



REQUEST TO SUBMIT QUOTATION FOR MEALS AND ACCOMMODATION, CATERING SERVICES, AND VAN RENTAL FOR USE DURING THE CONDUCT OF ORIENTATION, TRAINING AND PCIP UPDATING ACTIVITIES ON INTEGRATING CLIMATE AND OTHER RISK CONSIDERATIONS IN THE PCIPS UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO FIVE HUNDRED SIXTY-EIGHT THOUSAND EIGHT HUNDRED FIFTY-FIVE PESOS (PHP568,855.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 – MEALS AND ACCOMMODATION FOR CAMARINES SUR			
➤ Orientation and Overview on the over-all enhancements of the I-PLAN manual and Training on the Interim Approach in the PCIP Updating and Workshop for Integrating Climate in the PCIP			
DAY 0:	(Arrival of Island Provinces & Manila Participants)		
40 pax	PM Snacks and Dinner	500.00/pax/day	₱20,000.00
40 pax	Accommodation	650.00/pax/day	26,000.00
DAY 1-3:	(Orientation, Capacity Development, & Workshop)		
50 pax	Fullboard (Meals) and Accommodation for 3 days	1,800.00/pax/day	270,000.00
DAY 4:	(Workshop)		
50 pax	Breakfast, AM Snack and Lunch	700.00/pax/day	35,000.00
Sub-total (Lot 1)			₱351,000.00
LOT 2 – MEALS AND ACCOMMODATION FOR CATANDUANES			
➤ PCIP Joint Technical Reviews			
10 pax	2 Snacks and Lunch	650.00/pax/day	₱6,500.00
➤ PCIP Stakeholders Consultation			
4 pax	<u>Day 0:</u> PM Snack and Dinner	500.00/pax/day	2,000.00
4 pax	Accommodation	650.00/pax/day	2,600.00
4 pax	<u>Day 1:</u> Fullboard (Meals) with 2 Snacks and accommodation	1,500.00/pax/day	6,000.00
28 pax	Lunch	650.00/pax/day	18,200.00
4 pax	<u>Day 2:</u> Breakfast	200.00/pax/day	800.00
Sub-total (Lot 2)			₱36,100.00
LOT 3 – MEALS AND ACCOMMODATION FOR MASBATE			
➤ PCIP Joint Technical Reviews			
10 pax	2 Snacks and Lunch	650.00/pax/day	₱6,500.00
➤ PCIP Stakeholders Consultation			
4 pax	<u>Day 0:</u> PM Snack and Dinner	500.00/pax/day	2,000.00





4 pax	Accommodation	650.00/pax/day	2,600.00
4 pax	<u>Day 1:</u> Fullboard (Meals) with accommodation	1,500.00/pax/day	6,000.00
28 pax	2 Snacks and Lunch	650.00/pax/day	18,200.00
4 pax	<u>Day 2:</u> Breakfast	200.00/pax/day	800.00
Sub-total (Lot 3)			₱36,100.00
LOT 4 – CATERING SERVICES FOR CAMARINES SUR (DA RFO 5)			
➤ PCIP Joint Technical Reviews			
10 pax	2 Snacks and Lunch	355.00/pax/day	₱3,550.00
10 pax	2 Snacks and Lunch (Catanduanes- Blended) (DA RFO 5 participants)	355.00/pax/day	3,550.00
10 pax	2 Snacks and Lunch (Masbate - Blended) (DA RFO 5 participants)	355.00/pax/day	3,550.00
➤ PCIP Stakeholders Consultation			
31 pax	2 Snacks and Lunch	355.00/pax/day	11,005.00
Sub-total (Lot 4)			₱21,655.00
LOT 5 – CATERING SERVICES FOR ALBAY			
➤ PCIP Joint Technical Reviews			
10 pax	2 Snacks and Lunch	450.00/pax/day	₱4,500.00
➤ PCIP Stakeholders Consultation			
31 pax	2 Snacks and Lunch	450.00/pax/day	13,950.00
Sub-total (Lot 5)			₱18,450.00
LOT 6 – CATERING SERVICES FOR CAMARINES NORTE			
➤ PCIP Joint Technical Reviews			
14 pax	2 Snacks and Lunch	650.00/pax/day	₱9,100.00
➤ PCIP Stakeholders Consultation			
31 pax	2 Snacks and Lunch	650.00/pax/day	20,150.00
Sub-total (Lot 6)			₱29,250.00
LOT 7 – CATERING SERVICES FOR SORSOGON			
➤ PCIP Joint Technical Reviews			
14 pax	2 Snacks and Lunch	650.00/pax/day	₱9,100.00
➤ PCIP Stakeholders Consultation			
28 pax	2 Snacks and Lunch	650.00/pax/day	18,200.00
Sub-total (Lot 7)			₱27,300.00
LOT 8 – VAN RENTAL			
➤ Camarines Sur			
2 units	Van Rental for 2 days	5,000.00/unit/day	₱20,000.00
➤ Albay			
1 unit	Van Rental for 1 day	5,000.00/unit/day	5,000.00
➤ Camarines Norte			
1 unit	Van Rental for 1 day	6,000.00/unit/day	6,000.00
➤ Masbate			



