



REQUEST TO SUBMIT PROPOSAL FOR LOT 1- MEALS AND LOT 2- VAN RENTAL FOR USE DURING THE CONDUCT OF SITE VALIDATION FOR TARGET BENEFICIARIES OF COMPOSTING FACILITY FOR BIODEGRADABLE WASTE UNDER RICE PROGRAM 2022 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO SEVENTY-TWO THOUSAND THREE HUNDRED PESOS ONLY (PHP72,300.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid proposal for the ff:

QTY	PARTICULARS	UNIT COST	TOTAL COST
	LOT 1- MEALS		
12 pax	Breakfast, AM Snacks, Lunch, PM Snacks and Dinner (5 days)	705.00	42,300.00
	TOTAL FOR LOT 1		Php42,300.00
	LOT 2- VAN RENTAL		
1 unit	VAN for 5 days	6,000.00	30,000.00
	TOTAL FOR LOT 2		Php30,000.00
	GRAND TOTAL		Php72,300.00

For use during the conduct of Site Validation for Target Beneficiaries of Composting Facility for Biodegradable Waste under Rice Program 2022.The agency intends to apply the amount **Seventy-Two Thousand Three Hundred Pesos Only (Php72,300.00)** as the Approved Budget for the Contract. **Partial Bid is Allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **LOT 1- JEANINES EATERY**, San Agustin, Pili Cam. Sur; **E&E Catering Services**, Palestina, Pili, Cam. Sur **and CHONA'S CATERING SERVICES**, San Agustin, Pili, Camarines Sur;

LOT 2- AOL TRAVEL & TOURS, Legazpi City; **TIERRA DE IBALON**, Naga City; **BICOL VAN RENTAL & TOURS**, Legazpi City and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. Preferred Menu (Lot 1)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **10:00 in the morning of 12 August 2022** at the Sta. Catalina Hall (3rd Floor), Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

August 8, 2022, San Agustin, Pili, Camarines Sur.

ENGR. TEODORO C. ELEDA
Engineer IV
BAC Vice Chairperson

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

BID FORM (GOODS)

Department of Agriculture
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/deliver the goods requisitioned in conformity with the said bid documents for the total amount of

_____.
(PHP _____).

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items in specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of requirements.

We agree to abide by our Bid for the bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the bidding documents.

Dated this _____ day of _____ 20_____.

(Name & Signature of Bidder or
Authorized Representative)

(Address & telephone No.)

Date of Bidding

FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES

**LOT 1- MEALS AND LOT 2- VAN RENTAL FOR USE DURING THE CONDUCT OF SITE
VALIDATION FOR TARGET BENEFICIARIES OF COMPOSTING FACILITY FOR
BIODEGRADABLE WASTE UNDER RICE PROGRAM 2022**

Name of Project:

Name of Bidder /
Authorized Representative:

1	2	3	4	5	6	7	8	9	10
LOT	DESCRIPTION	COUNTRY OF ORIGIN	QTY	UNIT PRICE EXW per ITEM	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APPLICABLE, PER ITEM	TOTAL PRICE, PER UNIT (col 5+6+7+8)	TOTAL PRICE, DELIVERED FINAL DESTINATION (col 9) x (col 4)
1	MEALS Breakfast, AM Snacks, Lunch, PM Snacks and Dinner (5 days)		12 pax						
								Total for Lot 1	
2	VAN RENTAL Van for 5 days		1 unit						
								Total for Lot 2	
								GRAND TOTAL	

_____ *[Signature]*

_____ *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of _____

MENU

1ST DAY

BREAKFAST

CORNED BEEF WITH
MINCED ONION
SCRAMBLEG EGG
GARLIC RICE
COFFEE
FRUIT IN SEASON

AM SNACK

CHICKEN SANDWICH
WITH CHIPS
JUICE

LUNCH

PINANGAT
CHICKEN CHEESEROLL
RICE
BUKO PANDAN

PM SNACK

PESTO PASTA
BREAD
JUICE

DINNER

CREAM OF MUSHROOM
ASSORTED VEGETABLES WITH OYSTER
SAUCE
BREADED FISH FILLET
STEAMED RICE
FRUITCOCKTAIL WITH ALMOND GEL

2ND DAY

BREAKFAST

FRIED SAUSAGE
CRISPY FRIED
SWEET DILIS
GARLIC RICE
COFFEE
MANGO TAPIOCA

AM SNACK

TUNA SANDWICH
SODA IN GLASS

LUNCH

LUMPIA SHANGHAI
SEAFOOD CHOWDER
WATERMELON
RICE

PM SNACK

POTATO BOLOGNESS
JUICE

DINNER

MAIS AT HALAAN
SEAFOOD PINAKBET
ADOBONG MANOK
STEAMED RICE
FRUIT IN SEASON

3RD DAY

BREAKFAST

DAING NA BANGUS
SKINLESS LONGGANISA
SCRAMBLED EGG
GARLIC RICE
COFFEE
FRUITY GELATIN

AM SNACK

CHICKEN CARBONARA
PINK LYCHEE JUICE

LUNCH

LUMPIA SHANGHAI
SEAFOOD CHOWDER
WATERMELON
RICE

PM SNACK

SPAGHETTI WITH BREAD
JUICE

DINNER

RICE
PORK STEAK
CHOPSUEY
LUMPIANG SHANGHAI
GRAPES
BOTTLED MINERAL

MENU

4TH DAY

BREAKFAST

DAING NA BANGUS
SKINLESS LONGGANISA
SCRAMBLED EGG
GARLIC RICE
COFFEE
FRUITY GELATIN

AM SNACK

CHICKEN CARBONARA
PINK LYCHEE JUICE

LUNCH

LUMPIA SHANGHAI
SEAFOOD CHOWDER
WATERMELON
RICE

PM SNACK

SPAGHETTI WITH BREAD
JUICE

DINNER

NIDO SOUP
VEGETABLE CASSEROLE
FISH FILLET
STEAMED RICE
FRUIT IN SEASON

5TH DAY

BREAKFAST

STEAMED RICE
SUNNY SIDE UP EGG
HAMONADO
COFFEE
MIXED FRUITS

AM SNACK

CHICKEN SANDWICH WITH CHIPS
JUICE

LUNCH

PINANGAT
CHICKEN CHEESEROLL
RICE
BUKO PANDAN

PM SNACK

TUNA PASTA WITH BREAD
JUICE

DINNER

STEAMED RICE
PORK KALDERETA
ADOBONG TALONG
GRILLED TILAPYA
LAKATAN
BOTTLED MINERAL

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]