



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

REQUEST TO SUBMIT PROPOSAL FOR THE CATERING SERVICES IN CAMARINES SUR (LOT 1), CATANDUANES (LOT 2), ALBAY (LOT 3), SORSOGON (LOT 4) & MASBATE (LOT 5) FOR USE DURING THE CONDUCT OF DISTRIBUTION OF NATIONAL RICE PROGRAM FERTILIZER DISCOUNT VOUCHER TO FARMER BENEFICIARIES IN BICOL REGION UNDER RICE PROGRAM 2022 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO NINE HUNDRED NINETY FOUR THOUSAND FIVE HUNDRED PESOS ONLY (P994,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

(LOT 1) CATERING SERVICES IN CAMARINES SUR			
Quantity	Particulars	Unit price	Total Price
120 pax	Am Snack, Lunch, PM Snack (2 days)	650.00 /pax /day	₱156,000.00
TOTAL FOR LOT 1			₱156,000.00
(LOT 2) CATERING SERVICES IN CATANDUANES			
Quantity	Particulars	Unit price	Total Price
130 pax	AM Snack, Lunch, PM Snack (3days)	650.00 /pax /day	₱253,500.00
TOTAL FOR LOT 2			₱253,500.00
(LOT 3) CATERING SERVICES IN ALBAY			
Quantity	Particulars	Unit price	Total Price
150 pax	AM Snack, Lunch, PM Snack (3 days)	650.00 /pax /day	₱292,500.00
TOTAL FOR LOT 3			₱292,500.00
(LOT 4) CATERING SERVICES IN SORSOGON			
Quantity	Particulars	Unit price	Total Price
150 pax	AM Snack, Lunch, PM Snack (2days)	650.00 /pax /day	₱195,000.00
TOTAL FOR LOT 4			₱195,000.00
(LOT 5) CATERING SERVICES IN MASBATE			
Quantity	Particulars	Unit price	Total Price
150 pax	AM Snack, Lunch, PM Snack (1 day)	650.00 /pax /day	₱97,500.00
TOTAL FOR LOT 5			₱97,500.00
GRAND TOTAL			₱994,500.00

For use during the conduct of Distribution of National Rice Program Fertilizer Discount Voucher to Farmer Beneficiaries in Bicol Region under Rice Program 2022. The agency intends to apply the amount of **Nine Hundred Ninety-Four Thousand Five Hundred Pesos Only (P994,500.00)** as the Approved Budget for the Contract. **Partial bid is allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated



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Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

(LOT 1) – CAMARINES SUR

1. **JEANINE’S EATERY**, Pili, Cam. Sur;
2. **MANG EMING CATERING SERVICES**, Milaor, Camarines Sur;
3. **PILINOY FOOD CENTER AND CATERING SERVICES**, Pili, Camarines Sur; and all interested caterers/bidders

(LOT 2) – CATANDUANES

1. **RAKDELL INN**, Virac, Catanduanes;
2. **JMJ FOODLINE CATERING SERVICES**, Virac Catanduanes;
3. **QUEEN MARICEL INN (HOTEL & CATERER)**, Virac, Catanduanes; and all interested caterers/bidders

(LOT 3) – ALBAY

1. **COOLSHINE CANTEEN & CATERING SERVICES**; Legazpi City, Albay;
2. **NEW BLOSSOM CATERING SERVICES**; Daraga, Albay;
3. **AVP CATERING SERVICES**; Legazpi City, Albay; and all interested bidders

(LOT 4) – SORSOGON

1. **KAPITOLYO RESTOBAR**; Sorsogon City, Sorsogon
2. **ORAGON CATERING SERVICES**; Magallanes, Sorsogon;
3. **JULIANAS EVENTS PLACE & CATERING SERVICES**, Sorsogon City, Sorsogon; and all interested caterers/bidders

(LOT 5) – MASBATE

1. **UNICA HIJA HOTEL & RESTO**; Masbate City, Masbate,
2. **OWDEE’S RESTOBAR & CATERING SERVICES**; Masbate City, Masbate;
3. **PRINCESS RESTAURANT & CATERING SERVICES**; Masbate City, Masbate and all interested suppliers/bidders

Are hereby requested to submit the following documents:

