

[SVP-91-22] REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE CATERING SERVICES AND ACCOMMODATION FOR USE DURING THE CONDUCT OF VARIOUS MEETINGS AT DA-CNLRRS, CALASGASAN CAM. NORTE AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO THIRTY-THREE THOUSAND PESOS (PHP33,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the following:

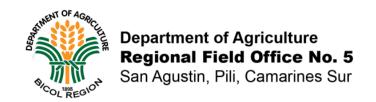
QTY	PARTICULARS	UNIT COST	TOTAL COST		
	<u>LOT 1</u> - Catering Services and Accommodation for				
	the Semi-Annual Project Review and Assessment				
	cum Meeting on the Implementation of the				
	project "Support to Mass Production of Pineapple				
	Quality Planting Material through Mass				
	Propagation Technique and/or Protocol in				
	Camarines Norte"				
12 nav	Catering Services (Full Board Meals) and	1 500 00	10 000 00		
12 pax	Accommodation	1,500.00	18,000.00		
	<u>LOT 2</u> - Catering Services and Accommodation for				
	the 2 nd Quarter Monitoring and Evaluation cum				
	Meeting on the Implementation of the project				
	"Support to Mass Production of Pineapple Quality				
	Planting Material through Mass Propagation				
	Technique and/or Protocol in Camarines Norte"				
10 pax	Catering Services (Full Board Meals) and	1 500 00	15 000 00		
	Accommodation	1,500.00	15,000.00		
	GRAND TOTAL		₱ 33,000.00		

The agency intends to apply the amount Thirty-Three Thousand Pesos (Php33,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **NONOY'S FOODHAUS**, Daet Cam. Norte; **BEL-AIR RESORT**, Lag on, Daet Cam. Norte; **PRATISE CAFE**, Taft Ilaod, Daet Cam. Norte and any other interested Bidders are hereby requested to submit the following documents;

- 1. Updated Mayor's Permit
- 2. DTI /SEC Registration
- 3. PhilGeps Registration
- 4. Latest Annual Income Tax Return
- 5. Omnibus Sworn Statement
- 6. BIR Registration
- 7. Preferred Menu (Please see attached Menu)



The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. <u>All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Vice Chairperson, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.</u>

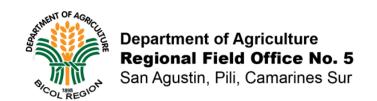
<u>Sealed Bid must be received by BAC Secretariat (BAC Office). DA RFO 5 not later</u> than 9:30 in the morning of 29 July 2022 at the 3rd Floor, Operation Building, DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

July 22, 2022 San Agustin, Pili, Camarines Sur.

ENGR. TEODORO C. ELEDA

Engineer IV BAC Vice Chairperson



BID FORM (GOODS)

Department of Agriculture Regional Field Unit No. 5 San Agustin, Pili, Camarines Sur		
The Bids and Awards Committee		
Gentlemen/Ladies:		
Having examined the bidding documents acknowledge we the undersigned offer to conformity with the said bid documents f	supply/deliver the goods requisitioned	l in
Accompanying this Bid Form is or requisition and our offered items in specified	ur Bid Offer containing the details of d quantity and unit price.	the
We undertake, if our Bid is duly acce the delivery schedule specified in the Schedu	epted, to deliver the goods in accordance vule of requirements.	with
We agree to abide by our Bid for the entity but not exceeding one hundred twen bids opening.	e bid validity period as set by the procu ty (120) calendar days from the date of	_
Until a formal contract is prepared and exec thereof thru Notice of Award, subject to all ot		
We understand that you are not boumay receive.	und to accept the lowest of any bid that	you
We certify that we complied with th RA 9184 and its IRR and the bidding docume	ne eligibility requirements as specified un ents.	ıder
Dated this day of	_20	
	Name & Signature of Bidder or Authorized Representative	-
 Date of bidding	Address & Contact No.	_

FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES

Name of Project:

CATERING SERVICES AND ACCOMMODATION FOR USE DURING THE CONDUCT OF VARIOUS MEETINGS AT DA-CNLRRS, CALASGASAN CAM. NORTE

Name of Bidder /

Authorized Representative:

1	2	3	4	5	6	7	8	9	10
ITEM	DESCRIPTION	COUNTRY OF ORIGIN	QТY	UNIT PRICE EXW per ITEM	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APLICABLE, PER ITEM	TOTAL PRICE, PER UNIT (col 5+6+7+8)	TOTAL PRICE, DELIVERED FINAL DESTINATION (col 9) x (col 4)
for the S Assessn Implem Mass Pr Materia	Catering Services and Accommodation Semi-Annual Project Review and nent cum Meeting on the tentation of the project "Support to roduction of Pineapple Quality Planting all through Mass Propagation Technique Protocol in Camarines Norte"								
	Catering Services (Full Board Meals) and Accommodation		12 pax						
for the Z Evaluat Implem Mass Pr Materia	Catering Services and Accommodation 2nd Quarter Monitoring and tion cum Meeting on the tentation of the project "Support to roduction of Pineapple Quality Planting all through Mass Propagation Technique Protocol in Camarines Norte"								
	Catering Services (Full Board Meals) and Accommodation		10 pax						
	GRAND TOTAL								
	GRAND TOTAL Signature] Duly authorized to sign Bid for and on be	ehalf of	[in the capa	acity of]					

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPI	INES)		
CITY/MUNICIPALITY OF) S.S.		

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, <u>by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:</u>
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the enduser unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have	hereunto	set my	hand	this	_	day	of	,	20	at
, Philippines.										

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



Breakfast

Plain Rice

Dried fish

Fried Egg

Fresh Fruit

Coffee

Snack (am)

Spaghetti

Toasted Siopao

Cucumber Juice

Lunch

Pain Rice

Corn Soup

Chicken Caldereta

Chopsuey

Banana

Snack (pm)

Tuna Sandwich

Minute Maid Juice

Dinner

Plain Rice

Egg Soup

Chicken Adobo

Buttered Veggies

Banana

LOT 2 MENU FOR CATERING

Breakfast

Plain Rice

Dried fish

Fried Egg

Fresh Fruit

Coffee

Snack (am)

Spaghetti

Toasted Siopao

Cucumber Juice

Lunch

Pain Rice

Corn Soup

Chicken Caldereta

Chopsuey

Banana

Snack (pm)

Tuna Sandwich

Minute Maid Juice

Dinner

Plain Rice

Egg Soup

Chicken Adobo

Buttered Veggies

Banana