



REQUEST TO SUBMIT PROPOSAL FOR THE SUPPLY AND DELIVERY OF VARIOUS ICT SUPPLIES FOR USE UNDER RICE PROGRAM 2022 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO NINE HUNDRED THOUSAND THREE HUNDRED FIFTEEN PESOS ONLY (PHP900,315.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the following:

QTY	PARTICULARS	UNIT COST	TOTAL COST
150 bots	Printer Ink, Epson 664, Black	500/bot	75,000.00
50 bots	Printer Ink, Epson 664, Yellow	500/bot	25,000.00
50 bots	Printer Ink, Epson 664, Cyan	500/bot	25,000.00
50 bots	Printer Ink, Epson 664, Magenta	500/bot	25,000.00
30 bots	Printer Ink, Epson 003, Black	550/bot	16,500.00
30 bots	Printer Ink, Epson 003, Cyan	550/bot	16,500.00
30 bots	Printer Ink, Epson 003, Magenta	550/bot	16,500.00
30 bots	Printer Ink, Epson 003, Yellow	550/bot	16,500.00
30 pcs	Printer Cartridge, LC-3617, Black	750/pc	22,500.00
30 pcs	Printer Cartridge, LC-3617, Magenta	650/pc	19,500.00
30 pcs	Printer Cartridge, LC-3617, Cyan	650/pc	19,500.00
30 pcs	Printer Cartridge, LC-3617, Yellow	650/pc	19,500.00
30 pcs	Printer Cartridge, HP 950XL, Black	2,800/pc	84,000.00
20 sets	Printer Cartridge, HP 951XL, Cyan, Magenta, Yellow	1,300/set	26,000.00
15 pcs	Printer Cartridge, HP 53A, Black	3,000/pc	45,000.00
20 bots	Printer Ink, BT5000, Cyan	500/bot	10,000.00
20 bots	Printer Ink, BT5000, Magenta	500/bot	10,000.00
20 bots	Printer Ink, BT5000, Yellow	500/bot	10,000.00
20 bots	Printer Ink, BT5000, Black	500/bot	10,000.00
20 pcs	Printer Toner, TN3448, Black	4,000/pc	80,000.00
20 pcs	Printer Toner, TK-1175, Black	3,000/pc	60,000.00
15 pcs	Printer Toner, 17A, Black	2,001/pc	30,015.00
5 pcs	Printer Toner, 85A, Black	5,000/pc	25,000.00
5 units	Webcam <ul style="list-style-type: none"> • Connection Type: USB 2.0 • Indicator Lights (LED): White LED • Microphone: Dual • Recording: 1080p30fps, 720p60fps, 720p30fps • Mountable: Yes • Lens and Sensor Type: Full HD Glass Lens • Focus Type: 20-step autofocus • Diagonal Field of View (FOV): 78° • Horizontal Field of View (FOV): 70.42° • Vertical Field of View (FOV): 43.3° • Frame Rate (max): 720p60fps/1080p30fps • Microphone Type: Built-in Dual Stereo 	7,000/unit	35,000.00



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

	<ul style="list-style-type: none"> • Tripod Mounting Option: Yes • Universal Clip Adjustability: Yes 		
5 units	Desktop Mini Microphone <ul style="list-style-type: none"> • Sample Rate: Min. 44.1 kHz/ max 48 kHz • Bit Rate: 16 bit • Capsules: Ø14mm condenser capsule • Polar Patterns: Supercardioid • Frequency Response: 20 Hz – 20kHz • Power Required: 5V 500mA (USB) • Sensitivity: 17.8 mV/Pa (at 1kHz) • Max SPL: 110 dB (THD>1% at 1 kHz) • THD: >1% at 1 kHz 	3,500/unit	17,500.00
10 sets	Wireless Keyboard and Mouse Combo <p>KEYBOARD:</p> <ul style="list-style-type: none"> • Spill-resistant design 5 • Adjustable height -tilt legs • Special Keys: Music Controls • Palm Rest • 10-Key Number pad • Key type: Deep profile • On/Off power switch • 2 AAA batteries (Alkaline Battery) <p>MOUSE:</p> <ul style="list-style-type: none"> • Sensor technology: High-precision Optical tracking • Number of buttons: 3 (Left/Right-click, Middle click) • Scrolling: line-by-line • Scroll Wheel: Yes, 2D , mechanical • Connect/Power: On/Off power button • 1 AA battery (Alkaline Battery) • Wireless range (in meters): 10 m 8 	2,000/set	20,000.00
30 units	Wireless Mouse <ul style="list-style-type: none"> • Sensor technology : Logitech Advanced Optical Tracking • Resolution : 1000 dpi • Number of buttons : 3 • Scroll Wheel : Yes 	1,500/unit	45,000.00



