



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE SUPPLY AND DELIVERY OF ICT EQUIPMENT AND SUPPLIES UNDER 2022 HVCDP AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED FORTY-SIX THOUSAND PESOS (PHP 446,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the following:

QTY	PARTICULARS	UNIT COST	TOTAL COST
1 unit	Tablet	35,000.00	35,000.00
1 unit	Microphone Set	3,000.00	3,000.00
5 units	Mouse and Keyboard	2,400.00	12,000.00
3 units	Laptop	61,000.00	183,000.00
3 units	All in One PC (UPS and All in One Printer)	71,000.00	213,000.00
		TOTAL	446,000.00

The agency intends to apply the amount **FOUR HUNDRED FORTY-SIX THOUSAND PESOS (PHP 446,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **HYPERTECH COMPUTERS**, Naga City; **RFK GENERAL. MERCHANDISE**, San Vicente, Pili, Camarines Sur and **SILICON VALLEY**, Naga City and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit (Updated or At least proof of renewal)
2. DTI /SEC Registration
3. PhilGeps Registration
4. Omnibus Sworn Statement
5. BIR Registration
6. Annual Income Tax Return (CY 2021)
7. Picture/Brochure

The bidders are required to pay the non-refundable amount **Five Hundred Pesos (Php500.00)** for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be A4 size bond paper, marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat not later than 9:30 in the morning of 23 September 2022 at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.



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Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

September 19, 2022 San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, Integrated Laboratory Division
BAC Chairperson



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BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder or
Authorized Representative)

(Address and Telephone No.)

Date of Bidding



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Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the

Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical



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GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree; [If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant



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[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



For Goods Offered from Within the Philippines

Name of the Project: **SUPPLY AND DELIVERY OF ICT EQUIPMENT AND SUPPLIES UNDER 2022 HVCDP**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	Tablet -A8 chip with 64-bit architecture, M8 motion coprocessor / 2GB RAM / 128GB / 8MP iSight camera and 1.2MP FaceTime HD Camera / 7.9-inch Retina Display / iOS 9 -Specification: Chip: A8 chip with 64-bit architecture Display: 7.9-inch (diagonal) LED-backlit widescreen Multi-Touch display Capacity: 128GB Operating System: iOS 9		1 unit						
2	Microphone Set -Wireless Microphone System S/N:95dB with Receiver		1 unit						
3	Mouse and Keyboard -Full-size layout with 12 enhanced F-keys for media control		5 units						



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	-Wireless system: Advanced 2.4 GHz wireless connectivity -PC and Laptop compatible using Windows or Chrome operating systems								
4	Laptop -RYZEN R7-4800H 8GB DDR4 3200 Memory 512GB M.2 NVMe PCIe 3.0 SSD 15.6" FHD 1920x1080 IPS 144Hz GeForce GTX 1650 4GB GDDR6 VRAM HDMI 2.0b USB 3.2 Gen 2 Type-C Port Wi-Fi 6(802.11ax)+Bluetooth 5.1 (Dual band) 2*2;(*BT version may change with OS upgrades.) -RangeBoost Windows 10		3 units						
5	All in One PC (UPS and All in one Printer) - 23.8 1920x1080 LED 350nits Intel Core i5-1135G7 processor 8GB soDIMM DDR4 256GB M.2 2280 PCI-E SSD + 1TB 3.5-inch 54000 RPM Intel Iris Xe Graphics Windows 11 Home - Specification: Processor: 11th Gen Intel® Core? i5-1135G7 processor Memory: 8GB soDIMM DDR4 Up to 32 GB of Dual-channel DDR4 2666 MHz Hard Disk Drive: 256 GB M.2 2280 PCI-E SSD + 1 TB 3.5-inch 54000 RPM" Graphics: Intel® Iris® Xe Graphics Optical Drive: WITHOUT Webcam: Integrated 1.0 MP HD high-sense webcam Audio: DTS® Audio Audio, Built-in stereo speakers -All in one printer: Nozzle Configuration 180 Nozzles Black, 59 Nozzles per Color 3 pl, With Variable-Sized Droplet Technology Ink Technology Dye Ink Printing Resolution 5,760 x 1,440 DPI Category: Home, Home Office All-in-One Functions		3 units						



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Print, Scan, Copy Output Tray Capacity 30 Sheets Specification: All-in-One Functions: Print, Scan, Copy Nozzle Configuration: 180 Nozzles Black, 59 Nozzles per Color Minimum Droplet Size: 3 pl, With Variable-Sized Droplet Ink Technology: Dye Ink Printing Resolution: 5,760 x 1,440 DPI - UPS: 550 Watts / 1100VA, 230V, AVR, Universal and IEC Sockets Specification: Back-UPS 550 Watts / 1100VA, 230V, AVR, Universal and IEC Sockets								
TOTAL								

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____