1. Mayor’s Permit
2. DTI/SEC Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement (revised)
6. BIR Registration
7. Menu (Lot 1-5 Please see attached preferred menu)



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Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

The bidders are required to pay **Php1,000.00 for bid documents** to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.**

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **10:00 in the morning of 1 July 2022 at 3rd Floor, Training Hall, Operations Building, DA RFO-V, Pili, Camarines Sur.** Opening of proposal will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

23 June 2022, Pili, Camarines Sur.

LUZ R. MARCELINO
RTD for Operations
Chairperson, Bids and Awards Committee

FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES

CATERING SERVICES IN CAMARINES SUR (LOT 1), CATANDUANES (LOT 2), ALBAY (LOT 3), SORSOGON (LOT 4) & MASBATE (LOT 5) FOR USE DURING THE CONDUCT OF DISTRIBUTION OF NATIONAL RICE PROGRAM FERTILIZER DISCOUNT VOUCHER TO FARMER BENEFICIARIES IN BICOL REGION UNDER RICE PROGRAM 2022

Name of Project:

Name of Bidder /
Authorized Representative:

1	2	3	4	5	6	7	8	9	10
ITEM	DESCRIPTION	COUNTRY OF ORIGIN	QTY	UNIT PRICE EXW per ITEM	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APLICABLE, PER ITEM	TOTAL PRICE, PER UNIT (col 5+6+7+8)	TOTAL PRICE, DELIVERED FINAL DESTINATION (col 9) x (col 4)
LOT 1	LOT 1- CATERING SERVICES (CAMARINES SUR) AM Snack,Lunch, PM Snack for 2 days		120 pax						
TOTAL LOT 1									
LOT 2	LOT 2- CATERING SERVICES (CATANDUANES) AM Snack,Lunch,PM Snack for 3 days		130 pax						
TOTAL LOT 2									
LOT 3	LOT 3- CATERING SERVICES (ALBAY) AM Snack,Lunch, PM Snack for 3 days		150 pax						
TOTAL LOT 3									

LOT 4	LOT 4- CATERING SERVICES (SORSOGON)		150 pax						
	AM Snack, Lunch,PM Snack for 2 days								
									TOTAL LOT 4
LOT 5	LOT 5- CATERING SERVICES (MASBATE)		150 pax						
	AM Snack,Lunch,PM Snack for 1 day								
									TOTAL LOT 5
GRAND TOTAL									₱

[Signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

BID FORM (GOODS)

Department of Agriculture
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/deliver the goods requisitioned in conformity with the said bid documents for the total amount of

_____.
(PHP _____).

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items in specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of requirements.

We agree to abide by our Bid for the bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the bidding documents.

Dated this _____ day of _____ 20_____.

(Name & Signature of Bidder or
Authorized Representative)

(Address & telephone No.)

Date of Bidding

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

MENU

CATANDUANES (3 DAYS)	<p><u>(DAY 1)</u></p> <p><u>BREAKFAST</u> CORNED BEEF WITH MINCED ONION SCRAMBLED EGG GARLIC RICE COFFEE FRUIT IN SEASON</p> <p><u>AM SNACK</u> CHICKEN SANDWICH WITH CHIPS JUICE</p> <p><u>LUNCH</u> PINANGAT CHICKEN CHEESE ROLL RICE BUKO PANDAN</p> <p><u>PM SNACK</u> PESTO PASTA BREAD JUICE</p>	<p><u>(DAY 2)</u></p> <p><u>BREAKFAST</u> FRIED SAUSAGE CRISPY FRIED SWEET DILIS GARLIC RICE COFFEE MANGO TAPIOCA</p> <p><u>AM SNACK</u> TUNA SANDWICH SODA IN GLASS</p> <p><u>LUNCH</u> LUMPIA SHANGHAI SEAFOOD CHOWDER WATERMELON RICE</p> <p><u>PM SNACK</u> POTATO BOLOGNESS JUICE</p>	<p><u>(DAY 3)</u></p> <p><u>BREAKFAST</u> DAING NA BANGUS SKINLESS LONGGANISA SCRAMBLED EGG GARLIC RICE COFFEE FRUITY GELATIN</p> <p><u>AM SNACK</u> CHICKEN CARBONARA PINK LYCHEE JUICE</p> <p><u>LUNCH</u> LUMPIA SHANGHAI SEAFOOD CHOWDER WATERMELON RICE</p> <p><u>PM SNACK</u> SPAGHETTI WITH BREAD JUICE</p>
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MENU

