



**REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES FOR LOT 1 –ALBAY, LOT 2 – CAMARINES SUR (DA RFO 5), LOT 3 – MASBATE, AND LOT 4 - VAN RENTAL FOR USE DURING THE CONDUCT OF FOCUS GROUP DISCUSSIONS, STAKEHOLDERS' CONSULTATIONS AND JOINT TECHNICAL REVIEWS FOR SWEET POTATO AND LIVE GOAT VALUE CHAIN ANALYSIS UPDATING UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO ONE HUNDRED TWENTY-SEVEN THOUSAND NINE HUNDRED SEVENTY-FIVE PESOS (PHP127,975.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR**

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
<b>LOT 1 – CATERING SERVICES FOR ALBAY</b>			
➤ <b>Focus Group Discussion</b>			
<b>35 pax</b>	Breakfast, 2 Snacks and Lunch	475.00/pax/day	₱16,625.00
➤ <b>Stakeholders Consultation</b>			
<b>45 pax</b>	Breakfast, 2 Snacks and Lunch	475.00/pax/day	21,375.00
➤ <b>Joint Technical Reviews for Sweet Potato VCA Updating</b>			
a. <b>RPCO-PSO-PPMIU</b>			
<b>20 pax</b>	Breakfast, 2 Snacks and Lunch	475.00/pax/day	9,500.00
<b>Sub-total (Lot 1)</b>			<b>₱47,500.00</b>
<b>LOT 2 – CATERING SERVICES FOR CAMARINES SUR (DA RFO 5)</b>			
➤ <b>Joint Technical Reviews for Sweet Potato VCA Updating</b>			
b. <b>RPCO-PSO-NPCO</b>			
<b>20 pax</b>	Breakfast, 2 Snacks and Lunch	475.00/pax/day	₱9,500.00
➤ <b>Joint Technical Reviews for Live Goat VCA Updating</b>			
<b>10 pax</b>	2 Snacks and Lunch	355.00/pax/day	3,550.00
<b>Sub-total (Lot 2)</b>			<b>₱13,050.00</b>
<b>LOT 3 – CATERING SERVICES FOR MASBATE</b>			
➤ <b>Focus Group Discussion</b>			
<b>5 pax</b>	<b>Day 0:</b> Dinner	175.00/pax/day	₱875.00
<b>5 pax</b>	<b>Day 1:</b> Breakfast	120.00/pax/day	600.00
<b>20 pax</b>	2 Snacks and Lunch	355.00/pax/day	7,100.00
<b>5 pax</b>	Dinner	175.00/pax/day	875.00
<b>5 pax</b>	<b>Day 2:</b> Breakfast	120.00/pax/day	600.00
➤ <b>Stakeholders Consultation</b>			
<b>5 pax</b>	<b>Day 0:</b> Dinner	175.00/pax/day	875.00
<b>5 pax</b>	<b>Day 1:</b> Breakfast	120.00/pax/day	600.00
<b>35 pax</b>	2 Snacks and Lunch	355.00/pax/day	12,425.00
<b>5 pax</b>	Dinner	175.00/pax/day	875.00
<b>5 pax</b>	<b>Day 2:</b> Breakfast	120.00/pax/day	600.00
<b>Sub-total (Lot 3)</b>			<b>₱25,425.00</b>



<b>LOT 4 – VAN RENTAL</b>			
<b>1 unit</b>	Van Rental for Albay for <b>3 days</b>	6,000.00/unit/day	₱18,000.00
<b>1 unit</b>	Van Rental for Masbate for <b>4 days</b> (to and from Port)	6,000.00/unit/day	24,000.00
<b>Sub-total (Lot 4)</b>			<b>₱42,000.00</b>
<b>GRAND TOTAL</b>			<b>₱127,975.00</b>

The agency intends to apply the amount of **One Hundred Twenty-Seven Thousand Nine Hundred Seventy-Five Pesos (Php127,975.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

**LOT 1 – CATERING SERVICES FOR ALBAY**

1. **CUTE-EAT CATERING SERVICES**, Guinobatan, Albay;
2. **EMILY’S CANTEEN & CATERING SERVICES**, Guinobatan, Albay;
3. **RITZVIL CATERING SERVICES**, Guinobatan, Albay;

**LOT 2 – CATERING SERVICES (DA RFO 5)**

1. **CMB CAKES AND CATERING SERVICES**, Pili, Camarines Sur;
2. **JEANINE’S EATERY**, Pili, Camarines Sur;
3. **CHONA’S BAKESHOP & CATERING SERVICES**, Pili, Camarines Sur;

**LOT 3 – CATERING SERVICES (MASBATE)**

1. **UNICA HIJA HOTEL & RESORT**, Masbate City, Masbate;
2. **B@M’S RESTOBAR & CATERING SERVICES**, Masbate City, Masbate;
3. **JOMMARRAY CATERING SERVICES**, Masbate City, Masbate;

**LOT 4 – VAN RENTAL**

1. **AOL TRAVEL AND TOURS**, Buraguis, Legazpi City;
2. **BENMAR TRANSPORT EXPRESS**, Sagmin, Old Albay, Legazpi City;
3. **EVINTAGE TRAVEL AND TOURS**, Binanuhan West, Legazpi City;

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor’s Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end user’s preferred menu)



**Department of Agriculture**  
**Regional Field Office No. 5**  
San Agustin, Pili, Camarines Sur

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:30 in the morning of 09 September 2022** at the 3<sup>rd</sup> Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

September 02, 2022 San Agustin, Pili, Camarines Sur.

