



REQUEST TO SUBMIT QUOTATION FOR LOT 1 - CATERING SERVICES FOR CAMARINES SUR, LOT 2 - VAN RENTAL, AND LOT 3 - SUPPLIES AND MATERIALS FOR USE DURING THE CONDUCT OF TRAINING ON PCIP PREPARATION WITH EXPANDED VULNERABILITY AND SUITABILITY ASSESSMENT (EVSA) GEOMAPPING AND APPLIED GEO-TAGGING UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO TWO HUNDRED FORTY THOUSAND FIVE HUNDRED TWENTY-FIVE PESOS (PHP240,525.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 - CATERING SERVICES FOR CAMARINES SUR (DA RFO 5)			
DAY 1:			
55 pax	PM Snack and Dinner	265.00/pax/day	₱14,575.00
DAY 2-4:			
55 pax	Breakfast, 2 Snacks, Lunch, and Dinner for 3 days	650.00/pax/day	107,250.00
DAY 5:			
20 pax	Breakfast, AM Snacks and Lunch	385.00/pax/day	7,700.00
Sub-total (Lot 1)			₱129,525.00
LOT 2 - VAN RENTAL			
2 units	Van Rental for Albay	6,000.00/unit/day	₱12,000.00
2 units	Van Rental for Sorsogon	7,000.00/unit/day	14,000.00
2 units	Van Rental for Camarines Sur	7,000.00/unit/day	14,000.00
Sub-total (Lot 2)			₱40,000.00
LOT 3 - SUPPLIES AND MATERIALS			
100 pcs	Customized Tote Bag (see attached design)	200.00/pc	₱20,000.00
100 pcs	Customized Lanyard (see attached design)	100.00/pc	10,000.00
100 pcs	Customized Notebook (see attached design)	175.00/pc	17,500.00
1 pc	Tarpaulin (2m x 3.5m)	2,000.00/pc	2,000.00
50 pcs	Certificate Frame (A4)	120.00/pc	6,000.00
5 boxes	Permanent Marker, Black	600.00/box	3,000.00
50 pcs	Cartolina, Assorted Colors	25.00/pc	1,250.00
50 pcs	ID Holder/Jacket	16.00/pc	800.00
8 boxes	Sign Pen, Black, 0.5mm, 10's	300.00/box	2,400.00
20 packs	Photo Paper, A4, 10's	125.00/pack	2,500.00
20 packs	Sticker Paper, A4, 10's	125.00/pack	2,500.00
30 packs	White Specialty Paper, A4, 10's	60.00/pack	1,800.00
5 pcs	Heavy Duty Stapler	250.00/pc	1,250.00
Sub-total (Lot 3)			₱71,000.00
GRAND TOTAL			₱240,525.00



The agency intends to apply the amount of ***Two Hundred Forty Thousand Five Hundred Twenty-Five Pesos (Php240,525.00)*** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

LOT 1 – CATERING SERVICES (DA RFO 5)

1. **CMB CAKES AND CATERING SERVICES**, Pili, Camarines Sur;
2. **JEANINE’S EATERY**, Pili, Camarines Sur;
3. **CHONA’S BAKESHOP**, Pili, Camarines Sur;

LOT 2 – VAN RENTAL

1. **AOL TRAVEL AND TOURS**, Buraguis, Legazpi City;
2. **BENMAR TRANSPORT EXPRESS**, Sagmin, Old Albay, Legazpi City;
3. **EVINTAGE TRAVEL AND TOURS**, Binanuhan West, Legazpi City;

LOT 3 – SUPPLIES AND MATERIALS

1. **GOSAFE TRADING**, Calabanga, Camarines Sur;
2. **PRINCESS CHERRY GENERAL MERCHANDISE**, Calauag, Naga City;
3. **CHEMARO OFFICE SUPPLIES**, Pili, Camarines Sur;

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor’s Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end user’s preferred menu) (Lot 1 only)
6. Picture or Brochure (Lot 3 only)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier’s Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:30 in the morning of 09 September 2022** at the 3rd Floor, Training Hall, Operations Bldg., DA RFO-V, Pili, Camarines Sur. Opening of quotation will be on the same date and time.