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2 units	Van Rental	6,000.00/unit/day	₱12,000.00
➤ Sorsogon			
1 unit	Van Rental for 1 day	6,000.00/unit/day	6,000.00
Sub-total (Lot 6)			₱49,000.00
GRAND TOTAL			PHP568,855.00

The agency intends to apply the amount of **Five Hundred Sixty-Eight Thousand Eight Hundred Fifty-Five Pesos (Php568,855.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

LOT 1 – MEALS AND ACCOMMODATION FOR CAMARINES SUR

1. AVENUE PLAZA HOTEL, Magsaysay Ave., Naga City;
2. VILLA CACERES HOTEL, Magsaysay Ave., Naga City;
3. GO HOTEL, Roxas Ave., Naga City;

LOT 2 – MEALS AND ACCOMMODATION FOR CATANDUANES

1. RAKDELL INN, Virac, Catanduanes;
2. QUEEN MARICEL INN, Virac, Catanduanes;
3. KEMJI RESORT, Virac, Catanduanes;

LOT 3 – MEALS AND ACCOMMODATION FOR MASBATE

1. CIRCLE E LODGE INN, Mobo, Masbate;
2. UNICA HIJA HOTEL & RESTO, Masbate City, Masbate;
3. FRESHCO BEACH RESORT, Masbate City, Masbate;

LOT 4 – CATERING SERVICES FOR CAMARINES SUR (DA RFO 5)

1. JEANINE'S EATERY, Pili, Camarines Sur;
2. ANJOU'S CATERING SERVICE, Pili, Camarines Sur;
3. MAF COOP, Pili, Camarines Sur;

LOT 5 – CATERING SERVICES FOR ALBAY

1. COOLSHINE CATERING SERVICES, Legazpi City, Albay;
2. CASA BASILISA ECO BOUTIQUE RESORT, Guinobatan, Albay;
3. A & A BED & BREAKFAST INN, Legazpi City, Albay;

LOT 6 – CATERING SERVICES FOR CAMARINES NORTE

1. NATHANIEL HOTEL, Daet, Camarines Norte;
2. TIN-TIN APARTELLE, Daet, Camarines Norte;



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Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

3. **ZANE HOTEL**, Daet, Camarines Norte;

LOT 7 – CATERING SERVICES FOR SORSOGON

1. **UNA PIZZERIA**, Sorsogon City, Sorsogon;
2. **JULIANNA’S EVENT PLACE AND CATERING SERVICES**, Sorsogon City, Sorsogon;
3. **CASA FELIZ**, Sorsogon City, Sorsogon;

LOT 8 – VAN RENTAL

1. **AOL TRAVEL & TOURS**, Legazpi City, Albay;
2. **BENMAR TRANSPORT EXPRESS**, Legazpi City, Albay;
3. **DIOSA KOBI TRAVEL & TOURS**, Pili, Camarines Sur;

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor’s Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end user’s preferred menu)(Lots 1 to 7 only)
6. Picture (Lot 8 only)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier’s Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **10:00 in the morning of 24 June 2022** at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

June 21, 2022 San Agustin, Pili, Camarines Sur.

(signed)
LUZ R. MARCELINO
RTD for Operations
BAC Chairperson



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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

---SAMPLE MENUS---

--Menu 1--

AM SNACKS

Bihon Guisado

Puto

Iced Tea

LUNCH

Crab and corn Soup

Grilled pork

Chopsuey

Plain Rice

PM SNACKS

Baked Macaroni

Garlic Bread

Juice in can

--Menu 2--

AM SNACKS

Bihon w/ Bread, Fruit Juice

LUNCH

Plain Rice, Fried Chicken, Chopsuey, Dessert,
Bottled Water

PM SNACKS

Pancit Guisado

Ham and Egg Sandwich, Fruit Juice

--Menu 3--

AM SNACK

Lasagna with Bread, Fruit Juice

LUNCH

Plain Rice, Pork Adobo, Upo Guisado, Dessert,
Bottled Water

PM SNACK

Pansit Canton Guisado, Tuna Bread, Bottled
Drinks

--Sample 4--

AM SNACKS

Steamed Siopao, Pansit Guisado, Bottled Drinks

LUNCH

Plain Rice, Pork Chop, Laing, Dessert, Bottled
Water

PM SNACKS

Baked Macaroni with bread, Bottled Drinks

NOTE:**FOOD:**

1. Choices of AM and PM Snacks
2. Choices of Lunch and Dinner (1 soup, 2 viands, rice and dessert)

HOTEL:

1. Fully air-conditioned venue
2. Use of function room/electricity for at least 10 hours
3. Free flowing coffee
4. Dressed up tables and chairs
5. Registration table and chairs
6. Basic lights and sound system
7. With stage, microphone (not less than 3) and podium
8. LCD projector and white screen
9. Complimentary welcome banner (3x5 ft)
10. Free WiFi access and telephone service
11. Event Signage
12. Ample and safe parking space
13. Flagpole with Philippine flag
14. Shuttle service to and from the airport
15. With elevator
16. Rooms can accommodate not more than 4 pax except for dormitory type rooms
17. With standby generator during brownouts
18. With not less than 2 staffs to assist all throughout the activity and with sound operator

