



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

REQUEST TO SUBMIT QUOTATION FOR LOT 1 - CATERING SERVICES (DA RFO 5), LOT 2 - FOOD AND ACCOMMODATION IN LEGAZPI CITY, AND LOT 3 - FOOD AND ACCOMMODATION IN NAGA CITY DURING THE CONDUCT OF VARIOUS PRDP ACTIVITIES UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO THREE HUNDRED THIRTY-SIX THOUSAND SEVEN HUNDRED FIFTY PESOS (PHP336,750.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 - CATERING SERVICES (DA RFO 5)			
➤ Enterprise Development Activity: RPCO Meetings, Target Setting and Regular Updating			
20 pax	Meals (AM Snacks, Lunch, PM Snacks) for 10 meetings	355.00/pax/day	₱71,000.00
Sub-total (Lot 1)			₱71,000.00
LOT 2 - FOOD AND ACCOMMODATION IN LEGAZPI CITY			
➤ Regional Project Advisory Board (RPAB) Meeting (September 5, 2022)			
35 pax	Full board Meals and Accommodation for 1 day	1,500.00/pax/day	₱52,500.00
25 pax	Meals (AM Snacks, Lunch, PM Snacks)	850.00/pax/day	21,250.00
Sub-total (Lot 2)			₱73,750.00
LOT 3 - FOOD AND ACCOMMODATION IN NAGA CITY			
➤ Coordination Meeting, Year-End Assessment and Planning Workshop (December 8-9, 2022)			
40 pax	Full board Meals and Accommodation for 2 days	1,500.00/pax/day	₱120,000.00
30 pax	Full board Meals and Venue for 2 days	1,200.00/pax/day	72,000.00
Sub-total (Lot 3)			₱192,000.00
GRAND TOTAL			₱336,750.00

The agency intends to apply the amount of **Three Hundred Thirty-Six Thousand Seven Hundred FiftyPesos (Php336,750.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

LOT 1 - CATERING SERVICES (DA RFO 5)

1. **MAF COOP**, Pili, Camarines Sur;
2. **JEANINE'S EATERY**, Pili, Camarines Sur;
3. **A & A CATERING SERVICES**, Pili, Camarines Sur;



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LOT 2 – FOOD AND ACCOMMODATION IN LEGAZPI CITY

1. **NINONG'S HOTEL**, Washington, Legazpi City;
2. **LA VENEZIA HOTEL & SPA INC**, Cruzada, Legazpi City;
3. **HOTEL ST. ELLIS**, Centro Baybay, Legazpi City;

LOT 3 – FOOD AND ACCOMMODATION IN NAGA CITY

1. **ROBIEDO INC (VILLA CACERES HOTEL)**, Magsaysay Ave., Naga City;
2. **THE AVENUE PLAZA HOTEL**, Magsaysay Ave., Naga City;
3. **NAGA REGENT PLAZA HOTEL**, Elias Angeles, Naga City;

and any other interested Bidders are hereby requested to submit the following documents;


1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end user's preferred menu)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **10:00 in the morning of 12 August 2022** at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

August 05, 2022 San Agustin, Pili, Camarines Sur.


Engr. TEODORO C. ELEDA
BAC Vice - Chairperson

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

ENTERPRISE DEVELOPMENT ACTIVITY: RPCO MEETINGS, TARGET SETTING AND REGULAR UPDATING

Proposed Menu

Meals	DAY1
AM Snacks	Cheese cupcakes Soda/Canned Juice
Lunch	Beef Caldereta Fresh Garden Salad Soup Steamed Rice Mixed Fruits
PM Snacks	Creamy Spaghetti Canned Juice/Soda

Inclusions for the venue:

- LCD with projector screen
- Whiteboard with markers
- Sound System & Microphone
- Philippine Flag
- Extension Cords
- Wi-Fi Connection
- Free-flowing coffee

COORDINATION MEETING, YEAR-END ASSESSMENT AND PLANNING**MENU**

Meals	DAY 1	DAY 2
Breakfast	Corned Beef Sunny-Side Up Rice Banana	Beef Tapa Fried Rice Mixed Fruits
AM Snacks	Pancit Guisado Sponge Cake Soda	Clubhouse Sandwich Juice
Lunch	Fresh Lumpia Grilled Baby Back Ribs Soup Rice Sliced Fruits	Crab Fouyong Chicken Cordon Bleu Rice Soup Fresh Fruits
PM Snacks	Macaroni Salad Bread stick Juice	Lasagna Garlic Sticks Soda
Dinner	Fried Chicken Chopsuey Corn Soup Rice Fruit Salad	Grilled Fish Mixed Veggies Soup Mixed Fruits

ACTIVITY PROPOSAL

REGIONAL PROJECT ADVISORY BOARD (RPAB) MEETING

Proposed Menu (1 day)

Meals	DAY 1
Breakfast	Beef Tapa Scrambled Eggs Fried Rice Banana
AM Snacks	Egg & Ham Sandwich Soda/Canned Juice
Lunch	Beef Kare-kare Veggies Soup Steamed Rice Mixed Fruits
PM Snacks	Baked Macaroni Canned Juice/Soda
Dinner	Buttered Seafood Mixed Veggies Soup Steamed Rice Brownies

Inclusions for the venue:

- LCD with projector screen
- Whiteboard with markers
- Sound System & Microphone
- Philippine Flag
- Extension Cords
- Wi-Fi Connection
- Free-flowing coffee

For Goods Offered from Within the Philippines

Name of Project: **LOT 1 - CATERING SERVICES (DA RFO 5), LOT 2 - FOOD AND ACCOMMODATION IN LEGAZPI CITY, AND LOT 3 - FOOD AND ACCOMMODATION IN NAGA CITY DURING THE CONDUCT OF VARIOUS PRDP ACTIVITIES UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 - CATERING SERVICES (DA RFO 5)								
	Enterprise Development Activity: RPCO Meetings, Target Setting and Regular Updating								
	Meals (AM Snacks, Lunch, PM Snacks) for 10 meetings		20 pax						
								Sub-total (Lot 1)	
2	LOT 2 - FOOD AND ACCOMMODATION IN LEGAZPI CITY								
	Regional Project Advisory Board (RPAB) Meeting (September 5, 2022)								
	Full board Meals and Accommodation for 1 day		35 pax						
	Meals (AM Snacks, Lunch, PM Snacks)		25 pax						
								Sub-total (Lot 2)	
3	LOT 3 - FOOD AND ACCOMMODATION IN NAGA CITY								
	Coordination Meeting, Year-End Assessment and Planning Workshop (December 8-9, 2022)								
	Full board Meals and Accommodation for 2 days		40 pax						
	Full board Meals and Venue for 2 days		30 pax						
								Sub-total (Lot 3)	
								GRAND TOTAL	

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____