



REQUEST TO SUBMIT QUOTATION FOR 2ND INVITATION FOR CATERING SERVICES IN LOT 3 – CAMARINES NORTE AND LOT 6 – SORSOGON FOR THE CONDUCT OF I-PLAN SPECIAL MEETINGS, RPCO 5 & PPMIU IPLAN QUARTERLY MEETING AND FY 2022 MIDYEAR ASSESSMENT UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO FORTY-FIVE THOUSAND PESOS (PHP45,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 3 – CATERING SERVICES IN CAMARINES NORTE			
➤ RPCO 5 & PPMIU IPLAN Quarterly Meeting			
10 pax	2 Snacks and Lunch x 4 meetings	450.00/pax/day	₱18,000.00
➤ FY 2022 Midyear Assessment			
10 pax	2 Snacks and Lunch (at venue)	450.00/pax/day	4,500.00
Sub-total (Lot 3)			₱22,500.00
LOT 6 – CATERING SERVICES IN SORSOGON			
➤ RPCO 5 & PPMIU IPLAN Quarterly Meeting			
10 pax	2 Snacks and Lunch x 4 meetings	450.00/pax/day	₱18,000.00
➤ FY 2022 Midyear Assessment			
10 pax	2 Snacks and Lunch (at venue)	450.00/pax/day	4,500.00
Sub-total (Lot 6)			₱22,500.00
GRAND TOTAL			PHP45,000.00

The agency intends to apply the amount of **Forty-Five Thousand Pesos (Php45,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

LOT 3 – CATERING SERVICES FOR CAMARINES NORTE

1. **NATHANIEL HOTEL**, Daet, Camarines Norte;
2. **TIN-TIN APARTELLE**, Daet, Camarines Norte;
3. **ZANE HOTEL**, Daet, Camarines Norte;

LOT 6 – CATERING SERVICES IN SORSOGON

1. **UNA PIZZERIA**, Sorsogon City, Sorsogon;
2. **JULIANNA’S EVENT PLACE AND CATERING SERVICES**, Sorsogon City, Sorsogon;
3. **CASA FELIZ**, Sorsogon City, Sorsogon;



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end user's preferred menu)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **10:00 in the morning of 22 July 2022** at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

July 15, 2022 San Agustin, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
BAC Chairperson

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

---SAMPLE MENUS---

--Menu 1--

AM SNACKS

Bihon Guisado

Puto

Iced Tea

LUNCH

Crab and corn Soup

Grilled pork

Chopsuey

Plain Rice

PM SNACKS

Baked Macaroni

Garlic Bread

Juice in can

--Menu 2--

AM SNACKS

Bihon w/ Bread, Fruit Juice

LUNCH

Plain Rice, Fried Chicken, Chopsuey, Dessert,
Bottled Water

PM SNACKS

Pancit Guisado

Ham and Egg Sandwich, Fruit Juice

--Menu 3--

AM SNACK

Lasagna with Bread, Fruit Juice

LUNCH

Plain Rice, Pork Adobo, Upo Guisado, Dessert,
Bottled Water

PM SNACK

Pansit Canton Guisado, Tuna Bread, Bottled
Drinks

--Sample 4--

AM SNACKS

Steamed Siopao, Pansit Guisado, Bottled Drinks

LUNCH

Plain Rice, Pork Chop, Laing, Dessert, Bottled
Water

PM SNACKS

Baked Macaroni with bread, Bottled Drinks

For Goods Offered from Within the Philippines

Name of Project: **2ND INVITATION FOR CATERING SERVICES IN LOT 3 – CAMARINES NORTE AND LOT 6 – SORSOGON FOR THE CONDUCT OF I-PLAN SPECIAL MEETINGS, RPCO 5 & PPMIU IPLAN QUARTERLY MEETING AND FY 2022 MIDYEAR ASSESSMENT UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 3 – CATERING SERVICES IN CAMARINES NORTE								
	➤ RPCO 5 & PPMIU IPLAN Quarterly Meeting								
	2 Snacks and Lunch x 4 meetings		10 pax						
	➤ FY 2022 Midyear Assessment								
	2 Snacks and Lunch (at venue)		10 pax						
								Sub-total (Lot 3)	
2	LOT 6 – CATERING SERVICES IN SORSOGON								
	➤ RPCO 5 & PPMIU IPLAN Quarterly Meeting								
	2 Snacks and Lunch x 4 meetings		10 pax						
	➤ FY 2022 Midyear Assessment								
	2 Snacks and Lunch (at venue)		10 pax						
								Sub-total (Lot 6)	
								GRAND TOTAL	

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____