**Engr. TEODORO C. ELEDA**  
BAC Vice-Chairperson  
Presiding Officer

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Unit No. 5**  
San Agustin, Pili, Camarines Sur

**BID FORM**  
**(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
(Name and Signature of Bidder OR  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)

---SAMPLE MENUS---

--Menu 1--

**AM SNACKS**

Bihon Guisado

Puto

Iced Tea

**LUNCH**

Crab and corn Soup

Grilled pork

Chopsuey

Plain Rice

**PM SNACKS**

Baked Macaroni

Garlic Bread

Juice in can

--Menu 2--

**AM SNACKS**

Bihon w/ Bread, Fruit Juice

**LUNCH**

Plain Rice, Fried Chicken, Chopsuey, Dessert,  
Bottled Water

**PM SNACKS**

Pancit Guisado

Ham and Egg Sandwich, Fruit Juice

--Menu 3--

**AM SNACK**

Lasagna with Bread, Fruit Juice

**LUNCH**

Plain Rice, Pork Adobo, Upo Guisado, Dessert,  
Bottled Water

**PM SNACK**

Pansit Canton Guisado, Tuna Bread, Bottled Drinks

--Sample 4--

**AM SNACKS**

Steamed Siopao, Pansit Guisado, Bottled Drinks

**LUNCH**

Plain Rice, Pork Chop, Laing, Dessert, Bottled  
Water

**PM SNACKS**

Baked Macaroni with bread, Bottled Drinks

**For Goods Offered from Within the Philippines**

Name of Project: **CATERING SERVICES FOR LOT 1 –ALBAY, LOT 2 – CAMARINES SUR (DA RFO 5), LOT 3 – MASBATE, AND LOT 4 - VAN RENTAL FOR USE DURING THE CONDUCT OF FOCUS GROUP DISCUSSIONS, STAKEHOLDERS’ CONSULTATIONS AND JOINT TECHNICAL REVIEWS FOR SWEET POTATO AND LIVE GOAT VALUE CHAIN ANALYSIS UPDATING UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Countr y of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	<b>LOT 1 – CATERING SERVICES FOR ALBAY</b>								
	<b>Focus Group Discussion</b>								
	Breakfast, 2 Snacks and Lunch		<b>35 pax</b>						
	<b>Stakeholders Consultation</b>								
	Breakfast, 2 Snacks and Lunch		<b>45 pax</b>						
	<b>Joint Technical Reviews</b>								
<b>a. RPCO-PSO-PPMIU</b>									
Breakfast, 2 Snacks and Lunch		<b>20 pax</b>							
								<b>Sub-total (Lot 1)</b>	
2	<b>LOT 2 – CATERING SERVICES FOR CAMARINES SUR (DA RFO 5)</b>								
	<b>Joint Technical Reviews for Sweet Potato VCA Updating</b>								
	<b>b. RPCO-PSO-NPCO</b>								
	Breakfast, 2 Snacks and Lunch		<b>20 pax</b>						
	<b>Joint Technical Reviews for Live Goat VCA Updating</b>								
2 Snacks and Lunch		<b>10 pax</b>							
								<b>Sub-total (Lot 2)</b>	
3	<b>LOT 3 – CATERING SERVICES FOR MASBATE</b>								
	<b>Focus Group Discussion</b>								
	<b>Day 0:</b> Dinner		<b>5 pax</b>						
	<b>Day 1:</b> Breakfast 2 Snacks and Lunch Dinner		<b>5 pax 20 pax 5 pax</b>						

**For Goods Offered from Within the Philippines**

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Item	Description	Countr y of origin	Quantity	Unit price exwper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
3	<b>Day 2:</b> Breakfast		<b>5 pax</b>						
	<b>Stakeholders Consultation</b>								
	<b>Day 0:</b> Dinner		<b>5 pax</b>						
	<b>Day 1:</b> Breakfast 2 Snacks and Lunch Dinner		<b>5 pax 35 pax 5 pax</b>						
	<b>Day 2:</b> Breakfast		<b>5 pax</b>						
								<b>Sub-total (Lot 3)</b>	
4	<b>LOT 4 – VAN RENTAL</b>								
	Van Rental for Albay for <b>3 days</b>		<b>1 unit</b>						
	Van Rental for Masbate for <b>4 days</b> (to and from Port)		<b>1 unit</b>						
								<b>Sub-total (Lot 4)</b>	
								<b>GRAND TOTAL</b>	

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_