



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

REQUEST TO SUBMIT PROPOSAL FOR THE LOT 1-REPAIR/IMPROVEMENT OF 2 UNITS GREENHOUSE, LOT 2-REPAIR/IMPROVEMENT OF 1 UNIT SCREENHOUSE AND LOT 3-REPAIR/IMPROVEMENT OF 2 UNITS GREENHOUSE UNDER 2022 HVCDP AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO EIGHT HUNDRED TWENTY THOUSAND PESOS ONLY (PHP 820,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

	Particulars	ABC
Lot 1	Repair/Improvement of 2 units Greenhouse at DA-RDPTC, Cabin-an, Sorsogon City	180,000.00
Lot 2	Repair/Improvement of 1 unit Screenhouse at DA-RDPTC, Cabin-an, Sorsogon City	120,000.00
Lot 3	Repair/Improvement of 2 units Greenhouse at DA CHUDS, Casocan, Virac, Catanduanes	520,000.00
	TOTAL	820,000.00

The agency intends to apply the amount **EIGHT HUNDRED TWENTY THOUSAND PESOS ONLY (PHP 820,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such: **REB-GREENTECH SYSTEMS ENTERPRISES**, Zone 6, Bigaas, Calabanga, Camarines Sur; **G.G. BUENAAGUA AGRI ENTERPRISES**, Zone 6, Caroyroyan, Pili, Camarines Sur; **TURBULENT DRIP SALES, INC.**, 5/F Richville Corp. Tower Ala-Zap Rd., Ayala Alabang, Muntinlupa City and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit (Updated or At least proof of renewal)
2. DTI /Sec/CDA Registration
3. PhilGEPS Registration
4. Annual Income Tax Return (CY 2021)
5. Omnibus Sworn Statement
6. BIR Registration

The bidders are required to pay Php 1,000.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in A4 size bond paper, duplicate and marked with index/ear tabs or side-end tabs to identify the page components**, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat; DA RFO 5 not later than **10:00 in the morning of 31 August 2022 at 3rd Floor Sta. Catalina Hall, Operations Building**, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time.



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San Agustin, Pili, Camarines Sur

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

August 22, 2022, Pili, Camarines Sur.

ENGR. TEODORO C. ELEDA
Engineer IV
BAC Vice Chairperson



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BID FORM

Date : _____
Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹ for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____
Legal Capacity: _____
Signature: _____
Duly authorized to sign the Bid for and behalf of: _____
Date: _____

¹ currently based on GPPB Resolution No. 09-2020



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Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the

Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]



Department of Agriculture
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San Agustin, Pili, Camarines Sur

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant



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Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

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Project Title : REPAIR/IMPROVEMENT OF 2-UNIT GREEN HOUSE Classification : Net House
Project Location : DA RDPTC, Cabid-an, Sorsogon City No. of Unit : 2
Appropriation : ₱180,000.00 Net Length :
Source of Fund : Project Duration : 14 days
Project Description : Screen House Repair / Improvement Starting Date :
Scope of Works : Improvement of Greenhouse
: Replacement of Net
: Replace of Broken Doors
: Replacement of Re-Aligned G.I. Pipe

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	TOTAL COST
I	PREPARATION WORKS	1	lot	
II	STEEL WORKS & OTHER MATERIALS	1	lot	
III	PAINTING WORKS	1	lot	
IV	EQUIPMENT RENTAL	1	lot	

TOTAL PROJECT COST : _____

AMOUNT IN WORDS : _____

NAME AND SIGNATURE OF CONTRACTOR



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Project Title : REPAIR/IMPROVEMENT OF 1 UNIT SCREEN HOUSE Classification : Net House
Project Location : DA RDPTC, Cabid-an, Sorsogon City No. of Unit : 1
Appropriation : ₱120,000.00 Net Length : _____
Source of Fund : _____ Project Duration : 10 days
Project Description : Screen House Repair / Improvement Starting Date : _____
Scope of Works : Improvement of Screenhouse
: Replacement of Net
: Additional Support b/w 2 G.I. Pipe
: Replacement of Door

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	TOTAL COST
I	PREPARATION WORKS	1	lot	
II	STEEL WORKS & OTHER MATERIALS	1	lot	
III	PAINTING WORKS	1	lot	
IV	EQUIPMENT RENTAL	1	lot	

TOTAL PROJECT COST : _____

AMOUNT IN WORDS : _____

NAME AND SIGNATURE OF CONTRACTOR



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Project Title : SUPPLY, DELIVERY, & INSTALLATION OF 2-units GREENHOUSE WITH ANTE ROOM
Location : DA-CHUDS, Casooan Virac Catanduanes
Estimated Cost : 260,000.00 per unit
520,000.00 2 units
Implementation : By Contract
Subject : Bill of Materials / Cost Estimates
Fund : 0

SUMMARY

Item	Descriptions			Total Cost
I	: SITE PREPARATION	1.00	lot	=
II	: MOBILIZATION	1.00	lot	=
III	: CONCRETE WORKS	1.00	lot	=
IV	: STEEL WORKS and Other Materials	1.00	lot	=

PROJECT COST PER UNIT =
x 2 units

EST. PROJECT COST =

NAME AND SIGNATURE OF CONTRACTOR