



**Department of Agriculture**  
**Regional Field Office No. 5**  
San Agustin, Pili, Camarines Sur

**REQUEST TO SUBMIT QUOTATION FOR 2<sup>ND</sup> INVITATION FOR LOT 1- CATERING SERVICES IN ALBAY FOR USE DURING THE CONDUCT OF INTER-AGENCY PROVINCIAL CONVERGENCE MEETINGS UNDER PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) AT ESTIMATED PROJECT COST AMOUNTING TO TWENTY-FOUR THOUSAND PESOS (PHP24,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR**

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No.5 (DARF05), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
<b>LOT1-CATERINGSERVICESIN ALBAY</b>			
<b>40 pax</b>	Breakfast, 2 Snacks and Lunch	600.00/pax	24,000.00
<b>Sub-total (Lot1)</b>			<b>₱24,000.00</b>

The agency intends to apply the amount of **TWENTY-FOUR THOUSAND PESOS (PHP24,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1(b) of RA9184 and its Revised IRR.

As such, **COOLSHINE CATERING SERVICES**, Legazpi City, Albay; **EMILY'S CANTEEN AND CATERING SERVICES**, Legazpi, Albay; **RITZVIL CATERING SERVICES**, Legazpi, Albay; and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI/SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end user's preferred menu)

The bidders are required to pay the non-refundable amount of Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:00 in the morning of 21 October 2022** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com).

October 17, 2022, San Agustin, Pili, Camarines Sur.

**LORENZO L. ALVINA**  
Chief, ILD  
BAC Chairman

**BID FORM  
(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No.5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
(P\_\_\_\_\_)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
(Name and Signature of Bidder OR  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)

---SAMPLE MENUS---

--Menu 1--

**AM SNACKS**

Bihon Guisado

Puto

Iced Tea

**LUNCH**

Crab and corn Soup

Grilled pork

Chopsuey

Plain Rice

**PM SNACKS**

Baked Macaroni

Garlic Bread

Juice in can

--Menu 2--

**AM SNACKS**

Bihon w/ Bread, Fruit Juice

**LUNCH**

Plain Rice, Fried Chicken, Chopsuey, Dessert,  
Bottled Water

**PM SNACKS**

Pancit Guisado

Ham and Egg Sandwich, Fruit Juice

--Menu 3--

**AM SNACK**

Lasagna with Bread, Fruit Juice

**LUNCH**

Plain Rice, Pork Adobo, Upo Guisado, Dessert,  
Bottled Water

**PM SNACK**

Pansit Canton Guisado, Tuna Bread, Bottled Drinks

--Sample 4--

**AM SNACKS**

Steamed Siopao, Pansit Guisado, Bottled Drinks

**LUNCH**

Plain Rice, Pork Chop, Laing, Dessert, Bottled  
Water

**PM SNACKS**

Baked Macaroni with bread, Bottled Drinks

**For Goods Offered from Within the Philippines**

Name of Project: **2<sup>ND</sup> INVITATION FOR LOT1-CATERING SERVICES IN ALBAY FOR USE DURINGTHE CONDUCT OF INTER-AGENCY PROVINCIAL CONVERGENCE MEETINGS UNDERPHILIPPINERURALDEVELOPMENTPROGRAM(PRDP)**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col5+6+7+8)	Total Price delivered Final Destination (col9)x(col4)
1	<b>LOT 1-CATERING SERVICES IN ALBAY</b>								
	Breakfast, 2 Snacks and Lunch		<b>40 pax</b>						
								<b>Total for Lot1</b>	

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: