



REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES FOR THE CONDUCT OF TRAINING ON THE APPLICATION KOBO TOOLBOX AND MAINSTREAMING GGU TOOLS, PRDP RPCO-V YEAR-END ASSESSMENT FOR CY 2022, AND STRATEGIC PLANNING WORKSHOP FOR CY 2023 UNDER 2022 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO ONE HUNDRED SEVENTY-FIVE THOUSAND FIVE HUNDRED PESOS (PHP175,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
CATERING SERVICES IN CAMARINES SUR			
➤ <i>Training on the Application KoBo ToolBox & Mainstreaming GGU Tools (December 6-7, 2022)</i>			
75 pax	Full board meals for 2 days	650/pax/day	₱97,500.00
➤ <i>PRDP RPCO-V Year-End Assessment for CY 2022 and Strategic Planning Workshop for CY 2023 (December 8-9, 2022)</i>			
60 pax	Full board meals for 2 days	650/pax/day	78,000.00
TOTAL			₱175,500.00

The agency intends to apply the amount of **One Hundred Seventy-Five Thousand Five Hundred Pesos (Php175,500.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **ANJOE FOOD AND CATERING SERVICES**, Pili, Camarines Sur; **MAF COOP**, Pili, Camarines Sur; **JEANINE'S CATERING**, Pili, Camarines Sur; and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end-user's preferred menu)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:00 in the morning of 25 November 2022** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

November 22, 2022, San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, ILD
BAC Chairman

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

Training on the Application KoBo ToolBox & Mainstreaming GGU Tools

DECEMBER 06-07, 2022

Day 1 (Dec 06, 2022)

BREAKFAST

- Beef Tapa
- Pork Luncheon Meat
- Sunny Side-up
- Fried Rice
- Brewed Coffee
- Fresh Fruits

AM SNACKS

- Pancit Guisado with Siopao
- Fruit Juice

LUNCH

- Cream of Mushroom
- Fried Chicken
- Laing
- Steamed Rice
- Fruit Salad

PM SNACKS

- Meatball Spaghetti w/ Bread
- Cucumber Juice

DINNER

- Tinolang Manok
- Lechon Kawali
- Bicol Express
- Steamed Rice
- Fresh Fruits

Day 2 (Dec 07, 2022)

BREAKFAST

- Smoked Fish
- Scrambled Egg
- Hotdog
- Fried Rice
- Coffee
- Fruit in Season

AM SNACKS

- Pork Empanada
- Cucumber Juice

LUNCH

- Cream of Mushroom
- Pinakbet
- Sinigang na Baboy
- Steamed Rice
- Fruit Salad

PM SNACKS

- Pancit Guisado w/ Siopao
- Soda in glass

DINNER

- Cream of Pumpkin
- Vegetable Casserole
- Chicken BBQ
- Binagoongang Baboy
- Steamed Rice
- Fruit in season

**PRDP RPCO-V Year-End Assessment for CY 2022
and Strategic Planning Workshop for CY 2023**

DECEMBER 08-09, 2022

Day 1 (Dec 08, 2022)

BREAKFAST

- Smoked/Dried Fish
- Scrambled Egg
- Hotdog
- Fried Rice
- Coffee
- Fresh Fruits

AM SNACKS

- Meatball Spaghetti w/ Bread
- Cucumber Juice

LUNCH

- Cream of Mushroom
- Mixed Veggies
- Sinigang na Baboy
- Steamed Rice
- Cathedral Window

PM SNACKS

- Pancit Guisado with Siopao
- Iced Tea

DINNER

- Cream of Pumpkin
- Mixed Veggies
- Chicken BBQ
- Binagoongang Baboy
- Steamed Rice
- Fresh Fruits

Day 2 (Dec 09, 2022)

BREAKFAST

- Daing na Abu
- Corned Beef with Potato
- Sunny Side-up
- Fried Rice
- Brewed Coffee
- Fresh Fruits

AM SNACKS

- Pancit Guisado w/ Siopao
- Iced Tea

LUNCH

- Cream of Pumpkin
- Beef Broccoli
- Kinunot
- Steamed Rice
- Mango Lechetin

PM SNACKS

- Meatball Spaghetti w/ Bread
- Pineapple Juice

DINNER

- Cream of Pumpkin Soup
- Buttered Chicken
- Gulay na Laing
- Kare-Kareng Baka
- Steamed Rice
- Fresh Fruits

For Goods Offered from Within the Philippines

Name of Project: **CATERING SERVICES FOR THE CONDUCT OF TRAINING ON THE APPLICATION KOBO TOOLBOX AND MAINSTREAMING GGU TOOLS, PRDP RPCO-V YEAR-END ASSESSMENT FOR CY 2022, AND STRATEGIC PLANNING WORKSHOP FOR CY 2023 UNDER 2022 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	CATERING SERVICES IN CAMARINES SUR								
	➤ <i>Training on the Application KoBo ToolBox & Mainstreaming GGU Tools (December 6-7, 2022)</i>								
	Full board meals for 2 days		75 pax						
	➤ <i>PRDP RPCO-V Year-End Assessment for CY 2022 and Strategic Planning Workshop for CY 2023 (December 8-9, 2022)</i>								
	Full board meals for 2 days		60 pax						
								TOTAL	

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____