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat, Legal Office, Tel. No. (054) 477-33-56.

September 02, 2022 San Agustin, Pili, Camarines Sur.

Engr. TEODORO C. ELEDA
BAC Vice-Chairperson
Presiding Officer

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

---SAMPLE MENUS---

--Menu 1--

AM SNACKS

Bihon Guisado

Puto

Iced Tea

LUNCH

Crab and corn Soup

Grilled pork

Chopsuey

Plain Rice

PM SNACKS

Baked Macaroni

Garlic Bread

Juice in can

--Menu 2--

AM SNACKS

Bihon w/ Bread, Fruit Juice

LUNCH

Plain Rice, Fried Chicken, Chopsuey, Dessert,
Bottled Water

PM SNACKS

Pancit Guisado

Ham and Egg Sandwich, Fruit Juice

--Menu 3--

AM SNACK

Lasagna with Bread, Fruit Juice

LUNCH

Plain Rice, Pork Adobo, Upo Guisado, Dessert,
Bottled Water

PM SNACK

Pansit Canton Guisado, Tuna Bread, Bottled Drinks

--Sample 4--

AM SNACKS

Steamed Siopao, Pansit Guisado, Bottled Drinks

LUNCH

Plain Rice, Pork Chop, Laing, Dessert, Bottled
Water

PM SNACKS

Baked Macaroni with bread, Bottled Drinks

Sample Pictures

Customized tote bag



Customized Lanyard



Customized Notebook



Certificate Frame (A4)



Heavy Duty stapler



ID Card Holder



Sign pen



For Goods Offered from Within the Philippines

Name of Project: **LOT 1 - CATERING SERVICES FOR CAMARINES SUR, LOT 2 - VAN RENTAL, AND LOT 3 - SUPPLIES AND MATERIALS FOR USE DURING THE CONDUCT OF TRAINING ON PCIP PREPARATION WITH EXPANDED VULNERABILITY AND SUITABILITY ASSESSMENT (EVSA) GEOMAPPING AND APPLIED GEO-TAGGING UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 - CATERING SERVICES FOR CAMARINES SUR (DA RFO 5)								
	<i>DAY 1:</i>								
	PM Snack and Dinner		55 pax						
	<i>DAY 2-4:</i>								
	Breakfast, 2 Snacks, Lunch, and Dinner for 3 days		55 pax						
	<i>DAY 5:</i>								
Breakfast, AM Snacks and Lunch		20 pax							
Sub-total (Lot 1)									
2	LOT 2 - VAN RENTAL								
	Van Rental for Albay		2 units						
	Van Rental for Sorsogon		2 units						
	Van Rental for Camarines Sur		2 units						
Sub-total (Lot 2)									
3	LOT 3 - SUPPLIES								
	Customized Tote Bag (see attached design)		100 pcs						
	Customized Lanyard (see attached design)		100 pcs						
	Customized Notebook (see attached design)		100 pcs						

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

For Goods Offered from Within the Philippines

Name of Project: **LOT 1 - CATERING SERVICES FOR CAMARINES SUR, LOT 2 - VAN RENTAL, AND LOT 3 - SUPPLIES AND MATERIALS FOR USE DURING THE CONDUCT OF TRAINING ON PCIP PREPARATION WITH EXPANDED VULNERABILITY AND SUITABILITY ASSESSMENT (EVSA) GEOMAPPING AND APPLIED GEO-TAGGING UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Countr y of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
3	Tarpaulin (2m x 3.5m)		1 pc						
	Certificate Frame (A4)		50 pcs						
	Permanent Marker, Black		5 boxes						
	Cartolina, Assorted Colors		50 pcs						
	ID Holder/Jacket		50 pcs						
	Sign Pen, Black, 0.5mm, 10's		8 boxes						
	Photo Paper, A4, 10's		20 packs						
	Sticker Paper, A4, 10's		20 packs						
	White Specialty Paper, A4, 10's		30 packs						
Heavy Duty Stapler		5 pcs							
								Sub-total (Lot 3)	
								GRAND TOTAL	

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____