CAMARINES SUR (2 DAYS)	<u>(DAY 1)</u> <u>BREAKFAST</u> DAING NA BANGUS SKINLESS LONGGANISA SCRAMBLED EGG GARLIC RICE COFFEE FRUITY GELATIN <u>AM SNACK</u> CHICKEN CARBONARA PINK LYCHEE JUICE <u>LUNCH</u> LUMPIA SHANGHAI SEAFOOD CHOWDER WATERMELON RICE <u>PM SNACK</u> SPAGHETTI WITH BREAD JUICE	<u>(DAY 2)</u> <u>BREAKFAST</u> STEAMED RICE SUNNY SIDE UP EGG HAMONADO COFFEE MIXED FRUITS <u>AM SNACK</u> CHICKEN SANDWICH WITH CHIPS JUICE <u>LUNCH</u> PINANGAT CHICKEN CHEESEROLL RICE BUKO PANDAN <u>PM SNACK</u> TUNA PASTA WITH BREAD JUICE
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MENU

ALBAY (3 DAYS)	<u>(DAY 1)</u> <u>BREAKFAST</u> GARLIC RICE FRIED CHICKEN FRIED FISH COFFEE BANANA <u>AM SNACK</u> TUNA SANDWICH JUICE <u>LUNCH</u> LUMPIA SHANGHAI SEAFOOD CHOWDER WATERMELON RICE <u>PM SNACK</u> SPAGHETTI WITH BREAD JUICE	<u>(DAY 2)</u> <u>BREAKFAST</u> CORNED BEEF WITH MINCED ONION SCRAMBLEG EGG GARLIC RICE COFFEE FRUIT IN SEASON <u>AM SNACK</u> CHICKEN SANDWICH WITH CHIPS JUICE <u>LUNCH</u> PINANGAT CHICKEN CHEESEROLL RICE BUKO PANDAN <u>PM SNACK</u> PESTO PASTA BREAD JUICE	<u>(DAY 3)</u> <u>BREAKFAST</u> FRIED SAUSAGE CRISPY FRIED SWEET DILIS GARLIC RICE COFFEE MANGO TAPIOCA <u>AM SNACK</u> TUNA SANDWICH SODA IN GLASS <u>LUNCH</u> LUMPIA SHANGHAI SEAFOOD CHOWDER WATERMELON RICE <u>PM SNACK</u> POTATO BOLOGNESS JUICE
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MENU

SORSOGON (2 DAYS)	<u>(DAY 1)</u> <u>BREAKFAST</u> DAING NA BANGUS SKINLESS LONGGANISA SCRAMBLED EGG GARLIC RICE COFFEE FRUITY GELATIN <u>AM SNACK</u> CHICKEN CARBONARA PINK LYCHEE JUICE <u>LUNCH</u> LUMPIA SHANGHAI SEAFOOD CHOWDER WATERMELON RICE <u>PM SNACK</u> SPAGHETTI WITH BREAD JUICE	<u>(DAY 2)</u> <u>BREAKFAST</u> CORNER BEEF WITH MINCED ONION SCRAMBLED EGG GARLIC RICE COFFEE FRUIT IN SEASON <u>AM SNACK</u> CHICKEN SANDWICH WITH CHIPS JUICE <u>LUNCH</u> PINANGAT CHICKEN CHEESE ROLL RICE BUKO PANDAN <u>PM SNACK</u> PESTO PASTA BREAD JUICE
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MENU

MASBATE (1 DAY)	<u>(DAY 1)</u> <u>BREAKFAST</u> DAING NA BANGUS SKINLESS LONGGANISA SCRAMBLED EGG GARLIC RICE COFFEE FRUITY GELATIN <u>AM SNACK</u> CHICKEN CARBONARA PINK LYCHEE JUICE <u>LUNCH</u> LUMPIA SHANGHAI SEAFOOD CHOWDER WATERMELON RICE <u>PM SNACK</u> SPAGHETTI WITH BREAD JUICE
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