For Goods Offered from Within the Philippines

Name of Project: **MEALS AND ACCOMMODATION, CATERING SERVICES, AND VAN RENTAL FOR USE DURING THE CONDUCT OF ORIENTATION, TRAINING AND PCIP UPDATING ACTIVITIES ON INTEGRATING CLIMATE AND OTHER RISK CONSIDERATIONS IN THE PCIPS UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1 Item	2 Description	3 Country of origin	4 Quantity	5 Unit price EXWper item	6 Transportation and Insurance and all other costs incidental to delivery, per item	7 Sales and other taxes payable if Contract is awarded, per item	8 Cost of Incidental Services, if applicable, per item	9 Total Price, per unit (col 5+6+7+8)	10 Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 – MEALS AND ACCOMMODATION FOR CAMARINES SUR								
	➤ Orientation and Overview on the over-all enhancements of the I-PLAN manual and Training on the Interim Approach in the PCIP Updating and Workshop for Integrating Climate in the PCIP								
	<u>DAY 0:</u> (Arrival of Island Provinces & Manila Participants) PM Snacks and Dinner Accommodation		40 pax 40 pax						
	<u>DAY 1-3:</u> (Orientation, Capacity Development, & Workshop) Fullboard (Meals) and Accommodation for 3 days		50 pax						
	<u>DAY 4:</u> (Workshop) Breakfast, AM Snack and Lunch		50 pax						
								Sub-total (Lot 1)	
2	LOT 2 – MEALS AND ACCOMMODATION FOR CATANDUANES								
	➤ PCIP Joint Technical Reviews								
	2 Snacks and Lunch		10 pax						
	➤ PCIP Stakeholders Consultation								
	<u>Day 0:</u> PM Snack and Dinner Accommodation		4 pax 4 pax						

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

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Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
2	<u>Day 1:</u> Fullboard (Meals) with 2 Snacks and accommodation Lunch		4 pax 28 pax						
	<u>Day 2:</u> Breakfast		4 pax						
								Sub-total (Lot 2)	
3	LOT 3 – MEALS AND ACCOMMODATION FOR MASBATE								
	> PCIP Joint Technical Reviews								
	2 Snacks and Lunch		10 pax						
	> PCIP Stakeholders Consultation								
	<u>Day 0:</u> PM Snack and Dinner Accommodation		4 pax 4 pax						
	<u>Day 1:</u> Fullboard (Meals) with 2 Snacks and accommodation Lunch		4 pax 28 pax						
	<u>Day 2:</u> Breakfast		4 pax						
								Sub-total (Lot 3)	

[signature]

[in the capacity of]

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Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
4	LOT 4 – CATERING SERVICES FOR CAMARINES SUR (DA RFO 5)								
	➤ PCIP Joint Technical Reviews								
	2 Snacks and Lunch		10 pax						
	2 Snacks and Lunch (Catanduanes-Blended) (DA RFO 5 participants)		10 pax						
	2 Snacks and Lunch (Masbate - Blended) (DA RFO 5 participants)		10 pax						
	➤ PCIP Stakeholders Consultation								
	2 Snacks and Lunch		31 pax						
								Sub-total (Lot 4)	
5	LOT 5 – CATERING SERVICES FOR ALBAY								
	➤ PCIP Joint Technical Reviews								
	2 Snacks and Lunch		10 pax						
	➤ PCIP Stakeholders Consultation								
	2 Snacks and Lunch		31 pax						
								Sub-total (Lot 5)	

[signature]

[in the capacity of]

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Name of Bidder: _____

1 Item	2 Description	3 Country of origin	4 Quantity	5 Unit price EXWper item	6 Transportation and Insurance and all other costs incidental to delivery, per item	7 Sales and other taxes payable if Contract is awarded, per item	8 Cost of Incidental Services, if applicable, per item	9 Total Price, per unit (col 5+6+7+8)	10 Total Price delivered Final Destination (col 9) x (col 4)
6	LOT 6 – CATERING SERVICES FOR CAMARINES NORTE								
	> PCIP Joint Technical Reviews								
	2 Snacks and Lunch		14 pax						
	> PCIP Stakeholders Consultation								
	2 Snacks and Lunch		31 pax						
								Sub-total (Lot 6)	
7	LOT 7 – CATERING SERVICES FOR SORSOGON								
	> PCIP Joint Technical Reviews								
	2 Snacks and Lunch		14 pax						
	> PCIP Stakeholders Consultation								
	2 Snacks and Lunch		28 pax						
								Sub-total (Lot 7)	
8	LOT 8 – VAN RENTAL								
	Van Rental for 2 days for Camarines Sur		2 units						
	Van Rental for 1 day for Albay		1 unit						
	Van Rental for 1 day for Camarines Norte		1 unit						
	Van Rental for 1 day for Masbate		2 units						
	Van Rental for 1 day for Sorsogon		1 unit						
								Sub-total (Lot 8)	
								GRAND TOTAL	

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____