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

	<ul style="list-style-type: none"> • Tilt function : No • Unifying-ready mouse : Yes • Unifying-ready receiver : No • Wireless range : 10 m3 • Wireless system : Advanced 2.4 GHz wireless connectivity • Connection Interface : USB receiver 		
15 units	<p>Wireless Adapter</p> <ul style="list-style-type: none"> • Interface : USB 2.0 • LED : Status • Antenna : 5dBi • Wireless Standards : IEEE 802.11b/g/n 2.4 GHz, IEEE 802.11a • Wireless Speeds : 600 Mbps • Frequency : 2.4 GHz, 5 GHz • Wireless Modes : Ad-Hoc / Infrastructure Mode • Wireless Security : WEP, WPA/WPA2, WPA-PSK/WPA2-PSK 	12,000/unit	18,000.00
10 units	<p>External Hard drive</p> <ul style="list-style-type: none"> • Capacity: 2TB • Interface : USB 3.2 Gen 1 • Compatibility : Windows® 10 operating systems. • Dimensions (L X W X H) : 4.22" x 2.95" x 0.44" 	4,500/unit	45,000.00
2 units	<p>Solid State Drive</p> <ul style="list-style-type: none"> • Form Factor : M.2 2280 • Read/write speeds up to : 3,500/3,000MB/s • Interface : PCIe® Gen 3.0 x4, NVMe® 1.4 • Capacity : 1,000GB/1TB 	7,500/unit	15,000.00
1 unit	<p>Random Access Memory (RAM)</p> <ul style="list-style-type: none"> • Density : 32GB • Memory Type: DDR4 • Dimm Type : SODIMM 	10,501/unit	10,501.00



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

	<ul style="list-style-type: none">• Speed : 3200 mhz• No. of Pin : 260• Voltage : 1.2V		
3 units	USB-C Hub <ul style="list-style-type: none">• Type C PD charging port• 4K HDMI port• 3 USB 3.0 Ports• SD/TF card reader• 3.5mm Audio jack• 1080P VGA port	2,433/unit	7,299.00
TOTAL			₱900,315.00

For use under Rice Program 2022. The agency intends to apply the amount of Nine Hundred Thousand Three Hundred Fifteen Pesos Only (PHP900,315.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **CHEMARO OFFICE SUPPLIES & EQUIPMENT TRADING**, Pili, Camarines Sur; **PRINCESS CHERRY GENERAL MERCHANDISE**, Calauag, Naga City; **GOSAFE TRADING**, Calabanga, Camarines Sur; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI Registration
3. PhilGEPS Registration
4. Omnibus Sworn Statement
5. Updated Annual Income Tax Return
6. BIR Registration
7. Picture or Brochure

The bidders are required to pay the non-refundable amount of One Thousand Pesos (Php1,000.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:00 in the morning of 02 December 2022** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

November 25, 2022 San Agustin, Pili, CamarinesSur.

LORENZO L. ALVINA
Chief, Integrated Laboratories Division
BAC Chairperson

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

**BID FORM
(GOODS)**

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address t [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the

Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit,

and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at____
Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

For Goods Offered from Within the Philippines

Name of Project: **SUPPLY AND DELIVERY OF VARIOUS ICT SUPPLIES FOR USE UNDER RICE PROGRAM 2022**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col5+6+7+8)	Total Price delivered Final Destination (col9)x(col4)
1	Printer Ink, Epson 664, Black		150 bots						
	Printer Ink, Epson 664, Yellow		50 bots						
	Printer Ink, Epson 664, Cyan		50 bots						
	Printer Ink, Epson 664, Magenta		50 bots						
	Printer Ink, Epson 003, Black		30 bots						
	Printer Ink, Epson 003, Cyan		30 bots						
	Printer Ink, Epson 003, Magenta		30 bots						
	Printer Ink, Epson 003, Yellow		30 bots						
	Printer Cartridge, LC-3617, Black		30 pcs						
	Printer Cartridge, LC-3617, Magenta		30 pcs						
	Printer Cartridge, LC-3617, Cyan		30 pcs						
	Printer Cartridge, LC-3617, Yellow		30 pcs						
	Printer Cartridge, HP 950XL, Black		30 pcs						
	Printer Cartridge, HP 951XL, Cyan, Magenta, Yellow		20 sets						
	Printer Cartridge, HP 53A, Black		15 pcs						
	Printer Ink, BT5000, Cyan		20 bots						
	Printer Ink, BT5000, Magenta		20 bots						
	Printer Ink, BT5000, Yellow		20 bots						

