, 77 Sta. Cruz St., Naga City, **M3A CONSTRUCTION**, 32 Broadway St., Concepcion Grande, Naga City, and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. BIR Registration
6. Omnibus Sworn Statement

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents **must be in duplicate** and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **10:00AM of June 17, 2022** at 3rd Floor Sta. Catalina Hall, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

8 June 2022, Pili, Camarines Sur.

LUZ R. MARCELINO
Chairman, Bids & Awards Committee
RTD for Operations



Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC

Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;



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[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



Project Title : REPAIR OF TILES & CEILING AT PMED BUILDING
Location : PMED Building, DA-RFOS San Agustin, Pili, Camarines Sur
Estimated Cost : ₱409,000.00
Implementation : By Contract
Subject : Bill of Materials / Cost Estimates
Fund : DOPP

Item	Descriptions	Quantity	Unit	Unit Cost	Total Cost
I.	REMOVALWORKS	1.00	lot	20,000.00	20,000.00
II.	TILES WORKS				
	- Floor tiles 0.6x0.6m	70.00	Pcs	240 =	16,800.00
	- CR Wall Tiles 0.6x0.6m	10.00	Pcs	240 =	2,400.00
	- Pozzolan Cement	12.00	bags	280 =	3,360.00
	- Albay Sand	2.00	cu.m	700 =	1,400.00
	- Tile Adhesive	2.00	bags	310 =	620.00
	- Tile grout	1.00	bag	130.00 =	130.00
	- Tile Trim	2.00	Pcs	200.00 =	400.00
	- Others consumables	1.00	lot	5,000.00 =	5,000.00
				Material Cost =	30,110.00
				Labor Cost =	10,538.50
				A Direct Cost =	40,648.50
				B Indirect Cost =	8,942.67
				C Tax/Vat =	3,471.38
				Item Cost =	A+B+C
				Item Cost =	53,062.55
III.	ELECTRICAL WORKS (PROVISION OF PIN LIGHT BULB SET & RESTORATION OF ELECTRICAL WIRINGS & OTHER CONSUMABLES)	1.00	lot	100,000.00	100,000.00
IV.	CEILING WORKS				
a.	- 1/2" thk marine plywood #NAME?	45.00	pcs	750.00 =	33,750.00
	- 2" x 2" x 12" good lumber	145.00	pcs	330.00 =	47,850.00
	- Assorted CWN	15.00	kg	100.00 =	1,500.00
	- 2" cornice	12.00	pcs	240.00 =	2,880.00
	- solignum	4.00	gal	850.00 =	3,400.00
	- others (accessories)	1.00	lot	10,000.00 =	10,000.00
					99,380.00
b.	- Equipment rental				
	- Minor Tools	1.00	lot	10,000.00 =	10,000.00
				Material Cost =	109,380.00
				Labor Cost =	38,283.00
				A Direct Cost =	147,663.00
				B Indirect Cost =	32,485.86
				C Tax/Vat =	12,610.42
				Item Cost =	A+B+C
				Item Cost =	192,736.70
V.	PAINTING WORKS (For ceiling only)				
	- Latex Paint	2.00	pails	3,720.00 =	7,440.00
	- Painting tools	1.00	lot	1,500.00 =	1,500.00
	- sand paper	6.00	pcs	60.00 =	360.00
	- others (accessories)	1.00	lot	5,000.00 =	5,000.00
				Material Cost =	14,300.00
				Labor Cost =	5,005.00
				A Direct Cost =	19,305.00
				B Indirect Cost =	4,247.10
				C Tax/Vat =	1,648.65
				Item Cost =	A+B+C
				Item Cost =	25,200.75
VI.	PLUMBING WORKS				
	- Toilet with flush	1.00	Pc	15,000.00 =	15,000.00
	- Others consumables	1.00	lot	3,000.00 =	3,000.00
					18,000.00

Note:
 Remove & Replace of 60cm x 60cm tiles with same colors

 Name & Signature of Contractor



SUMMARY OF PROGRAM OF WORK

Project Title	: REPAIR OF TILES & CEILING AT PMED BUILDING	Classification	: Infrastructure Facility
Project Location	: PMED Building, DA-RFOS San Agustin, Pili Camarines Sur	No. of Unit	: 1.00
Appropriation	: 409,000.00	Net Length	:
Source of Fund	: DOPP	Project Duration	: 30 days
Project Description	:	Starting Date	: upon receipt of NTP

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
I	REMOVALWORKS	1	Lot		
II	TILES WORKS	28.8	sq.m		
III	ELECTRICAL WORKS	1	Lot		
IV	CEILING WORKS	1.00	Lot		
V	PAINTING WORKS (For ceiling only)	116.9	sq. m		
VI	PLUMBING WORKS	1.00	Lot		

TOTAL PROJECT COST: _____

AMOUNT IN WORDS: _____

NAME AND SIGNATURE OF CONTRACTOR



BID FORM

Date : _____

Project Identification No. : _____

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: [insert name of contract];

b. We offer to execute the Works for this Contract in accordance with the PBDs;

c. The total price of our Bid in words and figures, excluding any discounts offered below is: [insert information];

d. The discounts offered and the methodology for their application are: [insert information];

e. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein and reflected in the detailed estimates,

f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;

g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of [insert percentage amount] percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹² for this purpose;

h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;

i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute



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and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

I. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____



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and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

I. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

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