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1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col5+6+7+8)	Total Price delivered Final Destination (col9)x(col4)
	Printer Ink, BT5000, Black		20 bots						
	Printer Toner, TN3448, Black		20 pcs						
	Printer Toner, TK-1175, Black		20 pcs						
	Printer Toner, 17A, Black		15 pcs						
	Printer Toner, 85A, Black		5 pcs						
	<u>Webcam</u> <ul style="list-style-type: none"> • Connection Type: USB 2.0 • Indicator Lights (LED): White LED • Microphone: Dual • Recording: 1080p30fps, 720p60fps, 720p30fps • Mountable: Yes • Lens and Sensor Type: Full HD Glass Lens • Focus Type: 20-step autofocus • Diagonal Field of View (FOV): 78° • Horizontal Field of View (FOV): 70.42° • Vertical Field of View (FOV): 43.3° • Frame Rate (max): 720p60fps/1080p30fps • Microphone Type: Built-in Dual Stereo • Tripod Mounting Option: Yes • Universal Clip Adjustability: Yes 		5 units						

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	<u>Desktop Mini Microphone</u> <ul style="list-style-type: none"> • Sample Rate: Min. 44.1 kHz/ max 48 kHz • Bit Rate: 16 bit • Capsules: Ø14mm condenser capsule • Polar Patterns: Supercardioid • Frequency Response: 20 Hz – 20kHz • Power Required: 5V 500mA (USB) • Sensitivity: 17.8 mV/Pa (at 1kHz) • Max SPL: 110 dB (THD>1% at 1 kHz) • THD: >1% at 1 kHz 		5 units						
	<u>Wireless Keyboard and Mouse Combo</u> <p>KEYBOARD:</p> <ul style="list-style-type: none"> • Spill-resistant design 5 • Adjustable height -tilt legs • Special Keys: Music Controls • Palm Rest • 10-Key Number pad • Key type: Deep profile • On/Off power switch • 2 AAA batteries (Alkaline Battery) 		10 sets						

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1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col5+6+7+8)	Total Price delivered Final Destination (col9)x(col4)
	MOUSE: <ul style="list-style-type: none"> • Sensor technology: High-precision Optical tracking • Number of buttons: 3 (Left/Right-click, Middle click) • Scrolling: line-by-line • Scroll Wheel: Yes, 2D , mechanical • Connect/Power: On/Off power button • 1 AA battery (Alkaline Battery) • Wireless range (in meters): 10 m 8 								
	<u>Wireless Mouse</u> <ul style="list-style-type: none"> • Sensor technology : Logitech Advanced Optical Tracking • Resolution : 1000 dpi • Number of buttons : 3 • Scroll Wheel : Yes • Tilt function : No 		30 units						

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Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col5+6+7+8)	Total Price delivered Final Destination (col9)x(col4)
	<ul style="list-style-type: none"> • Unifying-ready mouse : Yes • Unifying-ready receiver : No • Wireless range : 10 m3 • Wireless system : Advanced 2.4 GHz wireless connectivity • Connection Interface : USB receiver 								
	<p><u>Wireless Adapter</u></p> <ul style="list-style-type: none"> • Interface : USB 2.0 • LED : Status • Antenna : 5dBi • Wireless Standards : IEEE 802.11b/g/n 2.4 GHz, IEEE 802.11a • Wireless Speeds : 600 Mbps • Frequency : 2.4 GHz, 5 GHz • Wireless Modes : Ad-Hoc / Infrastructure Mode • Wireless Security : WEP, WPA/WPA2, WPA-PSK/WPA2-PSK 		15 units						

For Goods Offered from Within the Philippines

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1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col5+6+7+8)	Total Price delivered Final Destination (col9)x(col4)
	<u>External Hard drive</u> <ul style="list-style-type: none"> • Capacity: 2TB • Interface : USB 3.2 Gen 1 • Compatibility : Windows® 10 operating systems. • Dimensions (L X W X H) : 4.22" x 2.95" x 0.44" 		10 units						
	<u>Solid State Drive</u> <ul style="list-style-type: none"> • Form Factor : M.2 2280 • Read/write speeds up to : 3,500/3,000MB/s • Interface : PCIe® Gen 3.0 x4, NVMe® 1.4 • Capacity : 1,000GB/1TB 		2 units						

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Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col5+6+7+8)	Total Price delivered Final Destination (col9)x(col4)
	<u>Random Access Memory (RAM)</u> <ul style="list-style-type: none"> • Density : 32GB • Memory Type: DDR4 • Dimm Type : SODIMM • Speed : 3200 mhz • No. of Pin : 260 • Voltage : 1.2V 		1 unit						
	<u>USB-C Hub</u> <ul style="list-style-type: none"> • Type C PD charging port • 4K HDMI port • 3 USB 3.0 Ports • SD/TF card reader • 3.5mm Audio jack • 1080P VGA port 		3 units						

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____